

Adding your thesis to CRO

Charles Sturt University Research Output (CRO) is the showcase for research and scholarly outputs created by University staff. The University has adopted an Open Access Mandate, with the aim of collecting and making freely available to the world the research output produced by Charles Sturt researchers. **If your thesis should not be available for open access please refer to the alternative instructions available (under the 'Submission of Final Thesis' heading) [here](#)**, otherwise, follow the below steps to add your thesis to CRO as an open access output.

Checks prior to logging into CRO:

Finalising your thesis

The Deputy Vice-Chancellor (Research) has recommended that you be awarded your degree, subject to corrections and revisions being incorporated in the final thesis. Your Principal Supervisor has confirmed with the Faculty Sub-Dean Graduate Studies that the required changes have been completed satisfactorily. Ensure that all the revisions are incorporated in this version of the thesis. The preferred format of the thesis is one single PDF file.

Remove all handwritten signatures from the thesis

Ensure that the thesis contains the required 'Certificate of authorship' wording outlined in the [HDR Procedure](#). For privacy reasons, ensure that the certificate or any other part of your thesis **does not** include your handwritten signature. If you included your handwritten signature in an earlier version of the thesis please remove it and type your name in place of where the signature was.

If your thesis is via publication, and includes any handwritten signed statements from a collaborating author confirming your contribution to the thesis you need to:

- Take a copy of these statements from within your thesis and save them in a separate file (you will upload these as separate closed files in step 3 below).
- Remove the handwritten signatures from the signed statement/s in your thesis and replace them with the typed name of the signatory.

Gain publisher's permissions

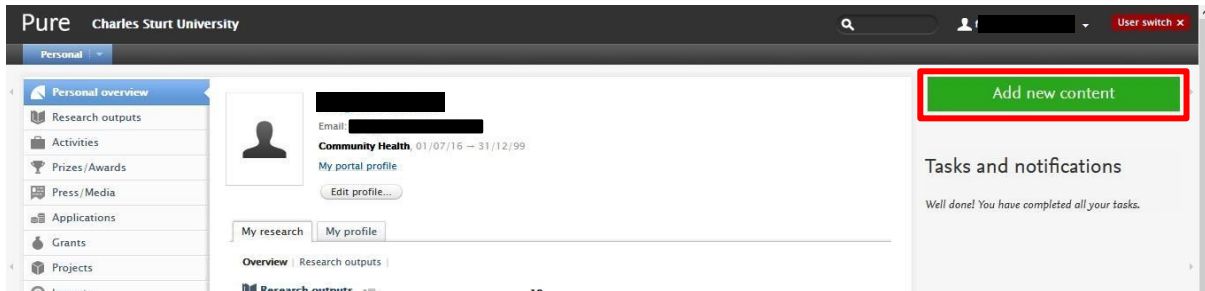
If your thesis contains material that could breach copyright laws, such as copies of published journal articles, you need the publisher's permission for it to be uploaded as part of your thesis on an open-access basis. Further information on this, including a sample permissions letter, can be found here: <https://libguides.csu.edu.au/c.php?g=139561&p=6081594>

Step 1. Log in to CRO

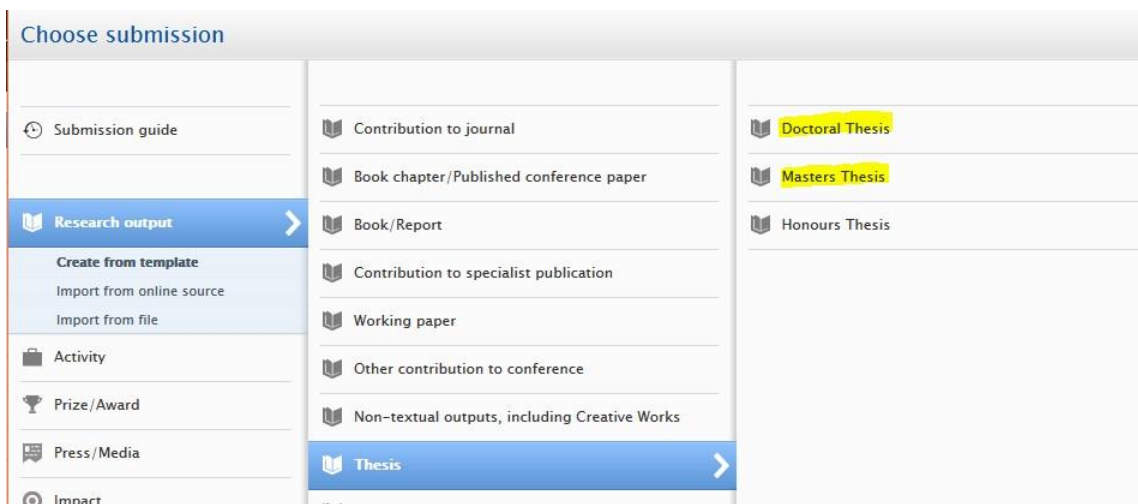
Go to <https://researchoutput.csu.edu.au/admin/workspace.xhtml?uid=104> and log in using your Charles Sturt username and password

Step 2. Open the output submission form

Select the “Add new content” button:



Select Thesis from the menu by clicking on Research Output, then Thesis, then either Doctoral or Master’s Thesis (whichever is relevant):



Step 3. Enter information about your thesis *Note – you only need to enter the following fields, please ignore any form fields not listed in these instructions

Enter the year in which you are uploading the thesis for publication in the University Repository:



Enter the exact title of your thesis as published:

Fingerprints
Display

HISTORY AND COMMENTS
History and comments

Publication information ⓘ

Original language *
English ▼

Title of the contribution in original language *
[Yellow highlighted text]

Subtitle of the contribution in original language
[Empty field]

Copy and paste the thesis abstract into the Abstract/Description field, and enter the total number of pages:

Abstract/Description
[Yellow highlighted text]

Number of pages
[Yellow highlighted text]

Add your supervisors by clicking on the “Add person” button, or on the + icon:

Supervisors/Advisors

Supervisors/Advisors + person

No persons or organisational units associated

Add person... Add organisational unit...

Charles Sturt supervisors should appear in the list when you search, select the correct name from the list that appears:

Supervisors/Advisors + person shepherd

No persons or org... 1 - 10 / 13 Create external person

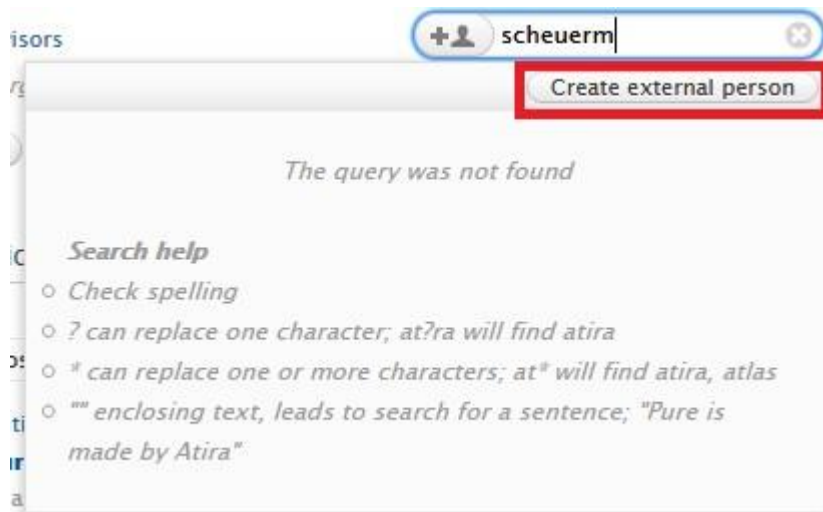
Add person...

Amanda Shepherd
Office of DVC Research
Non Academic Staff (Staff /Student)

