# KUBOTA

### **KUBOTA**

# THE OPERATOR OF THIS VEHICLE MUST HOLD A CURRENT CLASS C DRIVERS LICENCE

Scope: CSU Campus Wagga & Bathurst

**Purpose:** CSCS Limited has purchased two Kubota's for the specific purpose of fulfilling the ever increasing demands and requirements of a growing residential community at CSU. The Kubota's versatility will allow the company to manage various new tasks that previously required a tray back Ute, which could not access various delivery and pick up points. The Kubota's will take the company into the future and ensure a professional client service is maintained.



# **SAFE OPERATIONS**

Careful operation is your best insurance against an accident. Read and understand this Operator's Manual carefully before operating the vehicle. All operators, no matter how much experience they may have, should read this and other related manuals before operating the vehicle or any implement attached to it, it is the owner's obligation to instruct all operators in safe operation.

### 1. BEFORE OPERATING THE VEHICLE

Personnel Operating and using the Kubota MUST wear a high visibility vest or jacket at all times.

- **1.** Know your equipment and its limitations. Read this entire manual before attempting to start and operate the vehicle.
- 2 Pay special attention to the Danger, Warning and Caution labels on the vehicle.
- 3. Do not remove Roll-Over protective Structures (ROPS) for any application and fasten seatbelts at all times. This combination will reduce the risk of serious injury or death, should the vehicle be upset.
  - If the ROPS is loosened or removed for any reason, make sure that all parts are reinstalled correctly before operating the vehicle.
  - Never modify or repair a ROPS because welding, bending, drilling, grinding or cutting may weaken the structure.
  - A damaged ROPS structure must be replace, not repaired or revised.
  - If any structural member of the ROPS is damaged, replace the entire structure at your local KUOTA Dealer.

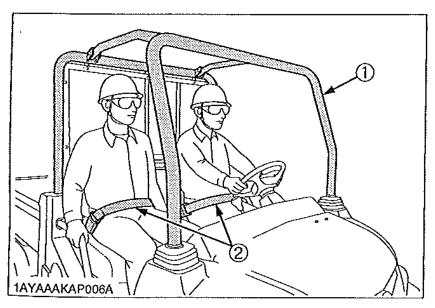
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- (1) ROPS (2) Seat belt
- **4.** Always use the seat belts. Check the seat belts regularly and replace if frayed or damaged.
- **5.** Do not operate the vehicle or any implement attached to it while under the influence of alcohol, medication, controlled substances or while fatigued.
- **6.** Carefully check the vicinity before operating the vehicle or any implement attached to it. Check for overhead clearance which may interfere with the ROPS. Do not allow any bystanders around or near the vehicle during operation.
- 7. Never allow anyone without a valid driver's license to operate this vehicle.
- **8.** Before allowing other people to use your vehicle explain how to operate and have them read this manual before operation.
- **9.** Never wear loose, torn or bulky clothing around the vehicle. It may catch on moving parts or controls, leading to the risk of an accident. Use additional safety items, e.g. helmet, safety boots or shoes, eye and hearing protection, gloves etc, as appropriate or required.
- **10.** In addition to the driver, only one passenger should ride the vehicle. Minimum age for passenger is 5.
- 11. Keep all shields in place and stay away from all moving parts.
- **12.** Check brakes, speed control pedal, and other mechanical parts for improper adjustment and wear. Replace worn or damaged parts promptly. Check the tightness of all nuts and bolts regularly. (For further details, see "MAINTENANCE" section).
- **13.** Keep your vehicle clean. Dirt, grease and trash build up may contribute to fires and lead to personal injury.
- **14.** Use only implement meeting the specifications listed under "VEHICLE LIMITATIONS" in this manual or implements approved by KUBOTA.
- **15.** The maximum cargo capacity of this vehicle is 500kg. Reduce cargo capacity to match operating conditions. Do not carry anything which raises centre-of-gravity and sticks outside the cargo bed.
- **16.** Do not modify the vehicle. Unauthorised modification may affect the function of the vehicle, which may result in personal injury.

