

Academic Senate

2012 Annual Report to Council

The Charles Sturt University By Law 2005 outlines the general functions of the Academic Senate as follows;

- (1) *The principal functions of the Academic Senate as the principal academic body of the University are as follows:*
 - (a) *to advise the Council and the Vice-Chancellor on all matters relating to teaching, scholarship and research conducted at or in connection with the University,*
 - (b) *to ensure the high quality of teaching and learning within the University by developing and implementing appropriate policies,*
 - (c) *to determine lists of graduands of the University specifying the award and the level of award that each of the graduands is to receive,*
 - (d) *to advise the Vice-Chancellor on the teaching and research activities of the University and on the allocation of teaching and research responsibilities within the University's faculties,*
 - (e) *to consider and report on all matters referred to it by the Council or the Vice-Chancellor,*
 - (f) *to make recommendations to the Council or the Vice-Chancellor about academic standards or facilities at the University.*
- (2) *The Council may make rules under clause 108 that confer additional functions on the Academic Senate.*
- (3) *The Academic Senate has such other functions as may be necessary to enable it to exercise the functions specified in subclause (1) or added by virtue of subclause (2).*

These functions are further articulated in the Governance (Academic Senate) Rule 2006 No.6 (hereafter referred to as the Rule).

Table 1 details the functions of the Academic Senate contained in the Rule and identifies how each function has been addressed by Academic Senate during 2012.

Table 2 summarises the attendance information for members of Academic Senate at the 2012 meetings.

Submitted to University Council
by Professor B Bradley
Presiding Officer, Academic Senate
1 February 2013

Functions assigned in Governance (Academic Senate) Rule 2006 No.6	2012
<p>(a) <i>provide advice to the Council and Vice-Chancellor on:</i></p> <ul style="list-style-type: none"> (i) <i>all matters relating to teaching, scholarship and research conducted at or in connection with the University, including general advice on the academic priorities and policies of the University; and</i> (ii) <i>teaching and research activities of the University and on the allocation of teaching and research responsibilities within the University's facilities; and</i> (iii) <i>academic aspects of the formulation and review of the University's strategic plan; and</i> (iv) <i>any academic matters that it considers to be of importance; and</i> (v) <i>the maintenance of academic standards;</i> 	<p>In 2012 the Academic Senate provided advice to the Council and Vice-Chancellor on:</p> <ul style="list-style-type: none"> • the 2013-2015 University Strategy, • the review of the progress of the CSU Indigenous Education Strategy • amendments to the Schedule of Academic Delegations • the external review of the Academic Senate to be conducted by an external review committee of the Academic Senate Audit Committee.
<p>(b) <i>accredit and review new and existing academic courses, with particular responsibility for ensuring that:</i></p> <ul style="list-style-type: none"> (i) <i>the structure and requirements of each course are consistent with the award to which it leads; and</i> (ii) <i>the depth of content and standard of assessment of each course is appropriate to the award to which it leads; and</i> 	<p>NOTE: The Faculty Courses Committees have delegated authority from Academic Senate with respect to the approval of all course documentation except master by research programs and research doctoral programs. They approve additions and deletions to the course profile for the Faculty, approve all proposals for new or revised courses submitted for accreditation, ensure that documentation for new or revised courses, specialisations, majors and minors (and the subjects that comprise them) include all certifications or attestations required to demonstrate conformity with Academic Senate and Faculty policies and procedures designed to ensure the quality of such courses, specialisations, majors and minors including their relevance to the professions and industries they serve and they ensure that details of courses and subjects approved in documentation before it are consistent with the official, advertised content of these courses and subjects published in the University Handbooks, CASIMS and other official publications and systems.</p>