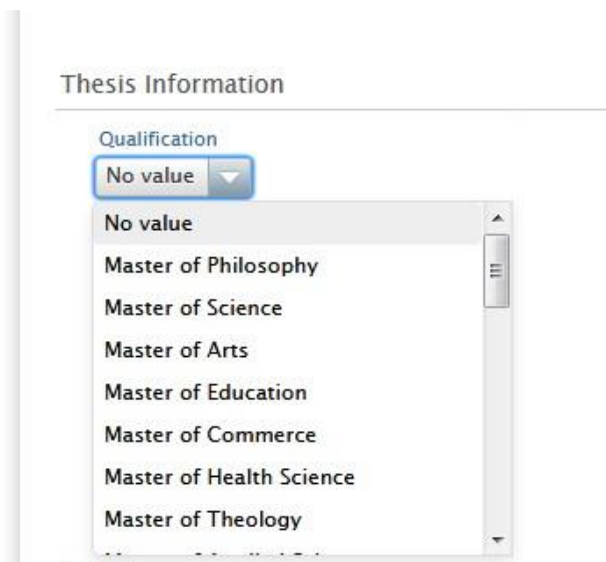
Shepherd, Wendy
External person

Shepherd, John

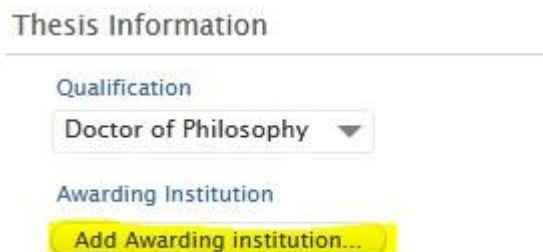
External supervisors can be added using “Create external person”, if they do not already appear in the list:



Select your thesis qualification from the dropdown list:



Click on “Add Awarding Institution”:



Type “Charles Sturt University” into the search box, and select the first option on the list as shown:



Step 4. Upload a copy of your thesis

Scroll down to Electronic version(s), and related files and links, and click on the “Add electronic version (file, DOI, or link)...” button:

Electronic version(s), and related files and links ?

Electronic version(s) of this work

Add electronic version (file, DOI, or link)...

Other links

Add other link...

Other files

Add other file...

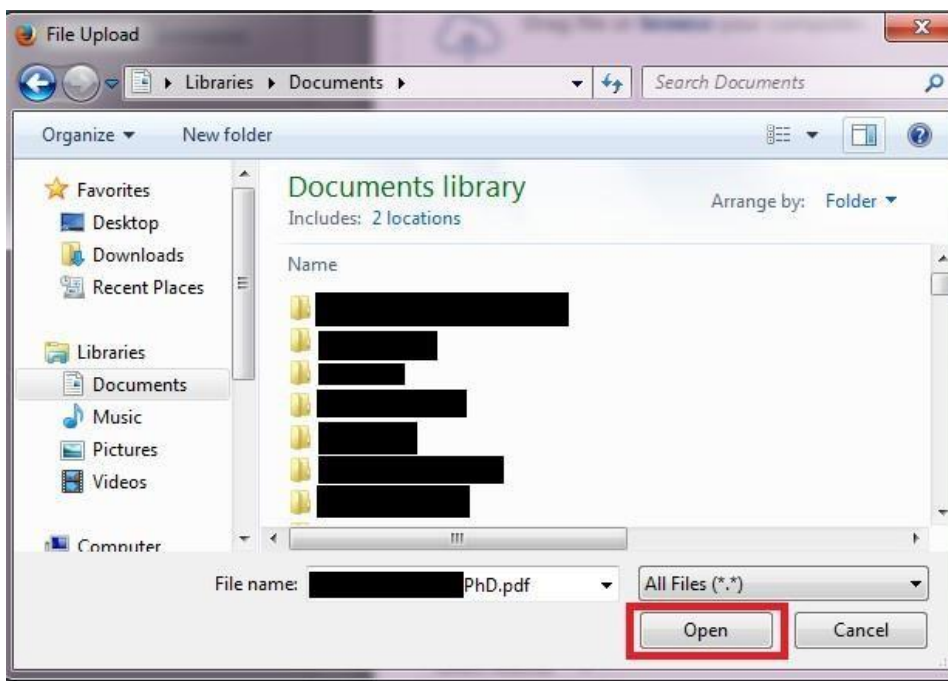
Select “Upload an electronic version”:



Click on “browse” in the pop-up window and navigate to your file on your computer. Ensure this file **does not** include your handwritten signature with certificate of authorship or any other handwritten signatures.



When you have located the file, click “Open”:




Once the file has uploaded, click on the dropdown under Document version, and select “Final published version”:

Upload an electronic version

Upload an electronic (full-text) version of this work (e.g. the author's accepted manuscript)

File *

 [Redacted]_PhD.pdf
5 MB, application/pdf Replace

File title

[Redacted] PhD

Document version

No value ▾

Submitted manuscript
Early version, also known as pre-print

Accepted author manuscript
Peer reviewed version

Proof
Version created as part of publication process; publisher's layout; not normally made publicly available

Final published version
Publisher's PDF, also known as Version of record

Under Access to electronic version, select "Open" from the dropdown list:

Access to electronic version

Public access to file * ⓘ

Select access... ▾

Open

Embargoed

Restricted

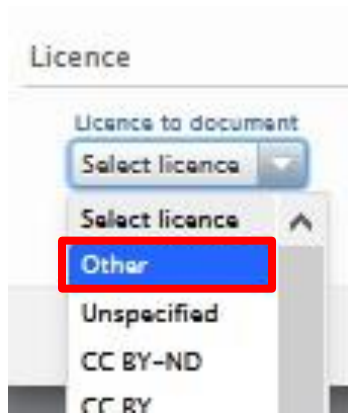
Closed

Unknown

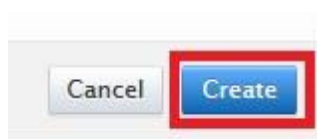
LiC

LICENSE TO DOCUMENT

Under the License to document dropdown, select "Other":



Click on the "Create" button in the bottom right corner of the document upload screen:




Where applicable, upload any publisher's permission letters you have received and any signed statements from a collaborating author confirming your contribution.



Add other file

Upload a file of related content (e.g. communication with publisher)

File *




Drag file or **browse** your computer.

File title

Publisher permission letter for Wheat processing journal article

Access to electronic version

Public access to file * 

Closed ▼

Licence

Licence to file

Unspecified ▼

Step 5. Add keywords

Add subject discipline keywords to help people find your thesis in Google searches, etc:

Id: 11055026  **Disentangling culture and v**
Research output: Thesis > Docto

EDIT

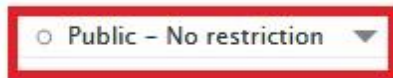
- Metadata
- Metrics

KEYWORDS

Step 6. Make your thesis visible to the world, and save your submission form:

To finish submitting your thesis to the system, scroll down to the bottom of the submission form and select “Public – No restriction” under Visibility, and select “For approval” in the Status dropdown:

Visibility ⓘ



Finally, don't forget to click on the “Save” button next to Status to ensure your data entry is saved and sent into the CRO portal:



PLEASE NOTE: A Division of Library Services staff member will need to approve the upload before your thesis becomes live in CRO. It may take one to two working days for the approval to be granted.

Step 6. Locating your unique thesis link to send to the Graduate Studies Team

Once your thesis is made available on CRO (noting timeframe for approval above), you need to obtain the link to your thesis to send to the Graduate Studies Team. Go to <https://researchoutput.csu.edu.au/en/publications>

Enter the title of the thesis into the search bar and press Enter:



When your thesis title appears, click on the title to open the thesis record.

Constructions of meanings of quality within Australian Early Childhood Education and Care policy between 1972 and 2009

Logan, H. 2017

Research output: Thesis › Doctoral/Master's Thesis

Open Access File

Quality Early Childhood Education And Care Construction Data Understanding

Check that the pdf has correctly attached by looking on the right hand side of the screen under Access to Document:

Constructions of meanings of quality within Australian Early Childhood Education and Care policy between 1972 and 2009

Helen Logan

Teacher Education

Research output: Thesis › Doctoral/Master's Thesis

Abstract

In Australia, high-quality early childhood education and care (ECEC) has become a key policy objective, and is connected to national concerns such as improved outcomes for young children, increased workforce participation, gender equity and economic growth. These concerns have contributed to some constructions of quality becoming prominent over others in ECEC policy. Consequently, an emphasis on some constructions skews understandings of quality toward particular meanings and diminishes space for other explanations of quality.

Access to Document

Helen Logan_99980892_Final thesis
Final published version, 19 MB
License: Other

If everything appears in order (as above), go to address bar at the top of your internet browser and copy the url:

https://researchoutput.csu.edu.au/en/publications/constructions-of-meanings-of-quality-within-australian-early-chil

My Bookmarks - Staff ResearchMaster Enterprise Division of Student Administra... Finance Home | FAST Single Si... Construct

Charles Sturt University

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Step 7. Notifying the Graduate Studies Team that your digital copy has been added to the CRO repository

Send an email to the Graduate Studies Team with the following information:

To: graduateresearch@csu.edu.au

Subject: CRO digital thesis – [insert candidate name] [insert candidate ID]

Email content:

Dear Graduate Studies Team,

This email is to confirm that I have entered the digital copy of my thesis into the CRO repository and it is now available for download at the following link:

[insert link copied earlier]

Title of thesis: [copy title of thesis here]