

~

Sustainability

# **Grassroots Grant | Application Form**

You are encouraged to discuss your proposal with Ed Maher, Manager, Sustainability at Charles Sturt.

(02) 6933 4080 | sustainability@csu.edu.au

|  |  |
| --- | --- |
| **Project Title** |  |
| **Year** |  |
| **Contact Name** |  |
| **Position (if a staff member, otherwise advise ‘student’)** |  |
| **Email** |  |
| **Faculty / School / Division** |  |
| **Signature** |  |
| **Account Code** |  |

|  |
| --- |
| **Project Description**What is the purpose? What are the objectives? What are the targeted outcomes (specific / measurable / achievable)? How will the success of the project be evaluated? *(max 300 words)* |
|  |

|  |
| --- |
| **Implementation**How are you going to implement the project? Is a risk assessment required? Who will be responsible for keeping the project going in the long-term? *(max 300 words)* |
|  |

|  |
| --- |
| **Timeline** |
| Project completion date: |
| **Stage** | **Milestone**Please specify which aspects of the project will be completed at each stage of the project | **Completion Date** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Budget** |
| Funding Requested: $ |
| **Item** | **Justification / Rationale** | **Cost** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **TOTAL** |  |

|  |
| --- |
| **Communication & Engagement Strategies**How will you publicise your project to build an understanding and commitment to sustainability among others? Examples include a project launch, What’s New post, social media posts, Charlie blog, podcast interview, media release, morning teas, etc. *(maximum 300 words)* |
|  |

|  |
| --- |
| **Application Endorsement**Please seek endorsement for your project and the time to implement it from your supervisor. |
| **Referee Title** | **Name** | **Position** | **Email** |
|  |  |  |  |

Please note: funds must be expended in the calendar year assigned to the grant. Any unspent funds will need to be reapplied for and may not be assigned to the same project.

|  |
| --- |
| **Click here to submit this completed form** |