



Charles Sturt
University

Division of Learning and Teaching

Transitioning On-Campus to Online Delivery

UPDATE #3 – 27 March 2020

Dear Colleagues,

It is great to see so many staff attending the [professional learning sessions](#) supporting the transition to online learning for all students. Remember: If you would like a customised professional learning package for your Discipline, Course Team or School please let us know (email Karen Stanley kstanley@csu.edu.au).

Transition of on campus to online delivery: Subject Health Check

Next week the Division of Learning and Teaching will be conducting a Subject Health Check for all 202030 on campus offerings. The Subject Health Check is NOT a formal audit of subjects, we are simply trying to ensure that our limited support resources are directed to the subjects and courses that need it most. Please feel free to self-assess your own subjects against the attached Subject Health Checklist. If areas for improvement are identified during the Subject Health Check we will be reaching out to academics to provide the support and resources needed.

Changes to assessment items & examinations

The University is exploring options for remote proctoring (online invigilation) of digital versions of paper based examinations, via i2 Test Centre, but this has resource implications for students (reliable internet, webcam and microphone) and the university. Consequently it is strongly recommended that you plan to move as many traditional paper based exams as possible to an appropriate and legitimate alternative. Please read the attached document that outlines recommendations in relation to end-of-session examinations. We will need to carefully manage the load on assessment systems, including i2 Test Centre, which means that even non-invigilated online exams undertaken with time constraints must be scheduled by the Division of Student Administration (DSA). DSA will be contacting schools with further information about exam scheduling in the near future.

Zoom & Adobe Connect - important information from DIT

As outlined in [Update #2](#) Charles Sturt is currently running two synchronous online teaching platforms - Adobe Connect and Zoom. For the short-term please be reassured that both products will continue to operate. However, we would encourage staff who are able to transition to Zoom

that they do so as it will help alleviate some of the licencing and technical issues recently encountered with Adobe Connect. I can confirm that in the longer term we will all be transitioning to Zoom. This decision was made in January 2020, prior to the COVID-19 crisis, following extensive consultation with Faculty and Divisional stakeholders. We were poised to spend 2020 working through the implementation and change process in a supportive and structured way. As it turns out we have deployed the tool significantly earlier than expected and over the coming months additional work will be done to further embed Zoom into the overall CSU technology landscape (eg. full integration with Blackboard and Panopto).

Many staff have already started teaching online with Zoom. If you are using Zoom please make sure you use the <https://charlessturt.zoom.us> link to join up. If you use a generic/free version of Zoom your meetings will have a limited duration and capacity while our licensed meetings have no time limit and allow larger numbers of participants. We have lots of ["Ease into Zoom"](#) sessions scheduled next week for those who would like support.

We are here to help so please don't hesitate to contact us.

Kind Regards,

Janelle

[Service Request System \(SRS\)](#)

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