



## Work Placement Position

### Business Edge Advisors Marketing Coordinator

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Business Edge Accountants, leverage cloud-based tools to focus on providing you with strategic and cost-effective accounting, taxation, and financial solutions. We're here for small businesses and individuals alike, we do Tax Compliance, but we love to look in a bit deeper and offer help through our own expertise, and those of our strategic partners. We look for new opportunities and strategies to build and maintain your wealth and your long-term future.

If you're looking to learn how you can leverage the skills you've learnt to help small business grow and how to attract them through various platforms, we can help.

To find out more, visit [edgea.com.au](http://edgea.com.au)

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**Subject:** **Session 1 (30):** ACC275 (105hrs), BUS223 (35hrs), BUS385 (70hrs)  
**Session 2 (60):** ACC275, BUS223, BUS385

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**Specialisation:** Marketing, Accounting, Management

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**Location:** Albury. Onsite and remote options also available

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**Availability:** 1 position

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**Further information:**

Responsibilities include:

- Develop a program for the Business Edge including marketing communications and promotions targeted at specific audience and for specific events we run and host monthly.
- Learn and undertake the coordination of marketing and events.
- Coordinate events working in conjunction with our event plans/templates and clients.
- Market, leverage, monitor and manage social media and website links.
- Identify appropriate regional opportunities for participating in events.
- Work in the Taxation/Accounting side of the business to gain an understanding of how and what it looks like.

Business Edge Accountants is a family-owned operation and as such is a close and relaxed work environment. Flexible working hours are offered depending on time of year and conditions.

Support to undertake further studies and training in house and seminars are encouraged.

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**How to apply:**

Email cover letter, résumé and academic transcript to Clayton Wood ([clayton@edgea.com.au](mailto:clayton@edgea.com.au)) or call 02 6041 1687 for further information.

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**Closing date:**

[Closing Date](#)

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