

## CSCS Covid-19 Event Cleaning Plan

In the Event CSCS is notified that a Covid19 positive tested individual has accessed a building and that this building requires a responsive clean and sanitation by CSCS.

**Goal:** Return building to operational use, by safely cleaning and disinfecting all areas and surfaces touched/accessed by individuals, paying special attention to areas touched and accessed by the positively tested individual.

**Step 1.** Form a CSCS Management “Consultative Group”.

- Consists of GM, Area Manager’s, Finance Operations Manager, Senior Supervisor, Supervisor, WH&S committee representative.

**Step 2.** Request additional information about where the individual went in the building and potentially what they touched, to reduce risk ask if cleaning can be delayed as long as possible? Preferably 72 hours.

**Step 3.** Form a CSCS Cleaning Response Team and appoint a “Cleaning Coordinator”. (Formed by Consultative Group)

- Fit for work? each Cleaning Response Team member sign off on [Cleaning Crew Health Pre-Check Form C19004](#)
- Obtain a building map
- Determine how many “trained” staff will be required
- Determine how long the cleaning should take
- Determine what tasks and areas each trained cleaner will complete (two stage clean)  
*Stage 1 Clean. Staff will be assigned to detail clean amenities, kitchens, walls, doors, mop hard floors and vacuum carpets*  
*Stage 2 Disinfect. Staff will be assigned to clean touch points*

**Step 4.** Request building is secured (taped off) and sign posted at all ingress points. “No access - Closed for cleaning”

**Step 5.** Determine cleaning entry/exit point and preparation and cessation (Donning/Doffing) area.

**Step 6.** Gather required PPE, Consumables and Equipment for stage 1 and stage 2 disinfecting, including an assigned lined wheelie bin with red lid.

**Step 7.** Coordinate assembly at preparation and cessation area.

**Step 8.** Coordinate cleaning equipment allocated to each Cleaning Response Team member

**Step 9.** Conduct a PPE refresher using the [Work Instruction: Covid-19 Cleaning Procedure C19007](#)

**Step 10.** Using the [Work Instruction: Covid-19 Cleaning Procedure C19007](#) Don PPE

**Step 11. Stage 1. Clean** - Cleaning Response Team members enter the building in a staggered formation and detail clean assigned areas. Dirty Linen should be placed in a heavy duty bag, removed from the building secured and laundering 72hrs later.

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**Step 12.** Cleaning Response Team members exit building in a staggered formation and using the CSCS Covid-19 cleaning procedure Doff PPE. Dispose of waste, single use PPE. Put aside reusable equipment and PPE ready to be sanitised.

**Step 13.** Debrief and have a break (practice social distancing and ensure all food wrappers etc. and scraps are placed in the designated bin).

**Step 14.** Using the [Work Instruction: Covid-19 Cleaning Procedure C19007](#) Don PPE

**Step 15. Stage 2. Disinfect** - Cleaning Response Team members enter the building in a staggered formation and disinfect assigned areas using the [Work Instruction: Covid-19 Cleaning Procedure C19007](#) and or [Work Instruction: Fogging Work Instruction WI072](#).

**Step 16.** Cleaning Response Team members exit building in a staggered formation and using the CSCS Covid-19 cleaning procedure Doff PPE. Dispose of waste, single use PPE. Put aside reusable equipment and PPE ready to be disinfected.

**Step 17.** Debrief and have a break (practice social distancing).

**Step 18.** Complete the post [Cleaning Sanitation Report C19006](#)

**Step 19.** Disinfect equipment and store securely for 72hrs prior to re-using

**Step 20.** Dispose of all waste. (Double Bag store securely for 72hrs prior to collection)

**Each individual should be equipped with:**

#### **PPE.**

*All damaged PPE must be replaced immediately in a safe manner according to CSCS protocol.*

- 2 x medical gown (minimum of 1 spare gown)
  - 2 x level 2 surgical mask (minimum of 3 spare masks)
  - 2 x correctly sized nitrile gloves (minimum of 10 spare gloves)
  - 2 x correctly fitted safety glasses (minimum of 1 spare pair)
  - 1 x bottle of portable hand sanitiser
  - Long pants, and enclosed footwear
- Nil exposed skin*

#### **Equipment and Chemical.**

Stage 1. Detail Clean

- Designated Mop/s
- Designated Mop bucket/s
- Designated Doodle bug/s
- Designated standard CSCS cleaning chemicals
- Disposable cleaning cloth/towel – enough to change multiple times
- Vacuum- Follow [Work Instruction Vacuum Cleaning for Infectious Diseases WI072](#)

## Stage 2. Touch Point Disinfect

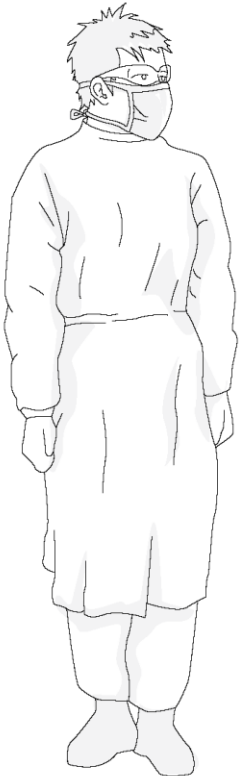
- Carry bucket
- Disposable cleaning cloth/towel – enough to change multiple times
- For touch Points - Bottle with flip top lid containing either Trifecta (Neat) or Cleankill (20/40-1)
- Disposable extra heavy duty waste bag (minimum of two)

