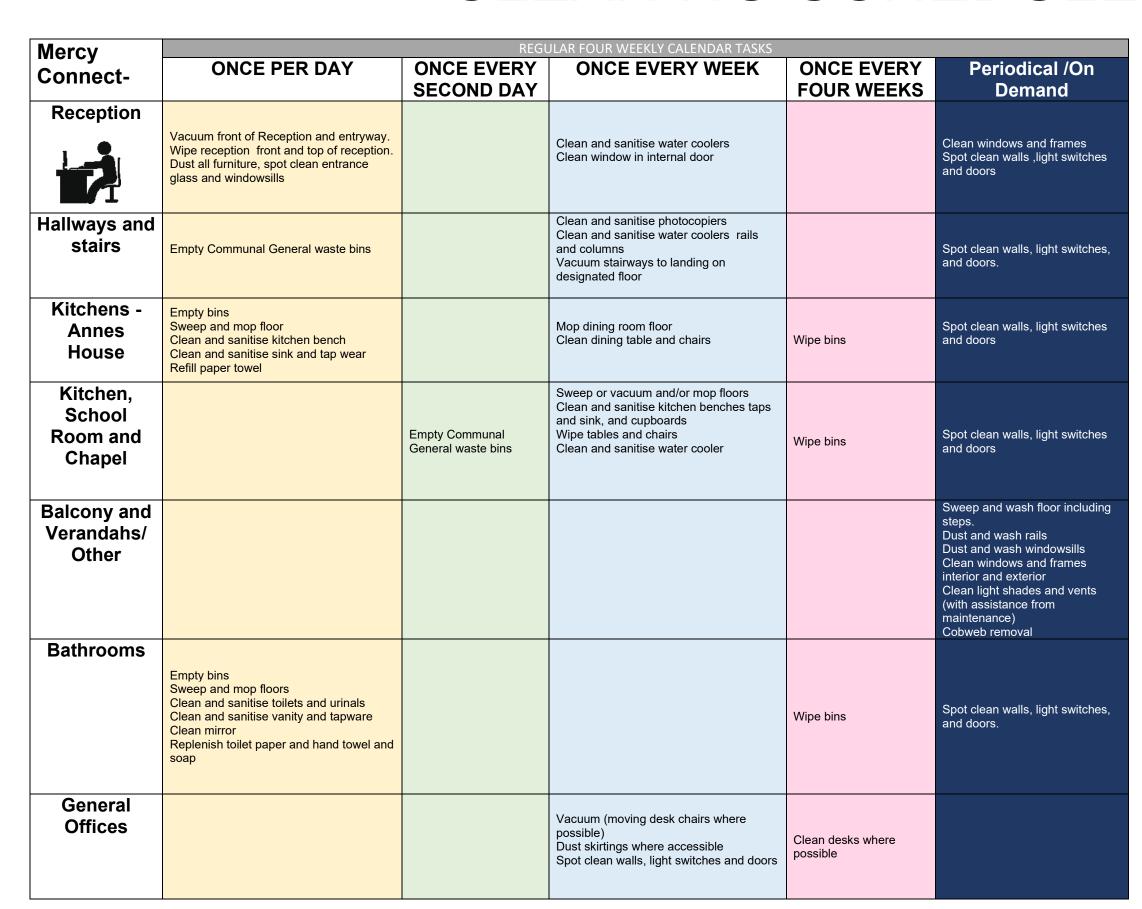
CLEANING SCHEDULE





MONDAYS	Reception, Annes house Kitchen, Upstairs offices, all bathrooms.	
TUESDAYS	Reception, Annes House Kitchen, all bathrooms, Wipe and clean photocopiers and water coolers.	
WEDNESDAY	Reception, Annes House Kitchen, Downstairs offices, all bathrooms.	
THURSDAY	Reception, Annes House Kitchen, Kitchen House (excluding commercial kitchen, all bathrooms.	
FRIDAY	Reception, Chapel, Annes house Kitchen, all bathrooms.	

Blue Cloth - General Cleaning	Red Cloth - Toilet bowls and urinals	Light Blue Cloth - Glass and mirror cleaning
Green Cloth - Kitchen and food preparation areas	Pink Cloth - Bathrooms vanities and walls, showers, toilet walls etc.	EVERY SECOND DAY = Week 1 - Mon, Wed & Fri. Week 2 -Tue & Thu