<p>(iii) <i>the methods of course delivery are appropriate in achieving the purpose of the course; and</i></p> <p>(iv) <i>the course and the award to which it leads are consistent with the Australian Qualifications Framework;</i></p>	<p>The Research Advisory Committee has delegated authority from the Academic Senate for overseeing, and advising the Academic Senate on the accreditation of research higher degree courses and research professional doctorates. In particular, the Research Advisory Committee is responsible for the final approval of all higher degree research program proposals and research professional doctorate proposals emanating from the Faculties and recommends changes to the Academic Senate's policy on course accreditation.'</p> <p>In 2012 the Academic Senate considered and approved the following issues;</p> <ul style="list-style-type: none"> • Faculty reports in relation to the impact of the introduction of the CSU policy on prerequisites & assumed knowledge on 'fail rates', • Report of the Modes of Delivery of Teaching & Learning Working Party & approved recommendations arising from the report • Endorsed, as guidelines and principles, blended and flexible learning standards • TEQSA standards • Arrangements for the approval and administration of the Diploma in General Studies & Graduate Certificate in Learning & Teaching in Higher Education.
<p>(c) <i>approve the list of awards to be offered by the University;</i></p>	<p>See schedule at ATTACHMENT 1</p>
<p>(d) <i>formulate, approve and review regulations in relation to academic matters including, but is not limited to, regulations applying to admission, enrolment, credit, assessment, examination, exclusion and graduation;</i></p>	<p>In 2012, the Academic Senate approved and reviewed the following academic regulation matters;</p> <ul style="list-style-type: none"> • amendments to Subject Outline Policy • amendments to Enrolment Regulations • amendments to Prizes Policy

	<ul style="list-style-type: none"> • amendments to Graduation Regulations • amendments to Admission Regulations • amendments to Credit Regulations • approved the CSU Moderation Policy & guidelines • amendment to Assessment Regulations • amendments to the Academic Progress Regulations • approved the Academic Communication with Students Policy (to replace the Minimum Standards for Communicating with Students Policy), • approved the Academic Communication With HDR Candidate Policy, • approved the Research Authorship Policy, • approved the Research Misconduct Policy and Procedures, • approved the CSU Replay: Use & Management Policy • academic functions in the Workplace Learning Policy.
(e) <i>determine the lists of graduands of the University specifying the award and the level of award that each of the graduands is to receive;</i>	<p>In 2012 the Academic Senate approved the lists of graduands for eligible graduands who had applied to graduate <i>in absentia</i> or at the following graduation ceremonies: Canada, Policing graduations, Hong Kong and the annual graduation ceremonies at Bathurst, Wagga Wagga, Albury-Wodonga, Dubbo, Orange and the School of Theology.</p>

<p>(f) <i>approve the regulations applying to prizes that are to be available on a university-wide basis; and</i></p>	<p>Academic Senate has approved the prize regulations applying to prizes that are awarded to eligible students and graduands on a university-wide basis (refer to the Prize Regulations at Part M1 of the Academic Manual).</p> <p>In 2012, Academic Senate approved;</p> <ul style="list-style-type: none"> • amendments to the Prizes Policy • amendments to the Executive Dean's List Policy.
<p>(g) <i>require the production and submission of reports in relation to academic issues from, or refer academic matters to, Faculties, other organisational units and committees for consideration and action as required;</i></p>	<p>In 2012, the Academic Senate received and considered reports on the following academic issues;</p> <ul style="list-style-type: none"> • Building University Study Success (BUSS) Project • reports from the Faculties, Deputy Vice-Chancellors and the student members of Academic Senate (on behalf of the Student Senate) • annual report on academic misconduct • 2011 Progress Rates Report • 2011 Cohort Tracing (Attrition) Report • 2011 Course Experience Questionnaire (CEQ) Report • 2011 Graduate Destination Report • the CSU Discipline report • the 2011 Assignment Turnaround report • TEQSA round table discussions • international linkages & partnership arrangements • briefing notes for international agreements.

