Academic staff who have a research component to their workload are required to complete a Research Plan as part of the annual Employee Development & Review Scheme (EDRS), and includes relevant categories of research activities to maintain a ‘research active’ performance status at Charles Sturt.

It is acknowledged that some elements may need to be modified and/or expanded upon to address the needs and contexts of particular disciplines. Although plans may change over time (e.g., as new opportunities arise), this plan is intended to guide discussions during the EDRS with supervisors (or planning conversations with research mentors) to identify and document specific activities for the coming year within a multi-year framework. Each year, the template should be updated from the previous year to reflect goals achieved, outcomes, challenges faced and new opportunities and plans.

|  |  |
| --- | --- |
| Year |  |
| Staff Name |  |
| School |  |
| Academic Level (A,B,C,D,E) |  |
| Field of Research (FOR) code(s)*Please contact your AHOSRGS or ADR for advice on priority codes for your discipline area*[*https://research.csu.edu.au/performance/for-codes*](https://research.csu.edu.au/performance/for-codes) |  |
| Research % Workload Allocation |  |
| Research Publications Plan (or other outputs)*For each publication include:**Topic**Coauthors**Current status of manuscript**Proposed Journals/Publishers and quality ranking**Submission date* |  |
| External Funding Applications Plan*For each grant/funding proposal include:**Timeline for submission**Funding body**Funding type (Cat 1-4, or non HERDC)**Proposal title**Internal/external collaborators* |  |
| Research Translation/Dissemination Plan*Proposed translation and/or dissemination of research into benefits for end-users and communities* *Completion date* |  |
| HDR Supervision Plans (including honours and other dissertations)*Student progress, supervision arrangement, expected completions, HDR recruitment plans, supervision workload* |  |
| Research and Engagement with Industry*Current and future project partnerships and activities, IP protections, commercialisation opportunities, training requirements* |  |
| Conference Attendance Plan*Choice of conferences, funding for attendance if required* |  |
| Pathway to PhD (if applicable)*Training pathway to PhD to be clearly identified and supported with workload / resources for those staff not holding an HDR where applicable* |  |
| Professional Development Activities *Identify applicable formal research training activities, including training (if applicable), or industry engagement activities*  *For internal activities see* [*https://research.csu.edu.au/research-support/professional-development/calendar*](https://research.csu.edu.au/research-support/professional-development/calendar) |  |
| Research Leadership *(to be completed for Levels C,D,E)**Include details of any management or leadership responsibilities, or mentoring of staff* |  |
| Your Collaborations (Internal and External)*Research groups, networks, mentoring, industry groups, disciplinary groups, community representative bodies, professional research societies, editorial boards, ARC/NHMRC* |  |
| Other comments/information |  |