

Partnership Agreement

Between Facilities Management & Charles Sturt Campus Services Limited



PARTNERSHIP AGREEMENT

Facilities Management

And

Charles Sturt Campus Services Limited

For the provision of

Cleaning and other agreed services

This document represents a formal agreement between:

Charles Sturt Campus Services Limited

and

Charles Sturt University; Facilities Management and Residence Life

The agreement is for the delivery of programmed and responsive cleaning services and other agreed services, as prescribed in this document, for an initial period of three years, from 1 May 2025 to 1 May 2028, subject to the satisfactory performance and provisions of this agreement.

Signatories:

For Charles Sturt Campus Services Limited

Signature: 

Name: Martin Dooner

Date: 28/05/2025

For Facilities Management

Signature:

Name:

Date:

Purpose of the Agreement

The purpose of this agreement is to detail the agreed service arrangements. The process of developing this agreement aims to establish a common understanding of these arrangements.

The parties to this agreement are:

The Company:

- Charles Sturt Campus Services Ltd (CSCS)

The Client:

- Charles Sturt University, Facilities Management (FM)

The FM Client representative will be a senior officer from FM, who will provide representation to CSCS for all matters within FM's responsibility for the purposes of cleaning and other agreed services.

FM Representative for the Service

The FM/CSCS Agreement liaison officer is:

FM Representative for the Service

The FM/CSCS Agreement liaison officer is:

Name:

Title:

Address:

Telephone:

Email:

The cleaning company's Agreement representative

Name: Martin Dooner

Title: General Manager, Charles Sturt Campus Services Limited

Address: Charles Sturt University, Building 460, Valder Way, Wagga Wagga NSW 2678

Telephone: (02) 6933 4984

Email: mdooner@csu.edu.au

Note: Clients may nominate an alternative representative if the primary representative is unavailable or reassigned.

The client will notify CSCS of any changes to its representative.

Definitions

'Campuses' means the premises where the services are to be provided.

'Client' refers to the university stakeholders.

'Company' refers to Charles Sturt Campus Services Limited (CSCS).

'CSCS' refers to Charles Sturt Campus Services Limited.

'Fittings' refers to switches, taps, shower heads, pipes, handles, rails, mirrors, and dispensers.

'FM' refers to Facilities Management.

'KRA' refers to a Key Result Area.

'KPI' refers to a Key Performance Indicator.

'Matrix' refers to the schedules that indicate the type of service, service area, and frequency.

'Personnel' refers to officers, employees, and agents of either party.

'Reachable' refers to 1800mm in height.

'Services' refers to the services to be provided by the Company in accordance with this agreement.

Key Information

This Agreement will operate for the agreed period unless terminated by the University. Where engaged by FM, CSCS will only act within the authority granted under this Agreement. Alterations to this Agreement may only be made after obtaining the written consent of all signatories. Requests for changes must be made in writing with sufficient time allowed for consultation, negotiation, and implementation of any agreed changes.

Any concerns regarding the Agreement should first be raised at review meetings. If unresolved, the matter should be escalated within the respective organizational units until resolved.

Scope

This Agreement does not apply to services outside the governance of Facilities Management and Residence Life.

Further references to the Scope, in relation to tasks performed, can be found in Table 1 at the end of this document.

Performance Review and Reporting

Performance Review and Reporting

- A structured and periodic meeting schedule will be established to review performance. Meeting minutes will be recorded, and issues raised will be addressed via an action table.
- The Company's performance will be reviewed through measurement and statistics based on audits and feedback. All parties must maintain relevant information about the Company's performance and discuss it during scheduled review meetings.
- The Company shall notify FM as soon as reasonably practical upon becoming aware of any failure or potential issue related to the delivery of services under this agreement.
- Reporting Maintenance Issues: CSCS will have a system in place to assist in the identification of maintenance items, which will be reported through work order management systems.

Operational Obligations

- The Client and Company will manage requests for responsive services and out-of-scope work through their preferred work order systems. Requests will be prioritized, authorized, and forwarded to the Company in a timely and accurate manner using a consistent format across all campuses. The Company will respond to these requests and engage the relevant resources to perform the required work. (See Reference Schedule 2 – Scope of Works).
- These requests will be considered additional work and charged as an exception to the baseline agreed services. Remedial work is not charged.
- For unplanned requests, the Client and Company will work together to provide an appropriate and timely response. CSCS will provide regular feedback on the progress of emergency and urgent work.
- CSCS will arrange for the engagement of additional resources when required to accommodate work peaks or casual absences of cleaning personnel to ensure service delivery is not compromised.
- The Company shall have a policy and process in place to control staff identification, university keys, and access cards.
- The Company will work with the University to ensure that its sustainability objectives align with the University's sustainability strategy.

Business Obligations

- CSCS will provide services in accordance with this Agreement and relevant legislation, procedures, policies, codes of practice, and compliance obligations.
- Communication: The Company will maintain a staffed office between 6:00 am and 4:00 pm, Monday to Friday, on the major campuses, with after-hours service accessibility for coordination of emergency work and other requests.
- Uniform Requirements: All permanent personnel engaged by the Company shall be supplied with uniforms and appropriate safety footwear and other personal protective equipment (PPE) where applicable.

