



Charles Sturt
University

Cadet Placement Position

Blayney Shire Council Junior Cadet

Blayney Shire Council, located a comfortable 3.5 hour drive west of Sydney, across the Blue Mountains and in the Central Tablelands of NSW, offers an excellent opportunity for those seeking a rural lifestyle with all amenities. With the regional centres of Bathurst and Orange less than 30 minutes away, an abundant supply of lifestyle, educational and employment opportunities are available.

Conditions of employment will be in accordance with the Local government (State) Award.

Council uses a merit-based selection process and actively promotes the principles of Equal Employment Opportunity.

Please note that you may be required to undergo pre-employment screening including hearing and drug and alcohol screening, as part of the selection process.

To find out more, visit: blayney.nsw.gov.au

Pay rate: Junior: \$832.27

Hours per week: 31 hours per week

Location: Blayney

Proposed start date: July 2023

Further information: This is a Cadet Engineer position reporting to Council's Project and Development Engineer or other Council officers as required from time to time.

This role assists in civil engineering investigation, survey, design, drafting and preparation of detailed estimates for roads and traffic, stormwater drainage, footpaths, sewerage services and other related infrastructure works.

Eligibility requirements: Please refer to attached position description.

How to apply: Email copy of your cover letter, résumé, academic transcript to Jacob Hogan, Director Infrastructure Services: jhogan@blayney.nsw.gov.au

Closing date: 31 May 2023



POSITION DESCRIPTION

Position Title:	Cadet Engineer
Position Number:	20230004
Department:	Infrastructure Services
Main purpose of the role:	Assist in Civil Engineering investigation, survey, design, drafting and preparation of detailed estimates for roads and traffic, stormwater drainage, footpaths, sewerage services and other related infrastructure works.
Reports to:	Projects Engineer or other Council officers as required from time to time.
Subordinate Staff:	N/A
Hours of work:	8.30am to 5.00pm, 4 day working week. The successful candidate to negotiate the day off with Council.
Salary Grade:	Grade 3 Entry Level
Disclosure of Interest Is the position required to complete a Disclosure of Interest Form (s 441 <i>Local Government Act, 1993</i>)	No.
Last reviewed:	February 2023

PRIMARY RESPONSIBILITIES AND DUTIES

- Assist in the survey, investigation, design and drafting of, roads and traffic, stormwater drainage, footpaths, sewerage services and other related infrastructure works.
- Assist in survey set out for the various services outlined above.
- Determine quantities and estimates of costs for projects as required.
- Provide support in the delivery of Council's Road Maintenance contracts.
- Assist in the collection and maintenance of data for inclusion in Council's Asset Management System including mapping and geographic information systems (GIS).
- Participate in meetings and other events to promote improvement in Council procedures and help Council achieve its objectives.
- Maintain satisfactory progress towards completion of units of study in the CSU engineering degree.
- Assist in ensuring that action requests from Council and the community are followed up in a timely manner, as required.
- Ensure that environmental protection issues and considerations are addressed in the planning and implementation of works undertaken by the section.

- Assist in the development and maintenance of workplace documentation relating to Work Health and Safety (WHS) and Risk Management.
- Follow defined WHS policies and procedures and actively participate in Council's WHS system.
- Undertake training as required.
- Perform other duties as required.

SELECTION CRITERIA

- Enrolled in the Charles Sturt University Bachelor of Technology and Master of Engineering (Civil Systems).
- Ability to interpret engineering drawings and perform quantity calculations.
- Sound interpersonal and communication skills.
- Sound computer skills with demonstrated experience in using word processing, spreadsheets, and databases.
- Sound interpretive analytical and problem solving skills.
- Current Australian Driver's Licence.
- Hold or the ability to obtain a WorkCover Construction Induction Card (White card).
- Commitment to maintaining a safe working environment, in accordance with WHS requirements.
- Demonstrated ability to work in a team environment and contribute to team outcomes.