**SSAF Expression of Interest for 2024 Small Grant**

# Do you have an idea that will enhance the student experience at Charles Sturt this year!

This is an Expression of Interest (EOI) that will be considered by the SSAF team with final approval required from the Executive Director Student Experience for all 2024 SSAF funding.

All approved submissions will be reviewed by the SSAF Student Representatives for their endorsement.

You will receive notification on the outcome of your EOI from the SSAF Team once decisions have been finalised.

There is a limit on each grant approved of up to $3,000. We are interested to see proposals that benefit large proportions of the Charles Sturt student cohort and positively impact the overall student experience.

Proposals need to align with the Government guidelines set out in the form below. More information about SSAF is available on the <https://www.education.gov.au/higher-education-loan-program/approved-hep-information/student-services-and-amenities-fee-ssaf-and-sa-help>

If you require support with completing your EOI please email engagement@csu.edu.au as a Student Representative Officer can assist.

Only proposals which are not eligible for funding elsewhere will be considered.

More information about how to submit your EOI is available on the [Current Students website page](https://www.csu.edu.au/current-students/financial-and-scholarship/fees/student-services-amenities-fee-ssaf).

Once a small grant project has been completed it is a requirement that a full report is submitted to ssaf@csu.edu.au to acquit all SSAF funding. A template for this reporting will be sent to the proposer of a successful EOI with the notification letter.

**Submit your completed Expression of Interest to** **ssaf@csu.edu.au**

*Only submit the below portion of this document when returning your EOI*

## Proposer overview

|  |  |
| --- | --- |
| Proposer name and student ID |  |
| ProJECT Lead name and positon title Email contact  | *Name of staff responsible for the project and expenditure of funds.**For student proposals this would most likely be a Student Representation and Clubs Officer from the Division of Student Experience or a staff member from the relevant area in a Faculty that the initiative most relates to.* *Please contact engagement@csu.edu.au if you require assistance/support with your project* |
| Project AFFILiaTION | *Where management of project will sit i.e. Division, Faculty, School, Campus etc.* |
| Endorsement | *Please inlcude signed approval here from Manager, Associate Director, Executive Director or Executive Dean that supports your project:**Name:* *Signed:* |

## Proposal overview

|  |  |
| --- | --- |
| Project title |  |
| Project Description |  |
| project Outcomes*Identify the outcomes intended from this project and explain how willthey enhance the student experience.* |  |
| impacted students*Identify and explain what proportion of Charles Sturt students will be impacted by this project.* | *Online students, on campus students, only certain faculty students* |
| project category | [ ] Building and/or facilities infrastructure[ ] Information Technology[ ] Student experience[ ]  Other |
| project ssaf history*Identify and explain if this project has previously been rejected or approved for SSAF funds.* |  |

## Proposal financial overview

|  |  |
| --- | --- |
| Salary budget |  |
| Non-salary budget |  |
| Total budget for 2024 |  |

## Project requirements

|  |  |
| --- | --- |
| funding must fall into at least one of the Government Legislated areas for which funding can be spent.*please tick maximum of only 2 of the areas your project aligns with.* | [ ] Providing food or drink to students on a campus of the higher education provider[ ] Supporting a sporting or other recreational activity by students[ ] Supporting the administration of a club most of whose members are students[ ] Caring for children of students[ ] Providing legal services to students[ ] Promoting the health or welfare of students[ ]  Helping students secure accommodation[ ] Helping students obtain employment or advice on careers[ ] Helping students with their financial affairs[ ] Helping students obtain insurance against personal accidents[ ] Supporting debating by students[ ] Providing libraries and reading rooms (other than those provided for academic purposes) for students[ ] Supporting an artistic activity by students[ ] Supporting the production and dissemination to students of media whose content is provided by students[ ] Helping students develop skills for study, by means other than undertaking courses of study in which they are enrolled[ ] Advising on matters arising under the higher education provider’s rules (however described)[ ] Advocating students’ interests in matters arising under the higher education provider’s rules (however described)[ ] Giving students information to help them in their orientation[ ] Helping meet the specific needs of overseas students relating to their welfare, accommodation, and employment. |