### 2. OPERATING THE VEHICLE

### Starting

- 1. Always sit in the operator's seat when starting engine or operating
- 2. Before starting the engine, make sure that all levers are in their neutral positions and that the parking brake is engaged.
- 3. Do not start engine by shorting across starter terminals or bypassing the safety start switch. The vehicle may start in gear and move if normal starting circuitry is bypassed.

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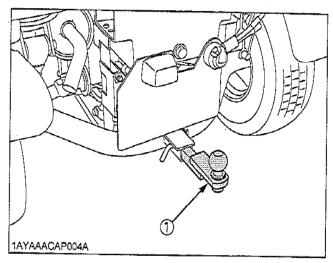
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- 4. Be sure that the operator (and passenger) seat belts are fastened.
- 5. Do not operate or idle engine in a non-ventilated area. Carbon monoxide gas is colourless, odourless, and deadly.

### Operating

- 1. Do not wear headphones while operating.
- 2. Pull only from the trailer hitch (if equipped). Never hitch to axle housing or any other point except trailer hitch; such arrangements will increase the risk of serious personal injury or death due to a vehicle upset.



(1) Trailer hitch (if equipped)

- 3. Keep all shields and guards in place. Replace any that are missing or damaged.
- 4. Avoid sudden starts. To avoid rollovers, slow down when turning, on uneven ground, and before stopping.
- 5. The vehicle cannot turn with the differential locked and attempting to do so could be dangerous.
- 6. Do not operate near ditched, holes, embankments, or other ground surface features which may collapse under the vehicle's weight. The risk of vehicle upset is even higher when the ground is loose or wet.
- 7. Watch where you are going at all times. Watch for and avoid obstacles. Be alert at row ends, near trees, and other obstructions.
- 8. When working in groups, always let the other know what you are going to do before you do it.
- 9. Never try to get on or off a moving vehicle.
- 10. Ensure trailer is registered and in a good, serviceable condition
- 11. Use correct Manual Handling techniques when hitching trailer or manoeuvring trailer

### Safety for Children

Tragedy can occur if the operator is not alert to the presence of children. Children generally are attracted to vehicles and the work they do.

- 1. Never assume that children will remain where you last saw them.
- 2. Keep children out of the work area and under the watchful eye of another responsible adult.
- 3. Be alert and shut your vehicle down if children enter the work area.
- 4. Never carry children in the cargo bed. There I no safe place for them to ride. No person under the age of 5 may ride as a passenger in this vehicle. A passenger under 5 years of age requires special restraints which are not available in this vehicle.
- 5. Never allow children to operate the vehicle even under adult supervision.
- 6. Never allow children to play on the vehicle or on the implement.
- Use extra caution when backing up. Look behind and down to make sure area is clear before moving.

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8. Whenever possible, park your vehicle on a firm, flat and level surface. If this is not possible, park it across the slope. Set the parking brake(s), lower the implements to the ground, remove the key from the ignition and lock the wheels.

### Operating on slopes

Slopes are a major factor related to loss-of-control and tip-over accidents, which can result in severe injury or death.

All slopes require extra caution.

- 1. Travel straight up or down hill
- 2. Reduce load when operating on hilly or over rough terrain
- 3. Keep front wheels straight at crest of hill or going over bumps.
- 4. Do not stop or start suddenly when going uphill or downhill. Be especially cautious when changing direction on slopes.
- 5. If vehicle stops or loses power going up a hill, lock parking brake to hold vehicle on slope. Maintain direction of travel and release brake slowly. Back straight downhill while maintaining control. Do not turn vehicle sideways. Vehicle is more stable in a straight forward or rearward position.
- 6. When riding on soft terrain, turn front wheels slightly uphill to keep vehicle on a straight line across the hill.
- 7. If the vehicle begins to tip, turn front wheels downhill to gain control before proceeding.
  - (1) To avoid upsets, always back up steep slopes. If you cannot back up the slope or if you feel uneasy on it, do not operate on it. Stay off slopes too steep for safe operation.
  - (2) Driving forward out of a ditch mired condition or up a steep slope increases the risk of a vehicle to be upset backward. Always back out of these situations. Extra caution is required with four-wheel drive mode because the increased traction can give the operator false confidence in the vehicle's ability to climb slopes.
  - (3) Keep al movement on slopes slow and gradual. Do not make sudden changes in speed or direction.

