

HELP!!

LOGINS & PASSWORDS

HOW DO I CHANGE MY PASSWORD BEFORE IT EXPIRES ?

- 1 Go to https://online.csu.edu.au/Inter/Action?type=B&cmd=www_passwords
- 2 Enter your current password, type in your new password twice, then click on CONFIRM button.

Change your password

Enter current password:

Enter new password:

Please re-type your new password:

By clicking the Confirm button I acknowledge I have read and agree to Facilities Use Policy which is stated above.

CONFIRM

HELP I'VE LOST MY ACCESS, USERNAME OR PASSWORD!

- 1 Go to https://online.csu.edu.au/Inter/activate_login
- 2 Confirm your identity by entering first name, last name, date of birth, then click on CONTINUE
- 3 Enter more details to continue to verify your identity including your CSCS Staff number (found on your staff card), postcode, country (Australia), then click on CONTINUE
- 4 Enter a security question and the answer (eg: your mothers maiden name), then click on CONTINUE.

Don't forget

- ✓ Never give your password to anyone or write it down
- ✓ Change your password at least every 120 days **BEFORE** it expires

WHAT CAN I USE MY PASSWORD FOR?

You'll need your password to login to any CSCS computer or system including:

Web Kiosk - HR Self Service



<https://webkiosk.csu.edu.au>

CSCS Emails



CSCS Staff Website



<https://csu.edu.au/enterprise/cscs/staff-resources>

