

## Peer review to support promotion

This template will guide the peer review teaching practices required for probation. Teaching practices cover all areas related to the learning experience of CS students including:

- Teaching (including assessment)
- Higher Degree by Research (HDR) supervision
- Work Integrated Learning (WIL) supervision, and
- Educational leadership practices.

## Peer review process

1. The **reviewee** selects **three** teaching capabilities to be reviewed.
2. The **reviewee** organises an initial meeting with the peer reviewer to plan the review, discuss the capabilities and consider timeframes.
3. The **reviewee** reflects on their selected capabilities, records their reflections on the template and documents their initial evidence against the selected capabilities.
4. The **reviewee** liaises with the reviewer to conduct the peer review. The reviewee provides all supporting links and documentation to the reviewer in a timely manner.
5. The **reviewer** conducts the peer review and enters their comments on the template within two weeks of receiving all supporting materials.
6. The **reviewer** emails the completed and signed report to [PeerReview@csu.edu.au](mailto:PeerReview@csu.edu.au) by the due date.
7. The **peer review team** forward the report to the DPC promotions team.

## Peer reviewee details:

Reviewee name	
Reviewee School / Faculty / Division	
Purpose of review	Summative for promotion
Current academic level	
Focus of review	
Brief description of role, context and focus	

## Peer reviewer details:

Reviewer name	
Reviewer School / Faculty / Division	
Reviewer role	

## Teaching capabilities review

In the following section, select **three (3)** teaching capabilities from the [teaching capabilities framework](#) to review.

**Teaching capability 1:**

**Reflection (max. 500 words)**

**Links to supporting evidence:**

**Reviewer comments (max. 400 words):**

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**Teaching capability 2:**

**Reflection (max. 500 words)**

**Links to supporting evidence:**

**Reviewer comments (max. 400 words):**

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**Teaching capability 3:**

**Reflection (max. 500 words)**

**Links to supporting evidence:**

**Reviewer comments (max. 400 words):**

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**Overall comments from reviewer**

Reviewer signature: (note. eSignature requires Adobe Reader / Acrobat)

X  
\_\_\_\_\_  
Peer Reviewer

Peer reviewer's title: