



# Small Vehicle Pre-Start Checklist

Pre start checklist is to be completed daily, prior to using the equipment.

Operator is to initial when inspected, Supervisor is to review the checklist and sign off at the end of each week.

Seat Belts to be worn where fitted.

Vehicle Number.....

Date (Week Commencing Mon).....

Initials of person doing inspection.....

Checklist	M		T		W		TH		F		SA		SU	
TYRES – check they are in good condition, intact with rim. Look for visual wear or damage. Check tyre pressure	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
FLUIDS – check battery level, oil and fuel at least weekly	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
STRUCTURE – check for damaged or loose parts (cracks, bends, dents, distortion or broken parts.)	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
Windows & Mirrors- Ensure windows and mirrors are clean and properly adjusted, and that the window reservoir has sufficient liquid	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
Lights & Switches - Test to make sure they are all working including indicators	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
SEAT BELTS – are seatbelts in good working order and free from fraying	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
Check driving adjustments such as seat and steering wheel.														

**Maintenance Actions required:**

For safe operation, any defects identified in this check may need to be repaired before it is put into operation. If any items above are not working, refer to the Supervisor for repair.

Description of Issue:

End of Week sign off

Supervisor Name:		Supervisor Signature:		Date:	
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