



UNIVERSITY COURSES COMMITTEE
Extraordinary Meeting
No. 39

NOTICE OF MEETING

Date Thursday 4 September 2025

Time 4.30 pm – 5.00 pm

Location [Videoconference](#)

Meeting ID: 422 845 175 534 5

Passcode: Vp6GG3k4

Members	23
Quorum	12

Members	Position	Committee Term Ends
Professor Graham Brown	Provost and Deputy Vice-Chancellor (Academic) (Chair)	Ex-officio
Dr Prue Laidlaw	Deputy Chair, Senate	30 June 2026
Professor Janelle Wheat	Pro Vice-Chancellor (Learning and Teaching)	Ex-officio
Mr Mike Ferguson	Pro Vice-Chancellor (International) Academic	Ex-officio
(Vacant)	Director, Education Strategy	Ex-officio
Ms Sandra Sharpham	Executive Director, Student Experience	Ex-officio
Ms Heather McGregor	Pro Vice-Chancellor, Student Success	Ex-officio
Mr Pete Greening	Acting Executive Director, Customer Experience	Ex-officio
Ms Rachel Stephens	Co-Director Academic Quality, Standards and Integrity	Ex-officio
Professor Will Letts	Acting Deputy Dean, Faculty of Arts and Education	Ex-officio
Professor Jenny Kent	Deputy Dean, Faculty of Business, Justice and Behavioural Science	Ex-officio
Associate Professor Brendon Hyndman	Acting Associate Dean (Academic), Faculty of Arts and Education	Ex-officio
Associate Professor Julia Lynch	Associate Dean (Academic), Faculty of Business, Justice and Behavioural Sciences	Ex-officio
Associate Professor Rachel Whitsed	Associate Dean (Academic), Faculty of Science and Health	Ex-officio
Associate Professor Christopher Orchard	Acting Chair, Indigenous Board of Studies	Ex-officio
Dr Kelly Tribolet	Elected member, Faculty of Arts and Education	30 June 2026
Dr Sabih-Ur Rehman	Elected member, Faculty of Business, Justice and Behavioural Sciences	30 June 2027
Dr Michelle Eastwood	Elected member, Faculty of Science and Health	30 June 2026
Ms Rebecca Acheson	Nominated member, Educational Design Lead, Division of Learning and Teaching	30 June 2027
Dr Annabel Matheson	Nominated member, Faculty of Science and Health	30 June 2027
Mr Simon Wakeling	Nominated member, Faculty of Arts and Education	30 June 2026
Ms Amanda Lynch	Manager, Course Administration Team, Faculty of Science and Health	30 June 2027
(Vacant)	Student Member	30 September 2026
Members (Attendance as required. Not part of quorum)		
Associate Professor Matthew Winslade	Associate Dean (Research), Faculty of Arts and Education	Ex-officio
Professor Zahid Islam	Associate Dean (Research), Faculty of Business, Justice and Behavioural Sciences	Ex-officio
Associate Professor Sandra Savocchia	Acting Associate Dean (Research), Faculty of Science and Health	Ex-officio
Attendees		
Ms Natasha Bailo	Executive Officer, Office of the Deputy Vice-Chancellor (Academic)	
Mr James Elibank Murray	Manager, Course and Subject Accreditation	
Ms Verinnia Lansom	Governance Officer and Committee Secretary	

University Courses Committee Extraordinary Meeting No. 39		AGENDA	Thursday 4 September 2025			
No	Item	Responsibility	Purpose	Time	Page	
1	Welcome and Apologies	*	Chair	Noting	4.30 pm	4
2	Declaration of Interests	*	Chair	Decision		5
For Decision/Discussion						
3	Course Documents		Chair / ADAs	Decision		6
Close						
4	Next meeting	*	Chair	Noting		7
Meeting Close					5.00 pm	

* Standing Item



Item 1: Welcome and Apologies

Acknowledgement of Country

"I acknowledge the traditional custodians of the lands that I am coming to you from today in this virtual space. I also acknowledge the traditional custodian of the various lands on which you all are joining from today.

I pay my respect to Elders past and present and extend that respect to celebrate the rich cultural diversity of all First Nations people here today."



Item 2: Declaration of Interests

Members are responsible for disclosing circumstances that give rise or may give rise to actual, potential or perceived conflicts of interest.

Declarations should be submitted to Governance prior to the meeting

The University Courses Committee will determine the appropriate course of action, which may include the member leaving the meeting for the duration of the item or abstaining from discussion and/or decision. If the meeting is held by flying minute a determination will be made by the Chair in consultation with Governance.



Item 3: FOSH COURSE APPROVALS

PURPOSE

To:

- consider submissions for accreditation and discontinuance (teach-out arrangements) for courses of study leading to degrees and awards offered by the University; and
- approve major changes to an award course of study.

RECOMMENDATION

The University Courses Committee resolves to:

1. **endorse and recommend** to Academic Senate the following Accreditation -Coursework proposals, for approval:
 - Graduate Certificate in Nursing (Aged Care) [Proposal-42806](#)
 - New Graduate Diploma of Mammography [Proposal-43647](#)
2. **approve** the following Major Change -Coursework proposals:
 - Bachelor of Veterinary Technology [Proposal-43150](#)
 - Graduate Certificate in Health Service Management [Proposal-42094](#)

KEY MATTERS FOR CONSIDERATION

As per Faculty Board minutes and CDAP.

KEY MATTERS FOR NOTING

As per Faculty Board minutes and CDAP.

LINK. Please refer to the courses for endorsement via CDAP at the following link:

[University Courses Committee – Meeting UCC-39](#)

Prepared by:	28/08/2025	Dr Prue Laidlaw, Acting Associate Dean Academic, Faculty of Science and Health
Approved by:	28/08/2025	Dr Prue Laidlaw, Acting Associate Dean Academic, Faculty of Science and Health
Cleared by:	29/08/2025	Professor Graham Brown, Provost and Deputy Vice-Chancellor (Academic)

Item 4: Next Meeting

No.	Date	Time	Location	Agenda Close
35	Wednesday 12 March 2025	9.00am – 12.00pm	Videoconference	24 February
36	Wednesday 30 April 2025	9.00am – 12.00pm	Videoconference	14 April
37	Wednesday 18 June 2025	9.00am – 12.00pm	Videoconference	2 June
38	Wednesday 27 August 2025	9.00am – 12.00pm	Videoconference	11 August
39	Thursday 4 September 2025	4.30pm – 5.00pm	Videoconference	N/A
40	Wednesday 22 October 2025	9.00am - 12.00pm	Videoconference	3 October