<p>(h) <i>assure the quality of teaching, scholarship and research in the University;</i></p>	<p>In 2012 the Academic Senate;</p> <ul style="list-style-type: none"> • approved changes to the Scholarship in Teaching Scheme, • considered the 2011 course experience questionnaire report • considered a report from Faculties with respect to the impact of the introduction of the CSU policy on prerequisites & assumed knowledge on 'fail rates' • provided regular advice to the Building University Study Success (BUSS) Project • approved, in principle, academic literacy and good practice principles • approved the introduction of the CSU Moderation Policy • approved amendments to Assessment Regulations as a consequence of a review of assessment at CSU • reviewed policies associated with academic communication with students and approved new policies to apply to undergraduate & coursework postgraduate students and higher degree research candidates • considered and approved recommendations arising from the report of the Modes of Delivery & Teaching Working Party, • received a report on the review of the progress of the CSU Indigenous Education Strategy & approved recommendations with respect to academic activities arising from the review, • considered the Workplace Learning Policy (a policy of the Vice-Chancellor) and endorsed those sections which detail the teaching and learning principles that will be used in WPL subjects, • received and considered reports on progress and attrition rates, the course experience questionnaire, assignment turnaround,
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	<p>graduate destination</p> <ul style="list-style-type: none"> • approved the Research Authorship Policy • approved the Research Misconduct Policy & Procedures, • endorsed, as guidelines and principles, blended and flexible learning standards • reviewed and amended academic regulations and policies • approved revised Fields of Research (FORs) into which higher degree research candidates may be admitted at CSU • considered and approved amendments to the Higher Degree Research regulations following a comprehensive review conducted by academic research staff • approved changes to the terms of reference of the Curriculum, Learning & Teaching Committee • approved the establishment of sub-committees of the Research Advisory Committee to assure the quality of higher degree research examinations & scholarships.
<p>(i) <i>initiate and oversee a formal and regular program of review of academic and research activities of the University; and</i></p>	<p>In 2012 Academic Senate initiated and/or completed reviews of the following academic regulations and policies;</p> <ul style="list-style-type: none"> • the impact of the introduction of the policy on prerequisites & assumed knowledge on 'fail rates' • approved the introduction of the CSU Moderation Policy & guidelines • completed a review of the CSU Assessment Regulations and approved amendments to these Regulations and associated policy documents, • approved an implementation framework for key Academic Senate policies (the "Smart Tools" project)

	<ul style="list-style-type: none"> • reviewed policies associated with academic communication with students and approved new policies to apply to undergraduate & coursework postgraduate students and higher degree research candidates • completed a review of the modes of delivery of teaching & learning & approved recommendations arising from the review, • received the report of the review of CSU Indigenous Education Strategy & approved recommendations with respect to academic matters in the strategy • higher degree research academic regulations.
<p>(j) <i>provide a forum to facilitate information flow and debate in relation to academic issues within the University and between the senior executive officers of the University and the wider academic community;</i></p>	<p>In 2012 the Academic Senate;</p> <ul style="list-style-type: none"> • received reports and provided comments and advice to the Vice-Chancellor and Deputy Vice-Chancellors on various academic issues including web strategy, TEQSA, the University strategy, the Building University Study Success (BUSS) Project • approved implementation plans for the establishment of: a framework for the review of key Academic Senate policies, the Academic Communication With Students and Academic Communication with HDR Candidates Policies, Research Authorship Policy, Research Misconduct Policy, Moderation Policy and changes to the Assessment Regulations, • considered issues referred to it by Faculty Boards including: amendments to Faculty committee terms of reference & membership, session timelines, Indigenous Australian hybrid subjects, University Medal requirements & the release of exam marks to students, • discussed various ‘hot topics’ that were identified by the DVCs and Faculties. These included “Open Universities”, e-Publishing

	and the impact on the CSU Library, academic literacy good practice principles, .
(k) <i>review and report on all matters referred to it by the Council or the Vice-Chancellor;</i>	<p>In 2012 the Academic Senate;</p> <ul style="list-style-type: none"> • reviewed and provided comments to the Vice-Chancellor with respect to the 2013-2015 University Strategy.
(l) <i>make recommendations to the Council or the Vice-Chancellor about academic standards or facilities at the University.</i>	<p>In 2012 the Academic Senate recommended to the University Council or the Vice-Chancellor;</p> <ul style="list-style-type: none"> • amendments to the schedule of academic delegations • the Workplace Learning Policy (a policy of the Vice-Chancellor) of which Academic Senate had endorsed those sections which detail the teaching and learning principles that will be used in WPL subjects.

