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|  Charles Sturt University - TEQSA Provider Identification: PRV12018 (Australian University). CRICOS Provider: 00005F. ABN: 83 878 708 551. |

Workplace Learning

Faculty of Arts and Education

Email: FOAE-WPL@csu.edu.au

**INFORMATION FOR COMPLETION OF PROFICIENCY CREDIT REQUEST**

**Graduate Diploma of Mathematics**

To apply for proficiency credit from the professional experience component of your course, you must provide ALL the following details to ensure a prompt processing of your credit request.

**Important note: To be eligible for proficiency credit from EPT442, please ensure you meet the following criteria:**

* **You have been employed as a full-time Mathematics teacher, teaching an 80% Mathematics load in Stages 4-6, for at least one term, within the past four years.**
* **You have successfully completed MTH101 and EMM441.**

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| **PERSONAL DETAILS** |
| **Name**  |  |
| **Student Number** |  |
| **Email** |  |
| **Course Name** | Graduate Diploma of Mathematics |
| **Subject Code** | EPT442 |
| **Curriculum Area Specialisation** (if Secondary): | Mathematics |
| **SITE DETAILS** |
| **Name of School** |  |
| **School Address** |  |
| **Principal Name** | ***\*Please Note*** *CSU will contact the principal to request information regarding your teaching*  |
| **Principal’s email address** |  |
| **Details of Mathematics subject(s) taught, year levels**  |  |
| **Dates and duration of teaching -** how much teaching have you completed and when this teaching occurred.  |  |
| **FORM COMPLETION DETAILS** |
| **Student Signature** |  |
| **Date** |  |

**This form should be emailed to the Faculty of Arts and Education, Workplace Learning Team: FOAE-WPL@csu.edu.au**

The personal information you provide on this form is protected by the ***Privacy & Personal Information Protection Act 1998 (NSW).*** The information that you provide will only be used for the purposes of assessment of your teaching competence and will be used for no other purpose unless you give permission for such use.

If you are dissatisfied with the manner in which we have handled your personal information you may apply for the matter to be reviewed by lodging a formal application with the University Secretary – address below. A fee is payable for such a review.

*The University Secretary, Charles Sturt University*