

Supervisor Register Application (Internal, Charles Sturt University Academics & Adjuncts) HDR Candidates

To enable this electronic form, you must first **SAVE** it then **REOPEN** as a PDF file (it will not function properly when used in a browser window).

Please complete this form for listing on the Higher Degree Research (HDR) Supervisors Register and submit to the Sub-Dean, Graduate Studies with a current curriculum vitae. Please refer to the [Information for Supervisors](#) page for more information about key Supervisor and Supervisory team responsibilities.

1. Applicant Details

Title	<input type="text"/>	First Name	<input type="text"/>	Last Name	<input type="text"/>
Email	<input type="text"/>			ID number	<input type="text"/>
Position held:	<input type="text"/>				
School or Centre	<input type="text"/>	Faculty <select>	<input type="text"/>		

2. Academic Qualifications

Degree	Area/Major	Year Completed	University or Institution
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3. Publications (Total number to date)

Books	<input type="text"/>	Refereed Designs	<input type="text"/>
Chapters	<input type="text"/>	Patents	<input type="text"/>
Journal Articles	<input type="text"/>	Creative Works	<input type="text"/>
Conference Publications	<input type="text"/>	Other Publications	<input type="text"/>

4. Supervisor Series Attendance

You are required to have completed all of the modules (5) of the Charles Sturt University Supervisor Series within six months of your admission to the register.

If you believe you have completed equivalent training at Charles Sturt or another institution, you may be exempted from the requirement to complete modules 2-5. Please put forward cases for such an exemption below and attach evidence of completion with your application.

Comments:

5. Previous Supervisory Experience

Student Name (completed)	Degree	Year Completed	University or Institution

Student Name (in progress)	Degree	Year Completed	University or Institution

Comments:

6. Research Projects involved in as Chief Investigator

Project Title	Funding Body / Unfunded	FoR Code

Comments:

7. Research Active Status

What is your research active status based on the most recent university research data?
 Tier 1 Tier 2 Tier 1 (Default) HDR Candidate receiving Charles Sturt University workload support

Note: If you are unaware of your current status please discuss this with your Head of School, Research Centre Director, or Associate Dean (Research). The Definition of Research Active for the Purposes of Higher Degree by Research Supervision can be found [here](#).

9. Approvals and Authorisations

PLEASE NOTE: This is an electronic form and requires the below authorisations in the order they appear. After each authorisation this report needs to be emailed to the next signatory by clicking the 'submit by email to next signatory' button and entering in the next recipient's email address. For any queries about this form please contact the [Research Office](#).

Applicant:

- I agree to supervise Higher Degree Research candidates in accordance with Charles Sturt University requirements.
- I understand that if I do not meet my responsibilities the Research Committee shall remove me from the Register
- I agree to complete any remaining modules of the Charles Sturt University Supervisor Series within six months of my admission to the register.

Name Signature Date:

Sub-Dean Graduate Studies:

- I recommend the above applicant for HDR Supervision
- I do not recommend the above applicant for HDR Supervision
- I am recommending as (A) Principal Supervisor
- I am recommending as (B) Co Supervisor

Where a request for exemption from the requirement to complete modules 2-5 of the supervision workshops has been made:

- I support this request I do not support this request

Name Signature Date:

Nominee of the University Research Committee:

- I approve the above application/recommendation for HDR Research Supervision
- I do not approve the above application/recommendation for HDR Research Supervision
- I am recommending as (A) Principal Supervisor
- I am recommending as (B) Co Supervisor

Comments:

Name Signature Date: