

Work Instruction: Hydraulic Lift (Tommy Lifter)

Introduction:

This equipment is used from time to time for waste collection and is affixed to back of vehicle.

Scope:

This work instruction encompasses the use of the above Hydraulic Lift utilised by Charles Sturt Campus Services Ltd personnel

Purpose:

The purpose of this procedure is to provide relevant CSCS staff with a reference tool and guideline for using the Hydraulic Lift.

Safety Guidelines:

Read operator's manual before operating equipment

Refer compliance plates on vehicle for capacity/ratings

DO NOT use this equipment unless you have been instructed in its safe use and operation and have been given permission

Do not use faulty equipment. Immediately report suspect equipment.

Do not make any modifications to lift or its' safety features.

Do not lift or lower more than specifications.

Do not move vehicle unless gate is in latched position.

Do not leave platform open, or unlatched, when lift is unattended. Never leave platform down or use as a step

DO NOT RIDE ON LIFT

PPE:



Sturdy footwear must be worn at all times in work areas.



Long and loose hair must be contained.



Rings and jewellery must not be worn.

PRE-OPERATIONAL SAFETY CHECKS

Locate and ensure you are familiar with all machine operations and controls.

Ensure all guards are fitted, secure and functional. Do not operate if guards are missing or faulty.



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Ensure all locks are securely tightened.

Ensure tyre, water, fuel, oil levels are correct

OPERATOR'S INSTRUCTIONS

Step 1 Open platform per Operator's Manual, step away from platform as it opens

Step 2 Place load (bin) onto platform and secure gate – Note: you have approximately 90 seconds to perform this task as the equipment has an automatic 'shut off', if this occurs you will need to re-activate, according to Operator's Manual)

Step 3 Raise platform, release gate and secure bin to vehicle using appropriate 'tie-down' straps

Step 4 Close platform, install latch padlock on the passenger side, secure driver side latch – make sure liftgate is in fully raised position

ENDING OPERATIONS AND CLEANING UP

Switch off the machine when work completed.

Leave the machine in a safe, clean and tidy state.

This Work Instruction does not necessarily cover all possible hazards associated with this equipment and should be used in conjunction with other references. It is designed as a guide to be used to complement training and as a reminder to users prior to equipment use.

Reference:

Tommy Gate Owner's/Operator's Manual

Charles Sturt Campus Services Limited Online Induction Series