

Over this professional experience you will need to move through the following sequence of teaching and professional experience tasks. Note: Teaching responsibilities are the suggested minimum requirements and may need to be adjusted in response to the needs of your context and your own development and progress.

SUMMARY OF MINIMUM EXPECTATIONS OF PARTICIPANTS IN EPT330

PROGRAM PHASE	FOCUS	EXPECTATIONS OF TEACHER EDUCATION STUDENT	ROLE OF SUPERVISING TEACHER
Week 1 Orientation & Observation	Observation and shadowing of teacher and class	<ul style="list-style-type: none"> Develop skills of observation and analysis including analytical observation of a class for a day (discuss teaching/management decisions with your supervising teacher) Discuss your professional goals with your supervising teacher Articulate how individual lessons fit within sessions, full days and units Familiarise yourself with school procedures and policies Assist supervising teacher with preparation of teaching materials Become involved in lessons from Day 1, e.g. interacting with learners, helping with resource management, teaching small groups. Begin teaching small groups e.g. reading and/or maths groups 	<ul style="list-style-type: none"> Introduce teacher education student to staff and support personnel in the school Have a meeting to discuss and plan the teaching sequence/KLA areas to be taught over the 6 weeks of the placement. Organise for specific observation of a range of lessons across KLA's begin with observing small group teaching. Assign tasks such as resource preparation to teacher education student (to be completed outside of class time.) Discuss the teacher education student's professional goals for this placement and collaboratively design a plan and schedule to provide feedback on and to work towards achieving these Discuss opportunities with the teacher education student to collect evidence for their professional portfolio in relation to the standards in the Professional Experience Report
Week 2 Familiarisation: Team and Independent Teaching	Observation, small group teaching and single lessons	<ul style="list-style-type: none"> Continue to observe your supervising teacher in different KLA's Prepare parts of lessons early in the week Team teach with supervising teacher Continue planning for and teaching small groups By mid-week, undertake the planning and teaching of whole class single lessons (four lessons in total) Present and discuss lesson plans with supervising teacher prior to teaching Reflect daily on your teaching practice Gather and annotate evidence examples for the standards (as per Professional Experience Report), share and discuss with supervising teacher 	<ul style="list-style-type: none"> Prepare parts of lessons with the teacher education student Team teach with teacher education student By the middle of the week, allow the teacher education student opportunities to plan and teach four whole class lessons independently with guidance. Discuss lesson plans with teacher education student prior to teaching and provide feedback as appropriate Observe and provide formal written feedback to teacher education student on at least one lesson per day Provide opportunities with the teacher education student to gather evidence for their professional portfolio in relation to the standards in the Professional Experience Report

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<p>Week 3</p> <p>Consolidation: Independent Teaching</p>	<p>Single lessons and some sequences of lessons and sessions.</p>	<p>Discuss mid-placement review (using Professional Experience Report) with supervising teacher discussing achievement of each focus area and collaboratively set new goals for the remainder of the placement.</p> <ul style="list-style-type: none"> • Teach complete single lessons throughout this week • Towards the end of the week, undertake the planning and teaching of some sequences of lessons • Continue to work with small groups as scheduled • Present and discuss lesson plans with supervising teacher prior to teaching • Continue to observe your supervising teacher with his/her teaching targeting any KLA's /management strategies you feel less comfortable with – record detailed observational notes. • Reflect daily on your teaching practice • Gather and annotate evidence which demonstrates your achievement of the focus areas/standards 	<p>Complete mid-placement review (record date on Professional Experience Report) – discuss how well you consider the teacher education student to be achieving each standard/focus area, collaboratively set new goals for the remainder of the placement</p> <ul style="list-style-type: none"> • Assist teacher education student to develop and use appropriate management strategies • Towards the end of the week, allow the teacher education student opportunities to plan and teach sequences of lessons • Discuss lesson/unit plans with teacher education student prior to teaching • Observe and provide formal written feedback to teacher education student on at least one lesson per day • Provide opportunities with the teacher education student to gather evidence for their professional portfolio in relation to the standards in the Professional Experience Report <p>NOTE: Teacher education students should be beginning to teach whole sessions by the end of this week</p>
<p>Week 4</p> <p>Consolidation: Independent Teaching</p>	<p>Two consecutive full days of teaching and a variety of sequences of lessons and sessions.</p>	<ul style="list-style-type: none"> • Increase teaching to teaching 2 consecutive days by the end of this week, build up to this by teaching two sessions a day • Manage transitions between lessons and maintain daily routines • Continue to observe your supervising teacher in response to feedback related to your next learning steps. • Reflect daily on your teaching practice – record notes onto your planning/day book • Begin to gather evidence of students' learning in relation to your lesson learning outcomes i.e. assessment information. • Gather and annotate evidence examples for the standards/focus areas • Implement feedback gained from your mid-placement review meeting last week • Implement specific strategies and action steps to address your revised goals 	<ul style="list-style-type: none"> • Increase teacher education student's teaching to a 0.5 teaching load by the conclusion of the week • Discuss lesson/unit plans with teacher education student prior to teaching • Discuss progress towards achieving of revised goals. • Observe and provide formal written feedback to teacher education student on at least one lesson per day • Provide opportunities with the teacher education student to gather evidence for their professional portfolio in relation to the standards in the Professional Experience Report

