

FREQUENTLY ASKED QUESTIONS

ABOUT WORK PLACE LEARNING (PLACEMENT)

BACHELOR OF HUMAN SERVICES

Q. Is placement compulsory for all Human Services Students?

A. No it is not. As a general rule all students who are admitted via the general admission process are required to undertake a placement. Students admitted with an 80 point credit package will be required to undertake a placement– but credit arrangements are available to eligible students. Students who have been admitted with a 96 credit point package will **not** have to do a placement.

Q. What subject do I need to enrol in for Work Place Learning?

A. The subject is HCS303 SW Field Education 1. Please note that this is a 16 point subjects and you will be required to enrol twice – in session one and two.

Q. Do I have to find my own placement?

A. The university locates and negotiates all placement in the Human Service area. Students are not to approach any agency for a placement. If you have a contact in the field then discuss this with the academic that is assigned to you and they will follow this up.

Q. When can I start my placement?

A. Unlike other universities there are no specific start dates for students. Students will be assigned an academic who will support them in locating a suitable placement. Actual start dates are negotiated between the student the agency and the academic. Students can commence enrolment and register in the Work Place Learning Subject from October of the previous year. It is important to do this early in order to secure a placement for commencement in session 1.

It is important to remember that there are a large number of students going out on placements across Australia and securing placements at specific times is often outside of the control of the university.

Students can commence their placement once all elements of registration is finalised.

Q. What pattern of days am I expected to undertake on placements?

A. All students need to undertake placement in a continuous and uninterrupted block. Placement is best undertaken full time i.e. over a five week period. Students are able to do a minimum of 2 days per week but this must be over a continuous period and not broken up with holidays or planned leave. There are no minimum hours required to be completed in a day but at all time the learning period must be viable. Most agencies would be reluctant to support

less than six hours per day. In addition it is expected that students will be available for office hours. Opportunities undertake a placement after hours or of a weekend work are extremely limited.

Q. How many placements will I have to do?

A. All students will be required to undertake two placements of 200 hours each (total 400 hours). In some circumstances in large and diverse organisations students are able to undertake the placement consecutively. Some students may be eligible for a credit for placement based on previous placements undertaken in their Diploma studies OR relevant work experience. Further information about this credit arrangement can be made available.

Q. Am I able to be paid for my placement?

A. As a general rule students are not paid to undertake their placement. Being paid to work does change the expectations of experience and this can be at odds with the learning experience. If you have something in mind however please discuss this with your academic.

Q. What paper work do I have to supply for my placement?

A. All students must provide a national police check and NSW working with children check or relevant process for other states. Some placements will expect students to undertake some vaccinations so check in with the Work Place Learning Team about this.

Q. Can I do a placement with my current employer / in my workplace?

A. One placement in the student's workplace is permitted, providing certain conditions are met. The proposed placement has to be in an area/field of practice different from the student's regular work.

Q. Can I do an overseas placement?

A. No but students are able to access the International Mobility Programs offered in partnership with the School of Humanities and Social Science and CSU Global

For more information please visit

<https://arts-ed.csu.edu.au/schools/humss/social-work-and-human-services>