Work Health & Safety and Quality Assurance Obligations

- CSCS will maintain safety management and personnel training systems, with records available upon request.
- Safety Data Sheets (SDS) for all chemicals used by company personnel will be available upon request.
- Use of Electrical and Other Appliances: Test and Tag in accordance with relevant legislation, regulation, and industry best practices.
- Attendance Registers: For safety purposes, the Company will maintain attendance records. These records will be available in the event of an evacuation or critical incident.
- CSCS will implement a process of continual improvement and will manage and report against a quality assurance program. The Client and Company will actively participate in on-campus quality audits.
- The Company will have a documented complaints management procedure in place.
- CSCS and FM will provide reports regarding investigations, remedial work, and client feedback.

Company Documents to be Sighted

The following current controlled documents must be made available for the Client to view via a shared medium, e.g., website:

- Company OH&S Policy
- Safe Work Method Statements
- Work Instructions
- Code of Conduct

Financial Obligations

- The Company will complete a journal request for monthly services based on 1/12th of the annual agreed budget (the baseline). Any ongoing variations to services will be adjusted to this baseline, either added or subtracted. In addition to the monthly journal, an exceptions journal will be issued for authorized additional work. This information will be shared with Facilities Management as part of processing the journals.
- During normal working hours, where practical, emergency cleaning services will generally be handled without disrupting scheduled services and will be charged as authorised additional work against a work order number.
- For the duration of the agreement, CSCS will be responsible for delivering the services outlined herein.
- The Company shall provide all labour necessary and coordinate the procurement and distribution of consumables, equipment, vehicles, storage facilities, uniforms, appropriate safety footwear, protective clothing, obligatory licenses, and everything else necessary to carry out and complete the agreed services.
- Buildings taken in or out of service that trigger contract variations will require formal written confirmation from the Director of Facilities Management or a designated Facilities Management representative.

Performance Standards

Performance Indicators (KPIs) have been established to determine the effectiveness of the services provided. The Area Manager will be responsible for tracking and ensuring compliance with these KPIs.

Key Performance Indicators (KPIs)

Key Result Area (KRA)	Key Performance Indicator (KPI)	Measure	Target
1. Service Performance	Record of dissatisfaction or non-compliance.	Complaints per annum	1 Complaint per ~2000 m ² GFA
2. Service Provision	Record of failure to provide services according to agreements.	Complaints per campus per annum	12
1. 3. Critical Response Time	The maximum response times for attendance on site.	Normal Working Hours after direct communication: within 60 min; Outside normal hours after direct communication: within 120 min	1 Complaint per campus
4. Quality Assurance (Asset Maintenance Specific)	Compliance audit rating.	Total score: 1 = 50%, 2 = 75%, 3 = 100%, 4 = 125%, 5 = 150%	75% – 125%

Table of Associated Documentation

- Schedule 1 – Performance Standards
- Schedule 2 – Scope of Works
- Schedule 3 – Cleaning Standards and Matrix

Schedule 1 – Performance Standards

2. Service Performance – Complaints per annum

Area / Section (Campus)	GFA	Number of complaints acceptable per 2000 m ²	Number of complaints received	Target	Number of complaints as a % of the target	Action
e.g., Wagga	91,687.67 m ²	46	46	-101%	100%	No specific action required

2. Service Provision – Failure to Provide Services

Area / Section (Campus)	Number of complaints acceptable per campus p.a.	Number of complaints received	Target	Number of complaints as a % of the target	Action
e.g., Wagga	12	15	100%	125%	Improvement required; Action plan required

2. Service Performance – Critical Response Time

Area/ Section (Campus)	Number of complaints acceptable per campus p.a.	Number of complaints received	Target	Number of complaints as a % of the target	Action
e.g., Wagga	1	4	100%	400%	Immediate improvement required; Action plan required

Service Performance – Action Reference Table (KRA 1, 2 & 3)

% above or below target	Action
% Above or Below Target	Action
0 – 100%	No specific action required
100 – 125%	Improvement required; Action plan required
125 – 150%	Process improvement requested; action plan required

Service Performance – Compliance Audit Rating Table (KRA 4)

Score	Percentage	Meaning	Action
1	50%	Considerably below benchmark	Check time allocation & frequency
2	75%	Marginally below benchmark	Coaching required
3	100%	Meets benchmark	No action required
4	125%	Marginally above benchmark	Recognition may be applicable
5	150%	Considerably above benchmark	Check time allocation & frequency

Schedule 2 – Scope of Works

General Terms:

The Company will not operate in unsafe environments under any circumstances.

The scope of work includes a range of cleaning and maintenance services, with specific tasks outlined for various areas, such as amenities, kitchens, general areas, foyers, waste, grounds, and more. Tasks that fall outside the scope or require additional charges will be specified.