### Operation in inclement conditions

- 1. Only operate during daylight or with good artificial light.
- 2. Operate vehicle in an open, unobstructed area.
- 3. Use helmet and/or protective gear for certain operating conditions.
- 4. Reduce speed according to trail, terrain and visibility conditions.
- 5. Never drive exceeding the limit of visibility. Slow down near crest of hill until getting a clear view of the other side.
- 6. Stay alert for holes, rocks and other hidden hazards in the terrain.
- 7. Never cross any body of water where depth may be unknown to the operator (Deep water is considered anything in excess the bottom edge of the axle cap). Choose a course within the waterway where both banks have a gradual incline. Cross at a point known to be safe.

### Driving the vehicle at high speeds

- 1. Check the front wheel engagement. The braking characteristics are different between two and four wheel drive. Be aware of the difference and use carefully.
- 2. Always slow the vehicle down before turning. Turning at high speed may tip the vehicle over.
- 3. Turn the headlights on.
- 4. Drive at speeds that allow you to maintain control at all times.
- 5. Do not apply the differential lock while travelling at high speeds. The vehicle may run out of control.
- 6. Avoid sudden motions of the steering wheel as they can lead to a dangerous loss of stability. The risk is especially great when the vehicle is travelling at high speeds.

### 3. HAULING LOADS IN THE CARGO BED

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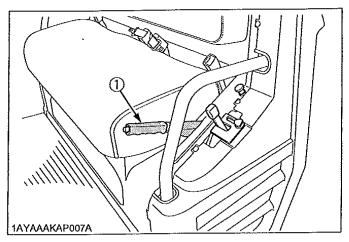
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- 1. No riders in cargo bed or anywhere else.
- 2. Do not overload vehicle. Securely anchor all loads
- 3. Be sure load is evenly distributed.
- 4. Reduce cargo capacity when operating on rough or hilly terrain.
- 5. Balance loads evenly and secure them. Braking could shift the load and affect vehicle stability.
- 6. Never operate vehicle with the cargo bed raised.
- 7. Operate cargo bed dump with vehicle stationary and parking brake locked. Do not dump while moving.
- 8. Operate hydraulic dump on level ground only.
- 9. Operate dump from operator's seat only.
- 10. Do not place hands or body under the cargo bed when lowering bed.

### 4. PARKING THE VEHICLE

- 1. Place all control levers in their neutral positions, set the parking brake, stop the engine, and remove the key.
- 2. Make sure that the vehicle has come to a complete stop before dismounting.
- 3. Avoid parking on steep slopes, if possible park on flat ground, if not, park across a slope, always with attachment on the ground.



(1) Parking brake lever

### 5. TRANSPORTING

- 1. Do not tow this vehicle. Use a suitable truck or trailer when transporting on public roads.
- 2. Use extra care when loading or unloading the vehicle unto a trailer or truck.

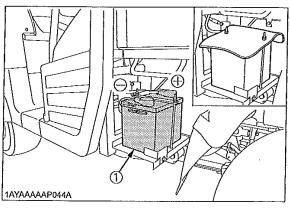
### 6. SERVICING THE VEHICLE

Before servicing the vehicle, park it on a firm, flat and level surface, set the parking brake, lower all implements to the ground, place the range gear shift lever in neutral, stop the engine and remove the key.

- 1. Allow the vehicle time to cool off before working on or near the engine, muffler, radiator etc.
- 2. Always stop the engine before refuelling. Avoid spills and overfilling.
- 3. Do not smoke when working around batter or when refuelling. Keep all sparks and flames away from battery and fuel tank. The battery presents an explosive hazard, because it gives off hydrogen and oxygen especially when recharging.

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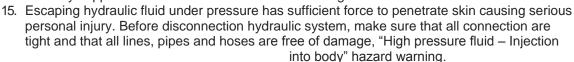
- 4. Before "jump starting" a dead battery, read and follow all of the instructions. (See "JUMP STARTING" in "OPERATING THE ENGINE" section).
- 5. Keep first aid kit and fire extinguisher hand at all times.
- 6. Disconnect the battery's ground cable before working on or near electric components.
- 7. To avoid possibility of battery explosion, do not use or charge the refillable type battery if the fluid level is below the LOWER (lower limit level) mark. Check the fluid level regularly and add distilled water as required so that the fluid level is between the UPPER and LOWER marks.
- 8. To avoid sparks from an accidental short circuit, always disconnect the battery's ground cable (-) first and reconnect it last.