PROGRAM PHASE	FOCUS	EXPECTATIONS OF TEACHER EDUCATION STUDENT	ROLE OF SUPERVISING TEACHER
Week 5 Consolidation: Independent Teaching	Sequences of lessons, assessment of learning and teaching a minimum of 6 consecutive sessions 0.5 teaching load	<ul style="list-style-type: none"> Continue to teach consecutive sessions, increasing the number of full days you are teaching building up to teaching a 0.5 - 0.8 load this week with support Manage transitions between lessons, daily routines and from day to day Reflect daily on your teaching practice Gather and annotate evidence examples of how you are achieving the standards and focus areas, share and discuss these with your supervising teacher Review your progress towards achieving your revised goals. 	<ul style="list-style-type: none"> Ensure all of the teacher education student's lessons are fully planned and evaluated Provide opportunity for the teacher education student's teaching load to be increased from 0.5 to 0.8 towards the end of the week with limited support. Discuss lesson plans & day book details with teacher education student prior to teaching. Observe and provide formal written feedback to teacher education student on at least one lesson per day.
Week 6 Transformation: Independent Teaching	Teaching consecutive sessions, assessment and evaluation of teaching and learning. 0.8 teaching load	<ul style="list-style-type: none"> Teach a 0.8 load this week with limited support Manage transitions between lessons, daily routines and from day to day Reflect daily on your teaching practice Gather and annotate evidence examples of how you are achieving the standards and focus areas, share and discuss these with your supervising teacher Discuss your final report with your supervising teacher. <p>Upload a copy of your Professional Experience Report to EASTS on the final day of your placement, after your supervising teacher and principal has completed, signed and locked the report.</p>	<p>Complete final report following discussion with teacher education student and University Liaison Officer. Assessment reports for this subject must include signatures of the principal, supervising teacher and teacher education student. The report is to be submitted to EASTS by the teacher education student as part of the assessment of this subject.</p> <ul style="list-style-type: none"> Ensure all of the teacher education student's lessons are fully planned and evaluated. Provide opportunity for the teacher education student's teaching load to be at 0.8 for most of the week with limited support. Discuss lesson plans & day book details with teacher education student prior to teaching. Observe and provide formal written feedback to teacher education student on at least one lesson per day

Professional Experience Document 1: Lesson Plan Template

INDIVIDUAL LESSON PLAN					
Lesson Title		Lesson Duration		Stage..... Year	Class/Group
Rationale		Syllabus Outcomes		Syllabus Content	
Prior knowledge		Risk Assessment			Resources
Learning Outcomes <i>These should be precise indicators of intended student learning</i>	<i>Time Guide</i>	Content/Learning Experience <i>Introduction (Engagement)</i> <i>Body (Exploration/Transformation/Presentation)</i>	Teaching Strategies	Class Organisation & Grouping <i>Classroom environment</i>	Assessment Techniques <i>What will you use to assess their learning?</i>
Conclusion (Presentation/Reflection)					

Supervising Teacher's Signature:

NB: *This must be signed before the lesson is taught*

Professional Experience Document 2: Evaluation of Lesson Plan

Specific Teaching Targets for this lesson

INTENDED TEACHING OUTCOMES *Determine these before the lesson*

ASSESSMENT OF TEACHING OUTCOMES *Write these after the lesson*

Lesson Evaluation

OUTCOMES

RESOURCES/ENVIRONMENT

PRESENTATION/STRATEGIES

INTERACTION & COMMUNICATION

Were they experienced/achieved/
developed?
Why/Why not?
How do you know?

Were they appropriate/utilised?
Why/Why not?
How do you know?

Were these appropriate?
Why/Why not?
How do you know?

Was this appropriate?
Why/Why not?
How do you know?

Follow-up
How is this evaluation going to impact in
future learning experiences for your
pupils?

How will I adjust my teaching.....?

Specific teaching targets *(should be written into next lesson plan)*

Professional Experience Document 3: Day Book

Day Book	Date:	Class:
	Morning Duties:	
Time	KLA, Lesson Focus, Teaching/Learning Activities	Modifications for tomorrow
	Recess Duties:	
	Lunch Duties:	
	Home Duties:	
Notes:		

Professional Experience Document 4: Guided Reading Group

Instructional Group Plan for One Group for One Week				Level:	Group:	Names:	
Day/ Date							
Text or Resource/s							
Learning Outcome/ Indicators							
Vocabulary							
Introduction Orientation Hook							
Learning sequence		Teaching points		Learning sequence		Teaching points	
		Practice activity:				Practice activity:	
Learning sequence		Teaching points		Learning sequence		Teaching points	
		Practice activity:				Practice activity:	
Evaluation	<i>What I noticed individuals understood, could do...</i>		<i>What I noticed individuals understood, could do...</i>		<i>What I noticed individuals understood, could do...</i>		<i>What I noticed individuals understood, could do...</i>