

This form is to be used by the Office of Governance and Corporate Affairs only for the set up of University Councillors into the DPC System. Once entered, this will allow the University Councillor to obtain access to Charles Sturt systems.

Please provide all personal details in full, no abbreviations.

Personal Information

Courtesy Title (e.g. Mr, Ms, Professor)

Gender

Male

Female

Indeterminate/Intersex/Unspecified

First Name

Second (and Third) Name(s)

Family Name

Date of Birth

Preferred Name

Previous Family Name (if applicable)

Office Held

Post Nominal

Home Phone Number

Mobile Phone Number

Email Address

Home Address

Postal Address

Appointment Details

New Appointment

Extension of Appointment

Start Date

End Date

Is this a remunerated appointment?

Yes

No

If YES, please advise Honorarium Amount

per annum

To enable payment of the Honorarium, please provide the following documentation;

1. [Tax File Declaration Form](#),
2. [Banking Details Form](#); and
3. Superannuation details - the default superannuation fund for CSU is UniSuper. Choice of funds is available for University Councillors so please forward the [Superannuation Standard Choice Form](#) if applicable.

Authorisation

University Secretary and
Director, Office of Governance
and Corporate Affairs

Name

Signature

Date

DPC Use Only - Refer Procedures - Position Number 649733 (Chancellor Position Number 657595)

Staff Number

Job Number

Processed by