Amenities (Toilet, Shower, and Locker Rooms)	
The Company will – according to service level agreements	The Company will not without a work order or additional charge
<ul style="list-style-type: none">• Replenish paper towel, toilet paper, and liquid hand soap.• Clean mirrors, toilet bowls, toilet seats, hand basins, urinals, dispensers, pipes, electrical, and chrome fittings.• Remove all debris from the floor, then wet mop the floor.• Remove waste and replace the bin liner if required.• Wipe (spot) clean to remove marks, soap scum & stains from all doors, floors, walls, shower recesses, lockers, benches, and partitions.• Remove, clean, and replace all mats.• Detail clean all floors, tiled walls, shower recesses, and amenity fittings (machine scrub as required to maintain finish).• Dust and clean tops of lockers.• Detail clean all walls and floors (machine scrub as required to maintain finish).• Remove graffiti from all surfaces.	<ul style="list-style-type: none">• Change the frequency of tasks in relation to the agreed cleaning schedule.• Clean the facility when the condition is outside normal parameters (e.g., after flood, fire, vandalism, presence of excessive bodily fluid, needles, or waste, excessive pest, or vermin contamination, etc.).• Clean inside and behind fixtures that are physically attached and are not easily accessible (e.g., behind mirrors and inside pipes).• Wash ceilings & ceiling fans.• Inside light fittings/diffusers.• Clean inside personal lockers, safes, etc.• Provide Hand Towels or Tea Towels external to amenities.

Kitchens and Lunchrooms

The Company will – according to service level agreements

- Wipe (spot) clean walls, partitions, tabletops, cabinet tops, sinks, taps, exterior surfaces of cupboards, white goods, and appliances.
- Detail clean ovens and line with foil.
- Spot clean chairs, removing marks and grease.
- Fully clean tables and chairs.
- Detail clean tiled walls and splashbacks.

The Company will not without a work order or additional charge

- Change the frequency of tasks in relation to the agreed cleaning schedule.
- Clean the facility when the condition is outside normal parameters (e.g., after flood, fire, vandalism, presence of excessive bodily fluid, needles, or waste, excessive pest, or vermin contamination, etc.).
- Clean inside and behind fixtures that are physically attached and are not easily accessible (e.g., inside pipes and behind fridges or vending machines).
- Wash ceilings & ceiling fans.
- Inside light fittings/diffusers.
- Wash up, dry, and return soiled kitchen cutlery and crockery.

General Area includes Offices, Stairwells

The Company will – according to service level agreements	The Company will not without a work order or additional charge
<ul style="list-style-type: none"> • Sweep, wet mop, and/or vacuum carpets (includes offices), mats, and hard floor surfaces (Spot clean stains where applicable). • Vacuum all corners and edges including under furniture where possible (includes offices). • Where applicable, machine scrub and/or buff to remove scuff marks from sealed and hard floor surfaces. • Strip and reseal and/or machine scrub all hard floors as necessary to maintain finish. • Pick up rubbish in stairwells, spot clean, sweep, wet mop and/or vacuum internal stairs, handrails, and landings. • According to safe work practices and non-specialist requirements, spot clean to remove all dust and marks from vertical and horizontal surfaces including light switches, power points, office furniture, chairs, and computer equipment. • According to safe work practices and non-specialist requirements, dust all partitions and window ledges. • According to safe work practices and non-specialist requirements, spot clean glass doors and partition glass. • Where practical, wash both sides of all (reachable) exterior glass and detail clean all internal glass partitions. • Dust all Venetian blinds. • Remove venetians, wash, dry, and replace. • Dust all fire-fighting appliances, including inside. • Clean all drinking fountains. • According to safe work practices and non-specialist requirements, dust air conditioning and return air vents. • Replenish hand sanitiser stations. 	<ul style="list-style-type: none"> • Change the frequency of tasks in relation to the agreed cleaning schedule. • Clean the facility when the condition is outside normal parameters (e.g., after flood, fire, vandalism, presence of excessive bodily fluid, needles, or waste, excessive pest, or vermin contamination, etc.). • Clean inside and behind fixtures that are physically attached and are not easily accessible (e.g., inside pipes and behind desks and filing cabinets). • Wash ceilings & ceiling fans. • Inside light fittings/diffusers. • Wash curtains. • Move or touch personal and sensitive items (e.g., stationery and papers on office desks, books on shelves, display cabinets, etc.). • Clean underneath buildings or ceiling voids. • Clean communication rooms. • Clean plant/electrical rooms and cupboards. • Clean lab bench tops & sinks. • Clean offensive or hazardous material (e.g., asbestos, lead-based paint, animal parts, or chemical spills). • Isolation Area. • Hot water extraction or shampoo carpets. • Construction or Renovation cleans. • Water indoor plants or tend to pets or animals. • Provide a furniture removal service. • General maintenance-type work. • Clean faculty, division, or corporate equipment (e.g., clinical equipment and tools, toys, and vehicles). • Clean gym or leisure equipment.

Foyers and Entrances

The Company will – according to service level agreements	The Company will not without a work order or additional charge
<ul style="list-style-type: none"> • Clean all entrances and adjacent areas, including entrance glass (both sides), sidelights, walls, doors, doormats, and mat wells. • Sweep, wet mop, and/or vacuum carpets, mats, and hard floor surfaces (Spot clean stains where applicable). • Replenish hand sanitiser stations. 	<ul style="list-style-type: none"> • Change the frequency of tasks in relation to the agreed cleaning schedule. • Clean the facility when the condition is outside normal parameters (e.g., after flood, fire, vandalism, presence of excessive bodily fluid, needles, or waste, excessive pest, or vermin contamination, etc.). • Clean inside and behind fixtures that are physically attached and are not easily accessible (e.g., inside pipes and conduit). • Wash ceilings & ceiling fans. • Inside light fittings/diffusers.

Waste

The Company will – according to service level agreements	The Company will not without a work order or additional charge
<ul style="list-style-type: none"> • Clean all internal waste bins (excluding offices). • Move to collection point according to site schedules and responsibilities. • Remove all recycle/general/sanitary waste from internal bin stations to external waste collection points and replace the bin liner if required (offices excluded). • Rake composted waste from Clivus Multrum (Albury only). • Remove and dump composted waste from Clivus Multrum (Albury only). 	<ul style="list-style-type: none"> • Change the frequency of tasks in relation to the agreed cleaning schedule. • Remove unordinary bulky or heavy waste or overloaded bins. • Remove contaminated lab waste. • External waste bins not allocated to CSCS. • Return unemptied bins not serviced by third-party contractors. • Green waste maintenance services.

Building External & Laundries

The Company will – according to service level agreements

- Clean litter from gutters.
- Maintain externally detached and attached laundry rooms including periodical removal of lint from dryers.

The Company will not without a work order or additional charge

- Change the frequency of tasks in relation to the agreed cleaning schedule.
- Remove gutter guard.
- Remove fixed fly screens and security screens to clean windows.
- Clean or cobweb external walls, roofs, downpipes, eaves, fixtures, and fascia's.
- Inside light fittings/diffusers.
- Clean paths.
- Clean garden beds, garden furniture, BBQs, or grounds.
- Clean car parks.
- Clean security cameras.
- Clean solar panels.
- Clean information bays & bus stops.
- Clean external sporting courts.

Other

The Company will – according to service level agreements

- Report maintenance issues, hazards, vandalism, or damage.
- Provide employees with a uniform.
- Provide timely and accurate reporting.
- Maintain internal safety management and personnel training systems.
- Maintain internal quality assurance systems.
- Identify and comply with industry-relevant regulation, legislation, and codes of practice.
- Operate under a continual improvement framework aiming to implement process and cost improvements.
- Operate within agreed budget parameters and alert clients as required.
- Maintain custodial internal key and access systems.

The Company will not without a work order or additional charge

- Perform a call-out service.
- Provide additional and/or emergency work outside the scope.
- Office details after exit.
- VIP details.
- Weekend bedroom turnarounds (accommodation).
- Mat maintenance services (subcontract).
- Fountain maintenance services (subcontract).
- Office/Bedroom relocations.
- End of year collection of items left behind/lost property (accommodation).
- Additional extra service.

Maintenance

At sites where maintenance personnel are engaged by CSCS, the Company will, in accordance with service level agreements:

The Company will not without a work order or additional charge

- Provide a frontline maintenance service, operating within the scope and limit of our maintenance personnel skills and training (i.e., limited to handyman-type works).
- Purchase and fit equipment, parts, and fittings as required (e.g., fridges, locks, and keys).

- Perform a call-out service.
- Provide additional and/or emergency work outside the ordinary scope of operations.
- Provide work outside the scope of personnel's skills and training (e.g., plumbing, painting, and electrical trades).
- Provide project works.
- Test & Tag services.
- Provide maintenance management in its entirety.
- Maintain hygiene of split-system air-conditioning units (may be a standard requirement as an agreed variation at some sites).

Grounds Maintenance

The Company will – according to service level agreements

The Company will not without a work order or additional charge

- Ensure grounds and edges are kept neatly trimmed.
- Ensure sports grounds and edges are kept neatly trimmed.
- Ensure grounds, paths, landings, and gardens are kept free of litter.
- Empty external bin stations.
- Maintain external drinking fountains.
- Poison and/or fertilise weeds and plants.
- Fencing and landscaping services.
- Sprinkler maintenance & scheduling.
- Pruning, and arborist works.
- Removal of fallen limbs/trees.
- Line marking (sporting ovals).
- Provide pest control.
- Rake where leaves are excessive.
- Provide grounds management in its entirety.

Laundering Services

The Company will – according to service level agreements

The Company will not without a work order or additional charge

- Wash, dry, fold, and package linen.
- Prepare linen packs.
- Fit mattress protectors.
- Deliver linen.
- Collect linen.
- Stack linen in cupboards.
- Make beds.
- Excessive stain removal.
- Iron & fold uniforms.
- Repair torn or damaged linen.
- Purchase linen.

Event Services

The Company will – according to service level agreements

The Company will not without a work order or additional charge

- Purchase and prepare beverage packs.
- Set up and dismantle/pack up audio-visual equipment and lecterns to an agreed plan.
- Set up and dismantle/pack up tables and chairs to an agreed plan.
- Dress and undress tables to an agreed plan.
- Set up and dismantle/pack up dance floors to an agreed plan.
- Additional event cleaning and waste removal.
- Provide event service with less than 48 hours' notice.
- Set up privately owned furniture and equipment (e.g., band instruments).
- Provide sound and lighting technicians.
- Catering services.