**ACADEMIC SENATE
ATTENDANCE**

2012 Meetings

MEMBER	5.03.12	16.05.12	18.07.12	19.09.12	28.11.12
Presiding Officer: Prof B Bradley	#	Y	Y	N	N
Deputy Presiding Officer: Prof J Reid	#	Y	Y	Y	Y
Elected Faculty Reps: <u>Arts</u> A/Prof J Wallace	#	Y	Y	Y	Y
<u>Business</u> A/Prof L Hard (from 1.5.12)	-	Y	Y	Y	Y
<u>Education</u> Prof F Marino	#	Y	N	##	N
<u>Science</u> A/Prof L Angel	#	Y	Y	Y	Y
2 Professors elected by Prof's Forum: Prof P Ball	#	Y	N	Y	Y
Prof R Coombes	#	Y	Y	Y	Y
Vice-Chancellor: Prof A Vann	#	Y	Y	Y	N
Deputy Vice-Chancellor (Academic): Prof R Chambers (until 1.07.12) Prof T Downes (Acting DVC 2.07.12 – 23.09.12) Prof G Marchant (from 24.09.12)	# - -	Y - -	- Y -	- Y -	- - N
Deputy Vice-Chancellor (Administration): Ms S Oakley (18.07.11 – 31.07.12) Prof K Dillon (from 23.07.12)	# -	Y -	Y -	- Y	- Y
Deputy Vice-Chancellor (Research): Prof S Thomas	#	Y	N	N	N
Dean of Studies: Prof K Dillon (21.09.11 - 20.07.12) A/Prof J Coyle (from 23.07.12)	# -	Y -	Y -	- Y	- Y

MEMBER	5.03.12	16.05.12	18.07.12	19.09.12	28.11.12
Executive Deans:					
<u>Arts</u>					
Prof A Cahalan	#	Y	Y	Y	Y
<u>Business</u>					
Prof L White	#	Y	N	Y	N
<u>Education</u>					
Prof T Downes	#	Y	***	***	N
Prof P Gibbons (Acting Dean 2.07.12 – 27.07.12)	-	-	Y	-	-
Prof F Marino (Acting Dean 30.07.12 – 28.09.12)	-	-	-	Y	-
<u>Science</u>					
Prof N Klomp (until 4.06.12)	#	Y	-	-	-
Prof H Cavanagh (from 6.06.12)	-	-	Y	Y	Y
Executive Director, Division of Library:					
Services:					
Ms K Johnson	#	Y	Y	Y	N
Director, Indigenous Studies:					
A/Prof W Nolan	#	Y	N	N	Y
Executive Director, Division of Learning & Teaching Services:					
A/Prof M Tulloch	#	Y	Y	N	Y
Ms K Klapder (Acting 19.09.12)	-	-	-	Y	-
Undergraduate student:					
R Maher (until 7.07.12)	#	Y	-	-	-
A Innes (from 26.07.12)	-	-	-	N	Y
Postgraduate student:					
K Hopps	#	Y	N	N	Y

NOTES:

- indicates that the person was not a member of the Academic Senate at the time of the meeting
- Y indicates that the member attended the meeting.
- N indicates that the member did not attend the meeting.
- # The 5.03.12 meeting was cancelled due to severe flooding in the region.
- ## Prof F Marino was acting Dean, Faculty of Education for the 19.09.12 meeting & attended the meeting in this capacity.
- *** Prof T Downes was acting DVC(Academic) for these meetings

Right of Audience and Debate

In 2012 the Chancellor attended the 19 September 2012 meeting of Academic Senate and the Deputy Chancellor attended the 28 November 2012 meeting and were granted the right of audience and debate.

Clause 34(1) of the Rule confers on the University Secretary and Executive Directors of each Division of the University the right of audience and debate at meetings of Academic Senate.

In 2012 the following Executive Directors attended Academic Senate meetings:

16 May 2012
Executive Director, Human Resources

18 July 2012
Executive Director, Human Resources
Executive Director, Student Administration

19 September 2012
Executive Director, Human Resources
Executive Director, Student Administration

28 November 2012
Executive Director, Student Administration

Clause 34 (2) of the Rule confers on the Presiding Officer of Academic Senate the right “to grant to any other officer of the University a right of audience and debate for a specified period of time.”

In 2012 the Presiding Officer conferred the right of audience and debate at Academic Senate meetings on:

All meetings of the Academic Senate in 2012
Director, Planning & Audit
Director, Research
Director, Marketing

16 May 2012
Director, Customer Service Management, Division of Information Technology
Special Adviser, Indigenous Affairs, CSU
Associate Professor A Bain
Convenor, CSU Moderation Policy Working Party

18 July 2012
President, Student Senate

28 November 2012
Deputy Director, Library Services
The alternate Faculty representative for the Faculty of Education
CEO, Western Research Institute
Director, Quantitative Consulting Unit, CSU
Presiding officer, Workplace Learning Excellence Committee

