



## FOAE WORKPLACE LEARNING – HUMAN SERVICES – Field Education-Place of Employment

(FOR STUDENTS IN THE BACHELOR HUMAN SERVICES)

### FIELD EDUCATION IN YOUR PLACE OF EMPLOYMENT

Generally, workplace learning must be undertaken in a practice setting and field of practice which is different from your place of employment or regular voluntary work.

Students are able to undertake placement within their place of employment. The Placement Establishment Academic will guide the student through the application process.

In these circumstances, the Workplace Learning Co-ordinator must assess that the following conditions have been met:

- 1) The student will have appropriate learning opportunities and educational goals, and that sound educational processes are in place;
- 2) The student will be allocated tasks or projects in a field of practice which is different from the field of practice this student is employed in;
- 3) The student is not carrying any of their usual workload related activities while they are on placement;
- 4) The field educator has a three- or four-year relevant degree and who is not the student's usual supervisor;
- 5) Submission of the Agency Agreement for Human Services Placement in Student's Place of Work form (emailed to you by your PEA). This must include a detailed placement plan addressing the above criteria and be endorsed by Senior Management.

The above criteria informs the Workplace Learning Co-ordinator's assessment and recommendation to the Associate Head of School.

Where credit has been applied to the first placement (WEL232) a placement in the student's workplace will only be considered for the second placement (WEL324) if it is with a different agency or branch/program area of a larger agency, and in a different field of practice.

### FOR MORE INFORMATION CONTACT

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