Classroom Set Up Services

The Company will – according to service level agreements	The Company will not without a work order or additional charge
<ul style="list-style-type: none">• Purchase and supply whiteboard markers, erasers, and remote batteries.• Clean whiteboards and writable walls.• Check and re-set classroom furniture to an agreed plan.	<ul style="list-style-type: none">• Move extra heavy furniture.• Clean off permanent marker.

Mailroom Services

The Company will – according to service level agreements	The Company will not without a work order or additional charge
	<ul style="list-style-type: none">• Coordinate distribution of internal mail.

Schedule 3 - Cleaning Standards and Definitions

Cleaning Standards & Schedules

A brief explanation of some of the specification frequency terms:

Continuously

- The specified cleaning is to be carried out continually throughout the period of attendance.
- In public use areas, all locations must be checked and/or serviced at a minimum frequency of once every twenty minutes whilst the premises remain open to public use.

Daily

- The specified cleaning is to be carried out once each day.

Supplementary

- The specified cleaning is to be performed in addition to the daily cleaning during the periods indicated on the cleaning sheet for that location.

Second day

- The specified cleaning must only be carried out every second day.
- In respect to vacuuming, this means the work is to be performed three times in even-numbered weeks (weeks 2, 4, 6, 8, etc.) and twice in odd-numbered weeks (weeks 1, 3, 5, 7, etc.).

Weekly

- The specified work must be performed once each week as shown on the periodical cleaning schedule.

Fortnightly

- The specified work must be performed once each fortnight as shown on the periodical cleaning schedule.

Monthly

- The specified work must be performed once each month during the week indicated on the periodical cleaning schedule.

Quarterly

- The specified work must be performed once each quarter during the week indicated on the periodical cleaning schedule.

Six monthly

- The specified work must be performed once every six months during the week indicated on the periodical cleaning schedule.

Annually

- The specified work must be performed once each year during the week indicated on the periodical cleaning schedule.













Schedule 3 - Cleaning Standards and Definitions continued

Target Area Description	Directly after Maintain Cleaning	Directly after Detail Cleaning or Waste Services
Amenities Toilets, Locker Rooms, Shower Blocks, Ensuites	At first glance NO debris marks or smudges are clearly visible. Dispensers have supplies. At closer inspection a build-up of dust, dirt and soap scum may be observed.	Floors, walls, doors, partitions, and fittings have a uniform clean appearance and are free from any build-up of litter, dirt, soap scum, and dust. Dispensers have supplies
Entrances Direct and adjacent Area up to 3m leading into building main entrances	At first glance NO debris marks or smudges are clearly visible. At closer inspection a build-up of dust and dirt may be observed.	Entrance landings, side walls, doors, and fittings have a uniform clean appearance and are free from any build-up of litter, dirt, soap scum, and dust.
Common Space Meeting/VC, Hallways, Foyers, Waiting Rooms, Reception, Retail Serving, Dining, Lounge, Stairs & Stair Wells, Lifts, Recreation, Exercise, Print & Copy, Communal Study	At first glance NO debris marks or smudges are clearly visible. At closer inspection a build-up of dust and dirt may be observed.	Floors, walls, doors, partitions, and fittings have a uniform clean appearance and are free from any build-up of litter, dirt, and dust.
Kitchen Space Food preparation	At first glance NO debris marks or smudges are clearly visible. At closer inspection a build-up of dust and dirt may be observed.	Floors, walls, doors, partitions, white goods, and fittings have a uniform clean appearance and are free from any build-up of litter, dirt, and dust.
Office Space Enclosed and open plan staff working space	At first glance NO debris marks or smudges are clearly visible. At closer inspection a build-up of dust and dirt may be observed.	Floors, walls, doors, partitions, and fittings have a uniform clean appearance and are free from any build-up of litter, dirt, and dust.
Teaching Space Internal Classroom, Lecture Room	At first glance NO debris marks or smudges are clearly visible. At closer inspection a build-up of dust and dirt may be observed.	Floors, walls, doors, partitions, and fittings have a uniform clean appearance and are free from any build-up of litter, dirt, and dust.
Sensitive Teaching/Research & Clinical Space Research/Testing/Laboratory e.g., Medical, Vet, Food, Engineering and Sciences	At first glance NO debris marks or smudges are clearly visible. At closer inspection a build-up of dust and dirt may be observed.	Floors, walls, doors, partitions, and fittings have a uniform clean appearance and are free from any build-up of litter, dirt, and dust.
Private Living Space Overnight Living quarters	At first glance NO debris marks or smudges are clearly visible. At closer inspection a build-up of dust and dirt may be observed.	Floors, walls, doors, partitions, and fittings have a uniform clean appearance and are free from any build-up of litter, dirt, and dust.
Laundry Space Detached/Attached Dedicated communal facility for washing, drying, ironing and folding linen & clothes	At first glance NO debris marks or smudges are clearly visible. At closer inspection a build-up of dust and dirt may be observed.	At first glance NO debris marks or smudges are clearly visible. At closer inspection a build-up of dust and dirt may be observed.
Child Care Learning spaces and play Area	At first glance NO debris marks or smudges are clearly visible. At closer inspection a build-up of dust and dirt may be observed.	Floors, walls, doors, partitions, fittings, and white goods have a uniform clean appearance and are free from any build-up of litter, dirt, lint, and dust.
Catering & Dining Open and closed plan tables, chairs and booths	At first glance NO debris marks or smudges are clearly visible. At closer inspection a build-up of dust and dirt may be observed.	Floors, walls, doors, partitions, fittings, and white goods have a uniform clean appearance and are free from any build-up of litter, dirt, lint, and dust.
Sporting Facilities Open plan recreation Area (Gym equipment not included)	At first glance NO debris marks or smudges are clearly visible. At closer inspection a build-up of dust and dirt may be observed.	Floors, walls, doors, partitions, fittings, and white goods have a uniform clean appearance and are free from any build-up of litter, dirt, lint, and dust.
BBQ facilities External cooking facility & adjacent seating	N/A	BBQ plates and seating have a uniform clean appearance and are free from any build-up of grease, litter, dirt, and dust.
Windows Internal & External. Glass, frames, and ledges	At first glance NO debris marks or smudges are clearly visible. At closer inspection a build-up of dust and dirt may be observed.	Glass, frames, and ledges have a uniform clean appearance and are free from any build-up of litter, dirt, and dust.
Waste General landfill, Mixed Recyclable, Paper, and Sanitary	N/A	Bins are free from dirt and grime.













