

Human Research Ethics Committee

Externally approved proposal

v220225



Charles Sturt
University

The National Statement encourages HRECs to reduce the duplication of ethical review of research proposals to be conducted at more than one site.

If your project has already been approved by another HREC (external to CSU) then you do not need to complete an additional new application on a HREA form.

Please use this form to request CSU HREC approval for a project already approved by an external HREC. You are required to include the following with this completed form:

- The original application considered by the external approving HREC;
- A copy of the approval letter provided by the external approving HREC; and
- Any documentation which will require revision for use at CSU. For example plain language information sheets and consent forms providing CSU contacts and procedures.

The **Primary Contact** is the CSU researcher leading CSUs involvement in the research activities and is responsible for notifying the committee by completing and submitting this form to ethics@csu.edu.au.

All fields with a red border are required.

1. Research Project

Title

Approved Start Date

Approved End Date

Name and contact details of the external approving HREC

Start Date CSU Involvement

End Date CSU Involvement

Protocol/reference number issued by non-CSU HREC

2. CSU Primary Contact (CSU researcher responsible for CSU involvement and compliance for this research project)

Name

Staff/Student ID No.

Phone or Mobile

Email

School/Faculty

Work Address

3. Research Project Team

Name	Role	Staff/Student ID No. (if appl.)

Attach an additional page if there are more team members to list.

4. CSU Involvement

Outline the extent of Charles Sturt University Involvement in the project. This should include the role to be undertaken by the Charles Sturt University researchers, the relative proportion of the work to be undertaken at Charles Sturt University, and the elements of the human research protocol which will be undertaken at Charles Sturt University.

Attach an additional page if the response does not fit in this field.

5. Signatures

I confirm that all research team members have had the opportunity to review the information above prior to submission of this form.

Name of CSU Primary Contact

Date

Signature

Name of Supervisor (for student researcher/s)

Date

Supervisor Signature

Submit all applications to:

ethics@csu.edu.au

Note: The submit button above will not work until **all required fields** (marked with **red borders**) are complete.
Electronic files with digital signatures are preferred.

Before sending, remember to attach any additional documents relevant to this form, such as additional pages of information, copies of relevant approvals or updated information sheets or consent forms, etc.

For further information or assistance completing this form contact ethics@csu.edu.au or phone 02 6933 4213.

Note: Do not assume your request for approval has been granted until you are formally advised by the HREC.