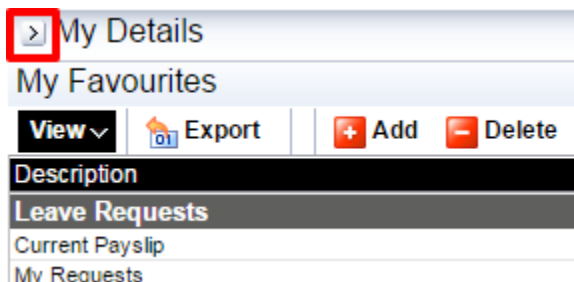
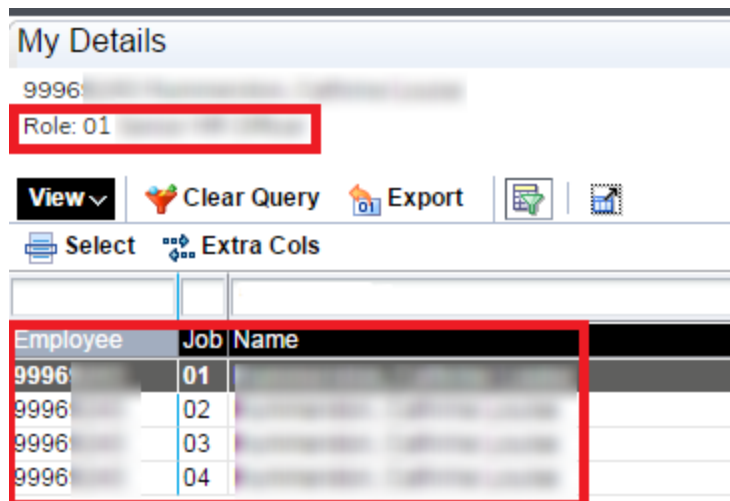


If you hold multiple jobs across the University, you may need to change your view in Web Kiosk to a specific job when needing to book leave or look at the history of that appointment.

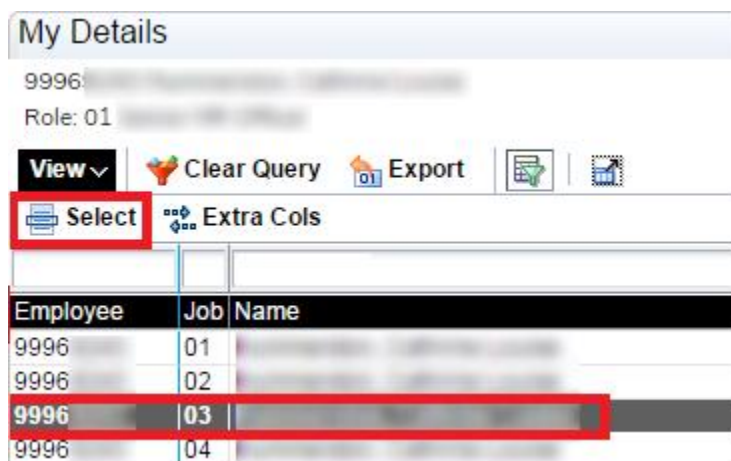
Once logged into [Web Kiosk](#), click on the arrow to expand *My Details* in the left hand pane.



The side panel will open up the *My Details* area and you will see the details of which role you are viewing in Web Kiosk, as well as your name listed for each position you hold.



Highlight the row for the job you want to view and then click on *Select*.



You will see the details next to *Role* change to the position title of the selected job and you can proceed to book leave, view appointment history or approve requests.