Schedule 3 - Cleaning Standards and Definitions continued

Target Area Description	Maintain	Detail
Entrances The area through which you enter a building.	Spot clean wall mounted automatic sensor and hand pump sanitiser dispensers - Test battery, report faults or damage and refill as required.	As required fully clean and cobweb entrance landings, side walls, doors, entrance glass, mats, and mat wells.
Foyers The area which directly leads to other rooms within the inside entrance of the building.	Spot clean wall mounted automatic sensor and hand pump sanitiser dispensers - Test battery, report faults or damage and refill as required.	As required fully clean floors, walls, doors, partitions, counters, furniture, and fittings.
Amenities Internal: Restroom, bathroom, toilet, shower, washroom, locker room, change room.	Mop floors and spot clean walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers, replenish dispensers, remove waste.	As required fully clean and or machine scrub floors, walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers/curtains.
Stairs, Stairways & Lifts Internal: Stairwell, Stairs, Lifts.	Spot clean floors, walls, doors, partitions, external white goods, splash backs, sinks, benches, furniture & fittings.	As required fully clean & cobweb floors, walls, doors, partitions, fittings, rails, risers, and landings.
Kitchen Area Internal: Food preparation area, Noncommercial Kitchen, Kitchenette, Lunchroom.	Spot clean floors, walls, doors, partitions, external white goods, splash backs, sinks, benches, furniture & fittings.	As required fully clean/machine scrub/buff/vacuum floors, walls, doors, partitions, external white goods, splash backs, sinks, benches, furniture & fittings.
Common Area Internal: Meeting room, hallways, printer room, sitting room.	Spot clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.	As required fully clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.
Office Area Internal: Closed and Open plan administrative working areas.	As required vacuum floors, spot clean/dust and cobweb walls, doors, partitions, furniture, fittings (personal items excluded).	As required fully clean floors, walls, doors, partitions, furniture, fittings.
Windows & Window Ledges Internal/External window glass and horizontal surfaces at base of window frame/glass.	Spot clean and remove cobwebs from internal window ledges, thoroughly clean both internal and external glass that is accessible and can be safely reached using standard cleaning tools and manual handling aids.	As required, thoroughly clean accessible (reachable) internal and external glass using standard cleaning tools and manual handling aids.
Internal Vents A fitting provided for air flow.	As required clean and cobweb accessible vents.	
Graffiti Defaced surfaces e.g., permanent marker, spray paint, stickers.		As required remove accessible (reachable) graffiti within CSCS capability. Report as necessary.
Fire Fighting Equipment A range of tools and appliances that are designed to extinguish fires.	Spot clean and cobweb without removing firefighting tool or appliance.	As required fully clean and cobweb without removing firefighting tool or appliance.
Waste Management Includes - General (Red), Yellow (Comingled), Paper & Cardboard (Blue). 120lt, 240lt, 360lt wheelie bins, skips, and compostable bins.	As required move internal waste to external collection stations.	Move external waste to contractor collection points. (Note collection frequencies are subject to site-specific arrangements.)
Clinical Floors Clinical research, teaching, and operating theatre hard floor surfaces.	Spot clean floors.	As required fully mop clean/machine scrub/buff/vacuum floors.













