## Teaching Academy Leads - Role Description

**About the Teaching Academy**

The Charles Sturt University Teaching Academy is designed to be an inclusive network of educators committed to advancing individual and collective teaching and learning expertise. The Teaching Academy supports the scholarly community in a variety of ways, including through the sharing of ideas and good practice with a focus for innovation and scholarship, supporting career development, raising the profile of teachers and teaching, supporting reward and recognition of educators, and contributing to strategic discussions about learning and teaching. Find out more about the Teaching Academy [here](https://www.csu.edu.au/division/learning-teaching/teaching/teaching-academy/about)

## Overview

The Teaching Academy Leads are our School-based champions within our hub and spoke model and is a leadership role. The Teaching Academy Leads are responsible for bringing perspectives, needs and opportunities from their School into the Teaching Academy hub, and ensuring the opportunities and benefits offered through the Teaching Academy are realised by staff within their School. Teaching Academy Leads collaborate closely with individual staff, learning & teaching groups/committees, and School leadership to drive their School’s engagement with the Teaching Academy. Teaching Academy Leads work closely with the Teaching Academy Director and each other, and report to the Teaching Academy Advisory Group. Current Teaching Academy Leads are listed [here](https://www.csu.edu.au/division/learning-teaching/teaching/teaching-academy/community/meet-our-community).

***Please note that at this stage, the role is subject to Teaching Academy funding for 2025.***

## Role requirements

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| Classification | Academic Staff members at any level who demonstrate leadership in learning and teaching within the School, the role can be shared between two staff members. |
| Workload Arrangements | Workload buyout of 50 hours annually. |
| Time Commitment | 50 hours per year (approximately two hours per fortnight) with flexibility to attend/contribute to Teaching Academy meetings and activities where appropriate. |
| **Term** | Fixed term January 2025 to December 2025 |

## Principle Responsibilities

* Be the primary conduit between the Teaching Academy (hub) and the School, proactively undertaking two-way communication including by attending and contributing to Teaching Academy Leads’ monthly meetings.
* Work collaboratively with the School leadership, learning and teaching committees, and other School-based networks to promote the Teaching Academy within the School and enhance staff awareness of and engagement with the Teaching Academy.
* Ensure School-level perspectives and needs are captured and presented to the Teaching Academy hub.
* Collaborate with the Teaching Academy hub to design and deliver professional learning activities.
* Contribute to activities that support knowledge sharing, professional learning, and career advancement including (and not limited to):
  + hosting one annual roadshow to showcase their School's learning and teaching activities
  + contributing to professional development events (co-hosting or guest speaking)
  + contributing as a School-based advisor for grants, awards, fellowships, scholarly activity
  + contributing to CSEdX (annual learning and teaching conference)
  + reviewing for the Teaching Academy (e.g. grants, teaching awards, fellowships, CSEdX)
  + participating in targeted feedback conversations

**Outcomes**

* Increase in staff engagement and participation in the Teaching Academy including the Teaching Academy community and professional development events and offerings, including peer review, CSEdX etc.
* Increase in engagement with awards, fellowship, and grants.
* Improvement in scholarly activity engagement and quality.
* Number of contributions by the School to Teaching Academy professional development events and initiatives e.g. as event hosts/co-chairs, guest speakers, peer reviewers of teaching practice, mentors, and reviewers of abstracts, awards, grants etc

**Selection**

In 2025, selection will occur via a two-stage process comprising:

* Stage 1: an [Expression of Interest](https://forms.office.com/r/EtrHwNgLmU) that is submitted to the Teaching Academy. Prospective applicants will need to discuss their intention to apply with their supervisor and Head of School, prior to application. Applicants are also advised to talk to their School’s current [Teaching Academy Lead](https://www.csu.edu.au/division/learning-teaching/teaching/teaching-academy/community/meet-our-community).
* Stage 2: Selection by each School. EOIs from each School will be considered by the Head of School/School leadership team to identify an arrangement that works best for that School. This may include appointing the Associate Head (Learning and Teaching) to this position, identifying opportunities for the role to be shared between staff members, and/or other. Final decision rests with the Schools.

**Key dates**

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| --- | --- |
| Wed 16 October | TA Leads Role EOI Opens - [submit your EOI Via this link](https://forms.office.com/r/EtrHwNgLmU). |
| Friday, 15 November | TA Leads Role EOI Closes - [submit your EOI Via this link](https://forms.office.com/r/EtrHwNgLmU). |
| Monday, 18 November | Teaching Academy sends EOIs to Heads of School |
| Friday 29 November | HoS endorsement returned to the Teaching Academy |
| Tues 3 Dec | Applicants notified |