

Work Placement Position

Intentus Chartered Accountants

Audit Assistant

Intentus Chartered Accountants is a specialist, audit only, Chartered Accounting firm providing professional audit and assurance services.

Intentus is a Latin adjective meaning: thorough, eager, intent, attentive and earnest.

We felt that adjective neatly summed up how we wanted to be for our clients and how they would describe us.

To find out more, visit intentus.com.au

Subject: **Session 1 (30):** ACC275 (105hrs), BUS223 (35hrs), BUS385 (70hrs)
Session 2 (60): ACC275, BUS223, BUS385

Specialisation: Accounting

Location: Bathurst or Orange. Onsite preferred

Availability: Negotiable

Further information:

We provide audit and assurance services to a diverse client base which extends from Sydney throughout Central West NSW.

This role is hands-on and will see you interacting with clients from day one. This will give you the opportunity to apply the theory you learn at university to practical situations.

We encourage further studies and actively support this for our employees.

Your duties will include, at a minimum:

- Documenting and testing internal controls.
- Conducting audit work on statutory financial statements.
- Preparing audit workpapers in the audit software package Casware to provide evidence of work conducted and to support the conclusions reached.
- Assisting in the preparation of statutory financial reports.
- Perform substantive testing on grant acquittal audits.
- The opportunity to complete in-house training and webinars.

You must:

- Be hard working, self-motivated and prepared to learn.
 - Have outstanding communication skills.
 - Be able to demonstrate a high level of attention to detail.
 - Have strong computer literacy skills, particularly with Microsoft excel.
 - Be a team player.
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How to apply: Email cover letter, résumé, academic transcript and [Authority to Disclose Information](#) to Katy Henry (katy.henry@intentus.com.au).

Closing date: [Closing Date](#)