Schedule 4 - Cleaning Matrix

Level 2	Description	Maintain (M)	Detail (D)	Daily	Second Day	Weekly	Fortnightly	Monthly	Quarterly	Six Monthly	Annually
Entrances 	The area through which you enter a building.	(M) Spot clean wall mounted automatic sensor and hand pump sanitiser dispensers - Test battery, report faults or damage and refill as required	(D) As required fully clean and cobweb entrance landings, side walls, doors, entrance glass, mats and mat wells	M		D					
Foyers 	The area which directly leads to other rooms within the inside entrance of the building	(M) The area which directly leads to other rooms within the inside entrance of the building	(D) As required fully clean floors, walls, doors, partitions, counters, furniture, fittings	M		D					
Amenities 	Internal: Restroom, bathroom, toilet, shower, washroom, locker room, change room.	(M) Mop floors and spot clean walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers, replenish dispensers, remove waste	(D) As required fully clean and or machine scrub floors, walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers/curtains		M	D					
Stairs, Stairways & Lifts. 	Internal: Stairwell, Stairs and Lifts	(M) Spot clean, walls, doors, partitions, fittings, rails, risers and landings.	(D) As required fully clean & cobweb floors, walls, doors, partitions, fittings, rails, risers, and landings.			M					
Kitchens 	Internal: Food preparation area, Noncommercial Kitchen, Kitchenette, Lunchroom.	(M) Spot clean floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings	(D) As required fully clean/machine scrub/buff/vacuum floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings			M					D
 Common Area	Internal: Meeting room, hallways, printer room, sitting room	(M) Spot clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.			M			D		
Office Area 	Internal: Closed and Open plan administrative working areas.	(M) As required vacuum floors, spot clean/dust and cobweb walls, doors, partitions, furniture, fittings (personal items excluded)	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings			M					
Windows 	Internal/External window glass and window ledges	Spot clean and cobweb accessible internal window Ledges	As required fully clean accessible internal and external glass								
Internal Vents 	A fitting provided for air flow	(M) As required clean and cobweb accessible vents									M
Graffiti (Amenities only) 	Defaced surfaces e.g., permanent marker, spray paint, stickers		(D) As required remove accessible graffiti within CSCS capability. Report as necessary								
Fire fighting Equipment 	A range of tools and appliances that are designed to extinguish fires	(M) Spot clean and cobweb without removing firefighting tool or appliance	(D) As required fully clean and cobweb without removing firefighting tool or appliance						M		
Waste Management. 	Includes - General (Red), Yellow (Comingled), Paper & Cardboard (Blue). wheelie bins, skips and compostable bins	(M) As required move internal waste to external collection stations. Move external waste to contractor collection points. (Note collection frequencies are subject to site specific arrangements)				M					













Schedule 4 - Cleaning Matrix continued

Level 3	Description	Maintain (M)	Detail (D)	Daily	Second Day	Weekly	Fortnightly	Monthly	Quarterly	Six Monthly	Annually
Entrances 	The area through which you enter a building.	(M) Spot clean wall mounted automatic sensor and hand pump sanitiser dispensers - Test battery, report faults or damage and refill as required	(D) As required fully clean and cobweb entrance landings, side walls, doors, entrance glass, mats and mat wells	M		D					
Foyers 	The area which directly leads to other rooms within the inside entrance of the building	(M) The area which directly leads to other rooms within the inside entrance of the building	(D) As required fully clean floors, walls, doors, partitions, counters, furniture, fittings	M		D					
Amenities 	Internal: Restroom, bathroom, toilet, shower, washroom, locker room, change room.	(M) Mop floors and spot clean walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers, replenish dispensers, remove waste	(D) As required fully clean and or machine scrub floors, walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers/curtains	M		D					
Stairs, Stairways & Lifts. 	Internal: Stairwell, Stairs and Lifts	(M) Spot clean, walls, doors, partitions, fittings, rails, risers and landings.	(D) As required fully clean & cobweb floors, walls, doors, partitions, fittings, rails, risers, and landings.			M					D
Kitchens 	Internal: Food preparation area, Noncommercial Kitchen, Kitchenette, Lunchroom.	(M) Spot clean floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings	(D) As required fully clean/machine scrub/buff/vacuum floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings			D					
 Common Area	Internal: Meeting room, hallways, printer room, sitting room	(M) Spot clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.			M		D			
Office Area 	Internal: Closed and Open plan administrative working areas.	(M) As required vacuum floors, spot clean/dust and cobweb walls, doors, partitions, furniture, fittings (personal items excluded)	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings			M					
Windows 	Internal/External window glass and window ledges	Spot clean and cobweb accessible internal window Ledges	As required fully clean accessible internal and external glass						M		D
Internal Vents 	A fitting provided for air flow	(M) As required clean and cobweb accessible vents								M	D
Graffiti (Amenities only) 	Defaced surfaces e.g., permanent marker, spray paint, stickers		(D) As required remove accessible graffiti within CSCS capability. Report as necessary						D		
Fire fighting Equipment 	A range of tools and appliances that are designed to extinguish fires	(M) Spot clean and cobweb without removing firefighting tool or appliance	(D) As required fully clean and cobweb without removing firefighting tool or appliance					M			
Waste Management. 	Includes - General (Red), Yellow (Comingled), Paper & Cardboard (Blue). wheelie bins, skips and compostable bins	(M) As required move internal waste to external collection stations. Move external waste to contractor collection points. (Note collection frequencies are subject to site specific arrangements)				M					













