

## Graduate Certificate in University Leadership and Management (GCULM) 2019 Course Information Sheet and Eligibility requirements

### Overview

The Graduate Certificate in University Leadership and Management (GCULM) program 2019 aims to enhance the capacity of employees to undertake leadership and management roles and responsibilities at Charles Sturt University (CSU).

The course is suitable for CSU employees who have the opportunity to lead or manage people, programs or projects. Employees who successfully complete the GCULM program will receive a nationally recognised Graduate Certificate in University Leadership and Management from CSU. The Graduate Certificate in University Leadership and Management is a pathway into a number of Masters Courses within the Faculty of Business.

### Content

Participants in the 2019 - 2020 program will study as part of a supervised and supported cohort group with other CSU employees, and will complete four subjects over a **two (2) year period**. One subject will be completed each session.

### Course Structure

Session	Subject
201930	ULM502 - Leadership perspectives and processes
201960	ULM503 – The Higher Education Environment and University Governance
202030	ULM504 – Strategic thinking, analysis and action
202060	ULM505 – Leadership through change

### Delivery

This program is delivered by distance education and includes work-based learning, application, projects and assessment. Delivery of learning and assessment activities may include facilitated group workshops, video conferences, teleconferences, online learning support and learning team activities.

Mandatory pre-sessions will be held for those who have been identified for academic support in early February 2019. The first pre-session on learning technologies will be mandatory for all participants.

### Eligibility requirements

Faculty/Division Eligibility

#### Pre-requisite

- Must hold a bachelor degree or academic/professional equivalency as approved by the admission panel.
- Will be required to complete the CSU online University application process.

## Organisational Eligibility

- Must be able to demonstrate that they have the opportunity to lead or manage people, projects or processes within their work.
- Must be a professional staff member at level 6 or above or Academic staff member who holds a continuing appointment or a fixed-term appointment until at least December 2020 (part-time is acceptable).
- Must undertake the program as a single unit of study.
- Will require the support of their supervisor to undertake the program, and the supervisor will be willing to support up to 4 hours of study leave per week for professional/general staff (pro-rata for part-time staff).
- Must be able to manage their time effectively in order to complete the program.
- Must be willing to spend some of their own time (recommended 10 hours per week) studying in order to successfully complete the program requirements.

## Time Commitment

Staff will be eligible to apply for study leave as outlined in the [CSU Study Policy](#). Staff will be required to commit some of their own time to study (recommended 10 hours of study per week).

## Cost

This program is funded by the Division of Human Resources.

The business area will be required to pay for any travel related costs in relation to the program. Participation in this program will involve a day-trip travel for each subject to a facilitated face-to-face workshop in Young, NSW.

Upon successful completion of the course staff eligible to graduate will be required to pay for any graduation costs.

## Application Process

Please complete and submit the Human Resources **online application form** as your first step. Applications close **5pm Friday 02 November 2018**.

You will then be emailed a document which outlines the next steps that you need to complete to apply formally through the CSU online application process. *Please note that acceptance of this application does not guarantee entry into the course.* As places are limited to twenty (20) entry into the program will be a competitive selection process. Applications will be considered by the admissions panel which comprises 2 representatives from the Division of Human Resources and 2 representatives from the School of Management and Marketing.

Applicants will be advised of the outcome of their application by 26 November 2018.

## Enquires

Please direct any enquires to Joanne St John, Professional Learning and Development Coordinator, Division of Human Resources on 0269 334156 or email [pdprograms@csu.edu.au](mailto:pdprograms@csu.edu.au)