



Charles Sturt
University

NSW Health Placement Requirements

Updated MAY 2021

Faculty of Arts and Education
Workplace Learning (WPL)
Charles Sturt University

Important Information

1. Health compliance is an optional requirement. This only needs to be provided if you wish to be eligible for placements in a health facility.
2. The NSW health compliance package is required to be completed for Charles Sturt University health placements regardless of your residing state.
3. Students are required to have an understanding of the Student compliance requirements for health placements please refer to HETI NSW.
4. Please upload all health compliance documentation as ONE FILE to InPlace myworkplacelearning.csu.edu.au.
(You will need to include your National Police Check (NPC) again as eligibility for health placements is a separate process.)
5. The Workplace Learning Office will forward the documents to our NSW Health Clinical Placements Coordinator for assessment and advise the student of the outcome.
Incomplete health compliance documentation is unable to be assessed.
6. Students are unable to attend a health placement or interviews for placement opportunities until their NSW Health compliance status has been confirmed by the Workplace Learning Office as “Compliant” or “Temporary Hep B”.
7. Students must be compliant for the duration of their placement. Students are responsible for following up on any additional requirements or expiry of National Police Checks, otherwise the placement will be cancelled by NSW Health.

Mandatory Documents

All documents are required to be submitted in order to be assessed by a NSW health professional. Incomplete information will NOT be assessed.

National Police Check

- ✓ **Students must provide a current National Police Check**
 - Australian police checks must be obtained from an Australian State or Territory Police Force, the Australian Federal Police or an Australian Criminal Intelligence Commission (ACIC) accredited body only.
 - National criminal record checks are valid for 5 years since date of issue.
 - If a charge or conviction is listed on the National Police Check then students must apply for a risk assessment. [Apply for risk assessment](#)
 - [National Police Check Frequently Asked Questions](#)

NSW Health Code of Conduct

- ✓ **Students must sign the [Code of Conduct Declaration Form](#)**
Located under the [NSW Health Code of Conduct](#) tab
- Students must read and abide by the [NSW Health Code of Conduct Policy](#)

Immunisations and Vaccinations

- ✓ **Students must have a [Vaccination Record Card](#) or an [Immunisation History Statement](#)**
Located under the [Immunisations and Vaccinations](#) tab
- ✓ **Students must also provide [Serology Reports](#)**

Health Declaration

- ✓ **Students must complete the [Health Declaration - Appendix 6](#)**
Located under the [Immunisations and Vaccinations](#) tab

Tuberculosis Assessment Form

- ✓ **Student must complete the [Tuberculosis Assessment Form - Appendix 7](#)**
Located under the [Immunisations and Vaccinations](#) tab

Hepatitis B Statutory Declaration (if required)

- ✓ **Student to complete the [Hepatitis B Declaration - Appendix 9](#)**
Located under the [Immunisations and Vaccinations](#) tab

Policy Directive

- ✓ **Occupational Assessment, Screening and Vaccination Against Specified Infectious Diseases [policy directive](#)**

[FAQ's for students](#)

[FAQ's Clinical Placements and COVID-19](#)

[Communicable Diseases Factsheet](#)

Checklist

Before you upload your supporting documents to Inplace as one file, please ensure you have included the following:

