



CSCS PANDEMIC CHECKLIST. ✓ ✗

Pandemic Name: Corona virus

Location: All sites

Brief description: The virus, called 2019 novel coronavirus (2019-nCoV) belongs to a family of viruses known as coronaviruses, named after the crown-like spikes on their surfaces. Coronavirus is transmitted through the air and primarily infects the upper respiratory and gastrointestinal tract of mostly bats, pigs, and small mammals. They mutate easily and can jump from animals to humans. Like other viruses, there is no cure, so treatment is mostly for symptoms, which include fever, cough, and other symptoms of pneumonia.

LEVEL 1 Low safety risk (In consultation and guidance from CSU)

“Isolated cases across the World and Nation”



Cleaning practices/policies/procedures reviewed

CSCS Management team

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Relevant stock levels checked, additional supplies ordered e.g. Sanitiser and PPE

CSCS Stores & Procurement



Isolation clean kits checked and available 1 x for each campus

- 10x Overshoe covers (pair)
- 10x Gowns (Small, Medium and Large)
- 10x Surgical mask
- 10x Gloves
- 10x Bio hazard bag
- Alcohol wipes

CSCS Stores & Procurement



Communication – regular updates to staff (personal hygiene/reminder if unwell stay at home)

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Relevant information gathered regarding control of pandemic and training coordinated if required

CSCS Management team

LEVEL 2 Medium safety risk (In consultation and guidance from CSU)

“Increased cases across the Nation”



Apply Level 1 (IF NOT ALREADY APPLIED)

CSCS Management team



Response Team Formed

- Capability & Resources reviewed
- Risk assessments conducted e.g. handling & laundering of residential linen
- Management Responsibilities and contingency plans outlined

CSCS Management team



Cleaning practices altered e.g. frequency increased on touch points, CSCS refills sanitiser, additional bins and liners, gloves recommended at all times (additional labour required)

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Workplace social interaction may be limited to reduce risk of pandemic spread e.g. signing on in the same place

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LEVEL 3 High safety risk (In consultation and guidance from CSU)

“Confirmed localised cases”



Apply level 1 & 2 (IF NOT ALREADY APPLIED)

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Cleaning practices altered e.g. increased sanitation cleaning (additional labour required)

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PPE on advice e.g. Masks

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Stop cleaning isolated areas, and await instruction from relevant authorities

CSCS Management team



Registered office:
 Division of Finance Building 8
 Charles Sturt University
 Wagga Wagga NSW 2678

Tel: +61 2 6933 4747
 Email: cscs@csu.edu.au
 www.csu.edu.au/enterprise/cscs

CONTRACTOR BIO CLEANING



Key Contacts

Name & Details: https://www.bio-cleanse.com.au/gallery/portfolio/squalor-cleaning/
Name & Details: https://biohazardcleaning.com.au/sydney-biohazard-cleaning/
Name & Details: http://crimescencleanups.com.au/city/wagga-wagga.html

CSCS MANAGEMENT TEAM & RELEVANT CONTACTS

NAME	SURNAME	LANDLINE	MOBILE	LOCATION	POSITION
Alicia	MCCAIG	02 693 34813	0428 037 828	Building 460 WAGGA	Senior Supervisor Wagga
Angela	OSPINA- CARNIVAL	02 627 26203	0437 315 474	Building 860 CANBERRA	Team Leader Canberra
Brian	MOYNIHAN	02 693 34982	0417 394 925	Building 252 WAGGA	Maintenance Assistant Wagga
Caitlin	NIXON	02 693 34042	0455 558 969	Building 460 WAGGA	Stores person/ Admin
Chris	FAUCETT	02 636 57899	0459 047 980	Building 1012 ORANGE	Finance Manager
Damien	BLATTMAN	02 633 84703	0409 157 621	Building 1454 BATHURST	Northern Area Manager
David	POLSEN	02 693 34570	0409 537 992	Building 460 WAGGA	Workplace Improvement Officer
Douglas	GEE	02 693 34427	0488 270 055	Building 252 WAGGA	Maintenance Coordinator
Elizabeth	DAY	02 633 84861	0439 608 776	Building 1454 BATHURST	Supervisor
Graham	BIDDLE	02 693 34044	0400 401 916	Building 460 WAGGA	Southern Area Manager
Jessica	WALDRON	02 636 57898	0408 361 696	Building 1054 ORANGE	Team Leader Orange
Joel	MCFADYEN	02 658 29457	0438 656 677	Building 801 PORT MACQUARIE	Team Leader
Kylie	TROTTER	02 636 57898	0437 793 795	Building 1054 ORANGE	Senior Supervisor Orange / Dubbo
Martin	DOONER	02 693 34984	0448 456 591	Building 452 WAGGA	General Manager
Michelle	SHEATHER	02 693 34042	0418 129 213	Building 460 WAGGA	Supervisor
Nicola	HOLLEY	02 633 84860	0409 347 212	Building 1454 BATHURST	Senior Supervisor
Peter	RACZKOWSKI		0417 217 484	Building 460 WAGGA	Driver Transport
Shadhi	KHALILI	02 693 32434	0429 984 162	Building 452 WAGGA	Corporate Services Officer
Sharon	ROBERTS	02 633 84861	0417 082 927	Building 1454 BATHURST	Team leader/ Stores person
Simone	BROWN	02 693 34747	0419 776 214	Building 452 WAGGA	Administration Assistant
Susan	COLLINS	02 605 19921	0400 478 497	Building 675 ALBURY	Senior Supervisor
Vicki	POWELL		0439 801 902	Building 225 Dubbo	Team Leader Dubbo
Virginia	Faucett	02 636 57899	0401 791 680	Building 1012 ORANGE	Administration Assistant
Wayne	CHARMAN	02 633 84677	0429 823 275	Building 1454 BATHURST	Driver Transport
Zac	SCOTT	02 658 29457	0427 925 551	Bldg 801, Office 2066 , PORT MACQUARIE	Supervisor