Status	CASIMS Course Name	Award nomenclature	Notes
New Award	Bachelor of Adult and Vocational Education (with specialisations) Articulated Set	Bachelor of Adult and Vocational Education (Vocational Education and Training)	
New Award	Bachelor of Adult and Vocational Education (with specialisations) Articulated Set	Bachelor of Adult and Vocational Education (Training Systems and Human Resource Management)	
New Award	Bachelor of Adult and Vocational Education (with specialisations) Articulated Set	Bachelor of Adult and Vocational Education (Language, Literacy and Numeracy)	
New Award	Bachelor of Applied Science (Parks, Recreation and Heritage) Articulated Set	Associate Degree in Applied Science (Parks, Recreation and Heritage)	Previous stand-alone Assoc Degree added to Bachelor course set
New Award	Bachelor of Education (Birth to Five Years) Articulated Set	Associate Degree in Early Childhood (Birth to Five)	
New Award	Bachelor of Medical Radiation Science (with specialisations) Articulated Set	Bachelor of Medical Radiation Science (Radiation Therapy)	
New course	Bachelor of Nursing - Graduate Diploma of Clinical Practice (Paramedic)	Bachelor of Nursing - Graduate Diploma of Clinical Practice (Paramedic)	Combined course replaces Nursing/Paramedic double degree
New course	Doctor of Veterinary Studies	Doctor of Veterinary Studies	
New course	Graduate Certificate in Corruption and Integrity Management	Graduate Certificate of Corruption and Integrity Management	
New course	Graduate Diploma of Adult Language, Literacy and Numeracy Articulated Set	Graduate Certificate in Adult Language, Literacy and Numeracy	
New course	Graduate Diploma of Adult Language, Literacy and Numeracy Articulated Set	Graduate Diploma of Adult Language, Literacy and Numeracy	
New course	Graduate Diploma of Teaching (Secondary Curriculum)	Graduate Diploma of Teaching (Secondary Curriculum)	
New course	Master of Accounting Practice	Master of Accounting Practice	
New course	Master of Anti-Money Laundering and Counter Terrorist Financing Articulated Set	Graduate Certificate of Anti-Money Laundering and Counter-Terrorist Financing	
New course	Master of Anti-Money Laundering and Counter Terrorist Financing Articulated Set	Graduate Diploma of Anti-Money Laundering and Counter Terrorist Financing	
New course	Master of Anti-Money Laundering and Counter Terrorist Financing Articulated Set	Master of Anti-Money Laundering and Counter Terrorist Financing	
New course	Master of Arts (Classical Arabic) Articulated Set	Graduate Certificate in Classical Arabic	
New course	Master of Arts (Classical Arabic) Articulated Set	Graduate Diploma of Classical Arabic	
New course	Master of Arts (Classical Arabic) Articulated Set	Master of Arts (Classical Arabic)	
New course	Master of Arts (Islamic Studies Research)	Master of Arts (Islamic Studies Research)	
New Award	Master of Fraud and Financial Crime Articulated Set	Graduate Certificate in Fraud and Financial Crime	Graduate Certificate in Fraud and Financial Investigation
New Award	Master of Fraud and Financial Crime Articulated Set	Graduate Diploma of Fraud and Financial Crime	Graduate Diploma of Fraud and Financial Investigation
New Award	Master of Fraud and Financial Crime Articulated Set	Master of Fraud and Financial Crime	Master of Arts (Fraud and Financial Investigation)
New Award	Master of Information Technology Articulated Set	Master of Information Technology (Systems Analysis)	
New Award	Master of Information Technology Articulated Set	Master of Information Technology (Software Design and Development)	
New Award	Master of Information Technology Articulated Set	Master of Information Technology (Network Security)	
New Award	Master of Information Technology Articulated Set	Master of Information Technology (Computer Technology)	
New Award	Master of Information Technology Articulated Set	Master of Information Technology (IT Management)	
New Award	Master of Medical Radiation Science (with specialisations) Articulated Set	Graduate Diploma of Nuclear Medicine	
New Award	Master of Medical Radiation Science (with specialisations) Articulated Set	Graduate Diploma of Molecular Imaging	
New Award	Master of Medical Radiation Science (with specialisations) Articulated Set	Master of Medical Radiation Science (Molecular Imaging)	
New Award	Master of Medical Science (with specialisations) Articulated Set	Master of Medical Science (Pathology)	
New Award	Master of Medical Science (with specialisations) Articulated Set	Postgraduate Certificate in Medical Science	
New Award	Master of Medical Science (with specialisations) Articulated Set	Postgraduate Diploma of Medical Science	
New Award	Master of Teaching English to Speakers of Other Languages (with Specialisation) Articulated Set	Master of Teaching English to Speakers of Other Languages (Research Pathway)	
New course	Master of Veterinary Studies	Master of Veterinary Studies	
Phase out	Bachelor of Business (with specialisations)/ Bachelor of Information Technology		
Phase out	Graduate Certificate in Computing (Career Transition)	Graduate Certificate in Computing (Career Transition)	
Phase out	Master of Commerce (Honours)	Master of Commerce (Honours)	
Phase out	Graduate Diploma of Management Psychology Articulated Set	Graduate Certificate in Management Psychology	
Phase out	Graduate Diploma of Management Psychology Articulated Set	Graduate Diploma of Management Psychology	
Phase out	Doctor of Visual and Performing Arts	Doctor of Visual and Performing Arts	
Phase out	Graduate Certificate in Research Training	Graduate Certificate in Research Training	
Phase out	Bachelor of Science/Bachelor of Teaching(Secondary)		
Phase out	Associate Degree in Applied Science (Parks, Recreation and Heritage)	Associate Degree in Applied Science (Parks, Recreation and Heritage)	Stand alone Assoc Degree added to Bachelor course set, Phase out is only administrative
Phase out	Doctor of Education	Doctor of Education	
Phase out	Graduate Certificate in Alliance Management	Graduate Certificate in Alliance Management	
Phase out	Graduate Certificate in International Studies	Graduate Certificate in International Studies	
Phase out	Graduate Diploma of Sports Management (Sports Law) Articulated Set	Graduate Certificate in Sports Management (Sports Law)	
Phase out	Graduate Diploma of Sports Management (Sports Law) Articulated Set	Graduate Diploma of Sports Management (Sports Law)	