## The Cleaning Coordinator is responsible for:

- Coordinating – transport, PPE and equipment
- Being the external contact person, located at assembly point “not cleaning internally” (No mobile phones can be used whilst performing cleaning and sanitising).
- As a refresher - Read out CSCS Covid-19 cleaning procedure to team prior to Donning PPE
- Overseeing preparation (Donning/doffing of PPE)  
*At no point should this process be rushed*
- Direction and assigning responsibilities
- Ensuring Cleaning Response Team is practicing social distancing at all times
- Disposing of single use items securely and safely
- Overseeing sanitation and storage of equipment – preferably not re-used for 72 hours
- Completing [Cleaning and Sanitation Report C19006](#)

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# How to fit and remove personal protective equipment in the correct order



**Fit in this order**

- Wash hands or use alcohol-based rub
- Respirator
- Goggles
- Gown
- Gloves

**Remove in this order**

- Gloves
- Wash hands or use alcohol-based rub
- Goggles
- Gown
- Respirator
- Wash hands or use alcohol-based rub

During removal of personal protective equipment, hands should be washed immediately after removing any item which is visibly soiled.

# How to wash and dry hands with soap and water



During the lather, pay particular attention to the backs of hands and fingers, fingernails, fingertips and the webbing between fingers.

Hand hygiene is crucial in reducing transmission of infections. It includes both hand washing with plain or antimicrobial soap and water, and use of alcohol-based products (gels, rinses, foams) containing an emollient that do not require the use of water.

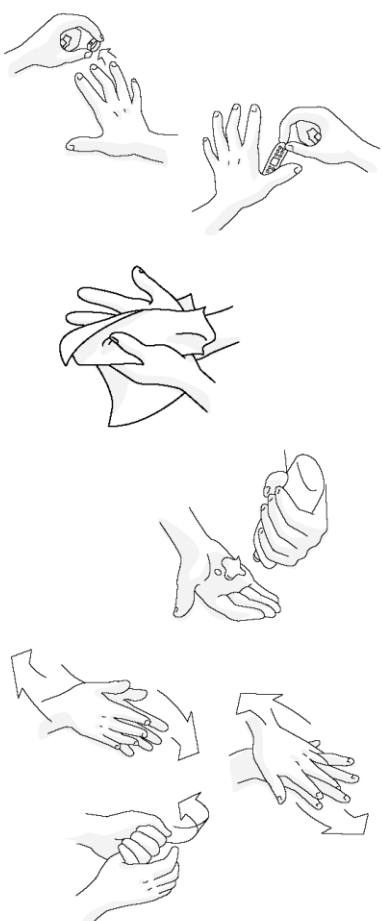
If hands are visibly soiled or contaminated with respiratory secretions, wash hands with soap (either non-antimicrobial or antimicrobial) and water.

In the absence of visible soiling of hands, approved alcohol-based products for hand disinfection may be used. Ensure you have facilities for hand washing (i.e. sinks with warm and cold running water, plain or antimicrobial soap, and disposable paper towels) and hand disinfection (i.e. alcohol-based products) readily accessible.



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# How to clean hands using an alcohol-based liquid or hand rub



- Remove jewellery and cover abrasions
- Use water or a wet wipe to remove visible soiling
- Dispense product into dry hands
- Rub all surfaces of hands for one minute

When rubbing, pay particular attention to the backs of hands and fingers, fingernails, fingertips and the webbing between fingers.



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# How to fit and remove a surgical mask

## Fitting a surgical mask



- Position mask over mouth and nose



- Fasten ties or tapes above and below ears at back of head

## Removing and disposing of mask



- With clean hands, untie or break ties at back of head



- Remove mask by only handling at the ties, then discard in appropriate waste



- Wash hands

When worn by a sick person, surgical masks limit the spread of droplets produced through talking, coughing or sneezing



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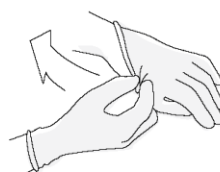


# How to fit and remove protective gloves

## Fitting gloves



- Remove jewellery, cover abrasions, then wash and dry hands



- Fit gloves, adjusting at the cuffs

## Removing and disposing of gloves



- Remove by gripping at cuffs



- Immediately dispose of gloves in appropriate waste



- Wash hands



Replace gloves after contact with a person or infected area, or if the gloves become contaminated or damaged.

Wearing of gloves in some situations may be a practical measure to reduce the spread of infection, especially in health care environments or as a part of a cleaning regime.



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# How to fit and remove protective eyewear

## Fitting goggles or face shield



- Position mask or face shield over face and eyes
- Adjust fit if necessary

## Removing and disposing of goggles



- With clean hands, remove eyewear by handling sides or back only
- Discard or reprocess and store appropriately
- Wash hands

Some goggles and protective eyewear can be cleaned and disinfected for re-use. Refer to manufacturer's instructions.



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# How to fit and remove a protective gown

## Fitting gown



- Put on the gown so that your front and arms are fully covered and gown opening is at the back
- Fasten ties at the neck and at the back
- Tuck gown sleeves under glove cuffs

## Removing and disposing of gown



- With clean hands, untie or break ties at the back and neck
- Touching only the inside of the gown, pull from neck and shoulders, then arms, turning inside out as gown is removed
- Roll gown into bundle and discard in appropriate waste
- Wash hands



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