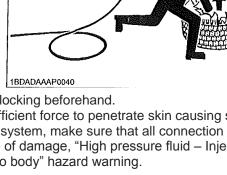


(1) Battery

- 9. Do not remove radiator cap while coolant is hot. When cool, slowly rotate cap to the first stop and allow sufficient time for excess pressure to escape before removing the cap completely. If this vehicle has a coolant recovery tank, add coolant or water to the tank, not the radiator. (See "Checking Coolant Level" in "DAILY CHECK" in "PERIOIC SERVICE" section).
- 10. Do not attempt to mount a tire on a rim. This should be done by a qualified person with the proper equipment.
- 11. Always maintain the correct tyre pressure. Do not inflate tires above the recommended pressure shown in the operator's manual.
- 12. Securely support the vehicle when changing wheels.
- 13. Make sure that wheel bolts have been tightened to specified torque,
- 14. Do not work under any hydraulically supported devices. They can settle, suddenly leak down, or be accidently lowered. If it is necessary to work under the vehicle or any vehicle elements for servicing or adjustment,

securely support them with stands or suitable blocking beforehand.







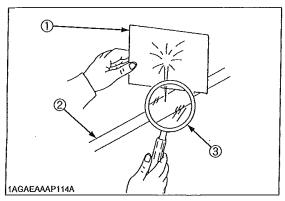
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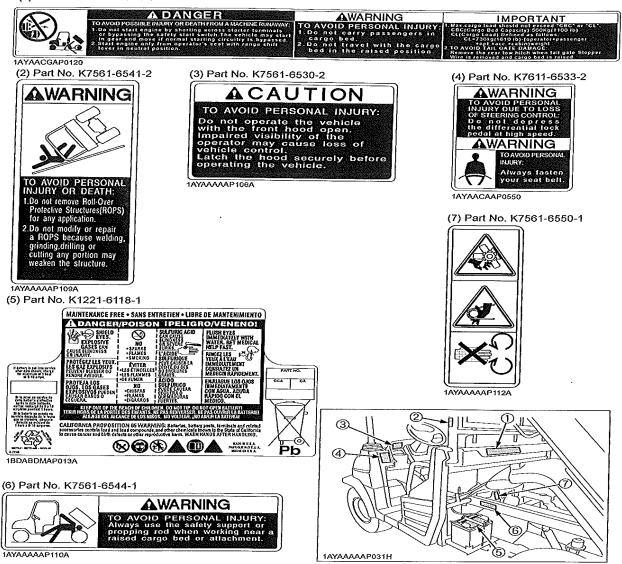
17. Fluid escaping from pinholes may be invisible. Do not use hands to search for suspected leaks; use a piece of cardboard or wood. Use of safety goggles or other eye protection is also highly recommended. If injured by escaping fluid, see a medical doctor at once. This fluid will produce gangrene or severe allergic reaction.



- (1) Cardboard
- (2) Hydraulic line
- (3) Magnifying glass

### DANGER WARNING AND CAUTION LABELS

(1) Part No. K7584-6524-1



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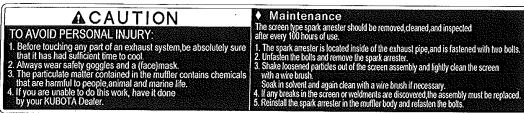
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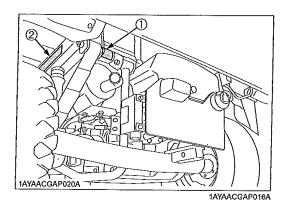
### (1) Part No. K7561-6551-1



### (2) Part No. K7581-6554-1



1AYAACGAP0170



# **CARE OF DANGER, WARNING AND CAUTION LABELS**

- 1. Keep danger, warning and caution labels clean and free from obstruction material.
- 2. Clean danger, warning and caution labels with soap and water, dry with a soft cloth.
- 3. Replace damaged or missing danger, warning and caution labels from your local KUBOTA Dealer.
- 4. If a component with danger, warning and caution label(s) affixed is replaced with new part, make sure new label is (are) attached in the same location(s) as the replaced component.
- 5. Mount new danger, warning and caution labels by applying on a clean dry surface and pressing any bubbles to outer edge.

