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# SCHOOL OF INFORMATION STUDIES

**Professional Placement Program**

**Supervisor’s Report**

*Please give your considered opinion based on your interaction with and observation of the student over the period of the placement. Your assessment of the student is a valued contribution to the determination of the student’s grade.*

**Student** **Student Number:**

**Placement Host**

**Supervisor**

Was the student’s conduct appropriate in terms of professional behaviour and attitudes (eg personal presentation, attendance, willingness and reliability)?

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What professional tasks and involvement were required of the student (program can be appended)? How satisfactorily were they completed?

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How well did the student interact with users and staff?

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What are your views on having this student as a possible employee?

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Any further comments you would like to make? You are welcome to provide additional feedback in an attached letter.

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Signature of Supervisor:

I am happy for the student to be given a copy of this report

Please submit this Supervisor’s Report directly to the Workplace Learning Team, Faculty of Arts and Education, email <mailto:InformationStudies-WPL@csu.edu.au>