Faculty of Business, Justice and Behavioural Sciences
Engineering
Placement Variation

To enable this electronic form, first save then reopen as a PDF file as it will not function properly within a browser window.
The current version of Adobe Acrobat Reader is required for full functionality.

- Computer version: https://acrobat.adobe.com/au/en/acrobat/pdf-reader.html
- Mobile app version to assist with form on devices: https://acrobat.adobe.com/au/en/mobile/acrobat-reader.html

- **This form must be submitted in conjunction with a Placement Application form.**
- **Charles Sturt University will handle your personal information contained in this form pursuant to its obligations contained in the** *Privacy and Personal Information Protection Act 1989 (NSW)* **and the university's Privacy Management Plan.**

Placement level	Year commencing

Section 1: Student details

Family name

First name

Student ID

Email

Preferred contact number

Section 2: Variation request details

Host organisation

Outline the requested variation to the standard placement arrangements (tick and complete all applicable sections)

Placement duration: Start date   End date

Days/hours of work/week: Days/week   Hours/week

Study day   Paid study day provided each week

Salary *(excluding superannuation)***:**   Weekly   Annual

Provide details on how requested variation will be managed to ensure enough time is available for all work and study requirements and there will be appropriate support, remuneration and duty of care considerations during the placement.

Section 3: Student consent

I declare the information and supporting documents provided in this form are correct and complete. I acknowledge that submitting deliberately false or misleading information may result in the application being rejected and action being taken against me pursuant to applicable Charles Sturt University student misconduct policies.

Student Signature: Date:

How to create a digital signature link

Should submit button not work: Save form to a hard drive and email to Workplace Learning team.(engineering-wpl@csu.edu.au)

Section 4: Host organisation signature

Host organisation representative name:

Signature: Date:

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Approved by Charles Sturt Engineering. Comments: *(to be advised to student and host organisation)*

Approver's name: Date:

Signature:

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