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### (1) Part No. K7584-6522-1

### IMPORTANT OID DAMAGE TO TRANSMISSION Tangs gas shall sweet plant. The 4WD keys tangs gas shall sweet plant. The 4WD keys tangs gas shall beet in a bar did sensing do not force open can shall beet in a bar did sensing do not force **ACAUTION** f the operator's manual before operation wilhout a valid driver's license to r people to use the vehicle have them ng brake, slightly depress the speed control lease it to neutral position, then shift s manual, including helmet and eye protection, er is hard to diseagage do not force the I brake pedal billy then shift the lever rer is difficult to shift to ZVVD, stop the disering wheel in both directions and then iness of all nuts and botts regularly, he driver, only one passenger can be m age for passenger is five years old

1AYAACGAP0130

### (2) Part No. K7561-6565-3



1AYAAAAAP117A

### (7) Part No. K7611-6557-1



1AYAACAAP1000

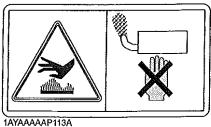
### (6) Part No. K7561-6560-1



(3) Part No. K7561-6544-1

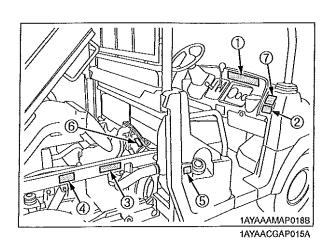


(4) Part No. K7561-6551-1



(5) Part No. K7561-6537-1





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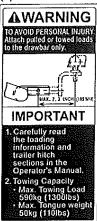
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### (1) Part No. K7561-6546-2

# **AWARNING** TO AYOIO PERSONAL INJURY: 1.Use brake fluid(DOT-3) only. Other oil types will ruin synthetic resin or rubber installed in brake nubber installed in brake system components, and cause brake failure. 2.1f brake fluid is spilled on power steering hose, wash off with water immediately. Brake fluid quickly ruins synthetic resign or rubber hoses. resin of rubber hoses.

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### (2) Part No. K7561-6543-2



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### (4) Part No. K7561-6564-1

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(3) Part No. K7581-6563-1



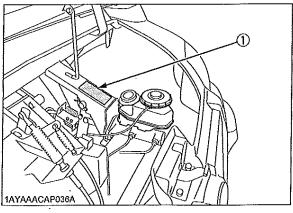
### (5) Part No. K7561-6542-2

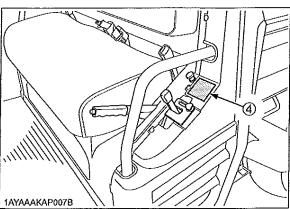


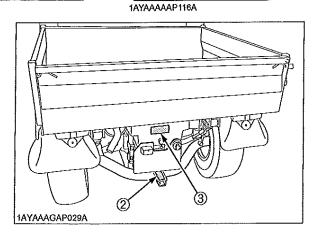
# **IMPORTANT**

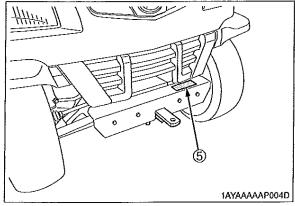
- Carefully read the loading information and trailer hitch sections in the Operator's Manual. Towing Capacity
  •Max. Towing Load : 295kg (650lbs)
  •Max. Tongue Weight : 50kg (110lbs)

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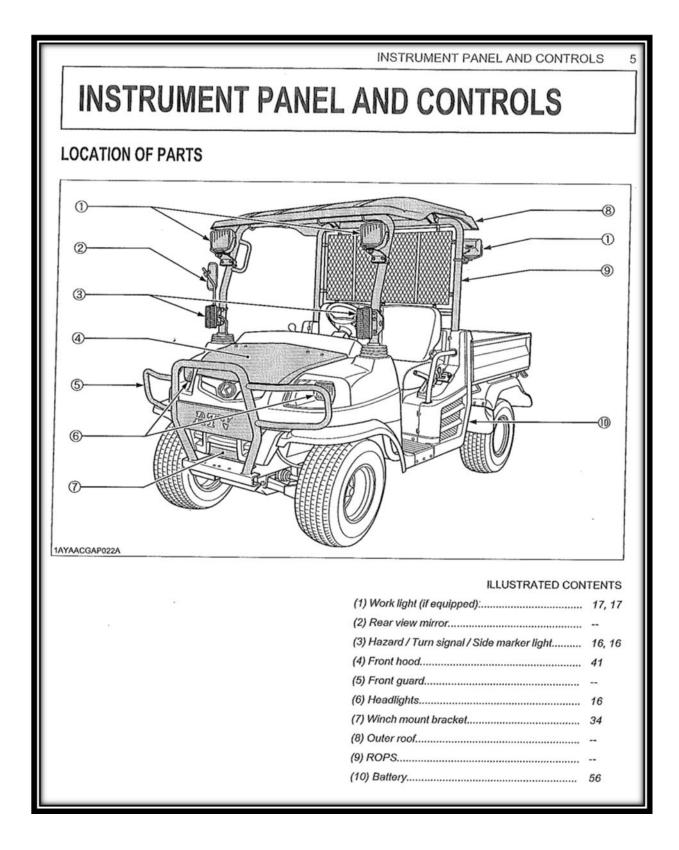
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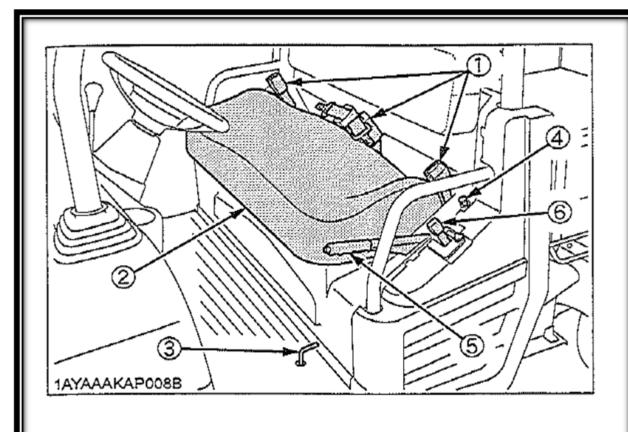
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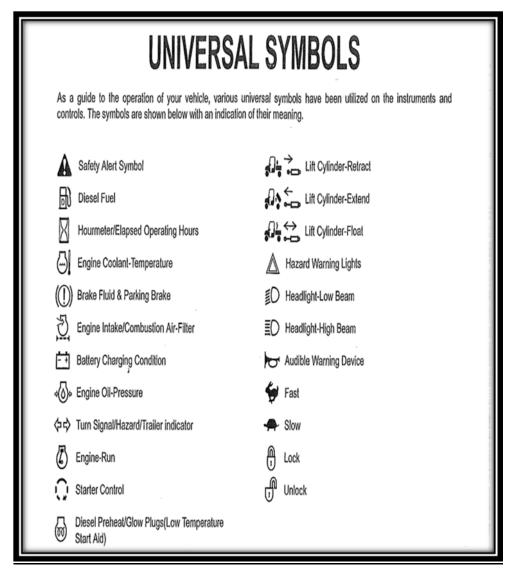
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### **GENERAL RULES**

- Operate between 6am and 4pm only.
- Access campus road network only to cross roads.
- Not to be used off campus Wagga and Bathurst campuses only.
- Flashing amber beacon required and used while vehicle moving.
- Restricted maximum speed of 20klm.
- Restricted maximum speed of 14klm if using trailer.
- Use only in daylight and floodlit worksite.
- Kubota key must be locked in key cupboard. An identification tag must be left on the hook when in use.
- Seatbelt must be worn while in use.
- Kubota keys must be locked in key cupboard.
- Current drivers licence must be on your person at all times whilst driving the Kubota.
- Be very aware of pedestrians particularly students walking between accommodation areas.
- Be aware of kangaroos at certain times of the year.
- Reduce speed in hilly areas; remember drive straight up and down a hill.
- Important DEISEL fuel only. Check fuel gauge on a regular basis.
- If you are the regular driver ensure maintenance checks are completed on a weekly basis.

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