Schedule 4 - Cleaning Matrix continued

Level 4	Description	Maintain (M)	Detail (D)	Daily	Second Day	Weekly	Fortnightly	Monthly	Quarterly	Six Monthly	Annually
Entrances 	The area through which you enter a building.	(M) Spot clean wall mounted automatic sensor and hand pump sanitiser dispensers - Test battery, report faults or damage and refill as required	(D) As required fully clean and cobweb entrance landings, side walls, doors, entrance glass, mats and mat wells	M	D						
Foyers 	The area which directly leads to other rooms within the inside entrance of the building	(M) The area which directly leads to other rooms within the inside entrance of the building	(D) As required fully clean floors, walls, doors, partitions, counters, furniture, fittings	M	D						
Amenities 	Internal: Restroom, bathroom, toilet, shower, washroom, locker room, change room.	(M) Mop floors and spot clean walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers, replenish dispensers, remove waste	(D) As required fully clean and or machine scrub floors, walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers/curtains	M		D					
Stairs, Stairways & Lifts. 	Internal: Stairwell, Stairs and Lifts	(M) Spot clean, walls, doors, partitions, fittings, rails, risers and landings.	(D) As required fully clean & cobweb floors, walls, doors, partitions, fittings, rails, risers, and landings.		M						
Kitchens 	Internal: Food preparation area, Noncommercial Kitchen, Kitchenette, Lunchroom.	(M) Spot clean floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings	(D) As required fully clean/machine scrub/buff/vacuum floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings		M	D					
 Common Area	Internal: Meeting room, hallways, printer room, sitting room	(M) Spot clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.		M		D				
Office Area 	Internal: Closed and Open plan administrative working areas.	(M) As required vacuum floors, spot clean/dust and cobweb walls, doors, partitions, furniture, fittings (personal items excluded)	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings		M		D				
Windows 	Internal/External window glass and window ledges	Spot clean and cobweb accessible internal window Ledges	As required fully clean accessible internal and external glass					M			D
Internal Vents 	A fitting provided for air flow	(M) As required clean and cobweb accessible vents							M		D
Graffiti (Amenities only) 	Defaced surfaces e.g., permanent marker, spray paint, stickers		(D) As required remove accessible graffiti within CSCS capability. Report as necessary					D			
Fire fighting Equipment 	A range of tools and appliances that are designed to extinguish fires	(M) Spot clean and cobweb without removing firefighting tool or appliance	(D) As required fully clean and cobweb without removing firefighting tool or appliance			M					
Waste Management. 	Includes - General (Red), Yellow (Comingled), Paper & Cardboard (Blue). wheelie bins, skips and compostable bins	(M) As required move internal waste to external collection stations. Move external waste to contractor collection points. (Note collection frequencies are subject to site specific arrangements)				M					














Schedule 4 - Cleaning Matrix continued

Level 5	Description	Maintain (M)	Detail (D)	Daily	Second Day	Weekly	Fortnightly	Monthly	Quarterly	Six Monthly	Annually
Entrances 	The area through which you enter a building.	(M) Spot clean wall mounted automatic sensor and hand pump sanitiser dispensers - Test battery, report faults or damage and refill as required	(D) As required fully clean and cobweb entrance landings, side walls, doors, entrance glass, mats and mat wells	M & D							
Foyers 	The area which directly leads to other rooms within the inside entrance of the building	(M) The area which directly leads to other rooms within the inside entrance of the building	(D) As required fully clean floors, walls, doors, partitions, counters, furniture, fittings	M & D							
Amenities 	Internal: Restroom, bathroom, toilet, shower, washroom, locker room, change room.	(M) Mop floors and spot clean walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers, replenish dispensers, remove waste	(D) As required fully clean and or machine scrub floors, walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers/curtains	M & D							
Stairs, Stairways & Lifts. 	Internal: Stairwell, Stairs and Lifts	(M) Spot clean, walls, doors, partitions, fittings, rails, risers and landings.	(D) As required fully clean & cobweb floors, walls, doors, partitions, fittings, rails, risers, and landings.	M							
Kitchens 	Internal: Food preparation area, Noncommercial Kitchen, Kitchenette, Lunchroom.	(M) Spot clean floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings	(D) As required fully clean/machine scrub/buff/vacuum floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings	M & D							
 Common Area	Internal: Meeting room, hallways, printer room, sitting room	(M) Spot clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.	M		D					
Office Area 	Internal: Closed and Open plan administrative working areas.	(M) As required vacuum floors, spot clean/dust and cobweb walls, doors, partitions, furniture, fittings (personal items excluded)	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings			M					
Windows 	Internal/External window glass and window ledges	Spot clean and cobweb accessible internal window Ledges	As required fully clean accessible internal and external glass						M		D
Internal Vents 	A fitting provided for air flow	(M) As required clean and cobweb accessible vents		M & D							
Graffiti (Amenities only) 	Defaced surfaces e.g., permanent marker, spray paint, stickers		(D) As required remove accessible graffiti within CSCS capability. Report as necessary	M & D							
Fire fighting Equipment 	A range of tools and appliances that are designed to extinguish fires	(M) Spot clean and cobweb without removing firefighting tool or appliance	(D) As required fully clean and cobweb without removing firefighting tool or appliance			M					
Waste Management. 	Includes - General (Red), Yellow (Comingled), Paper & Cardboard (Blue). wheelie bins, skips and compostable bins	(M) As required move internal waste to external collection stations. Move external waste to contractor collection points. (Note collection frequencies are subject to site specific arrangements)				M					













Schedule 4 - Cleaning Matrix continued

Child Care	Description	Maintain (M)	Detail (D)	Daily	Second Day	Weekly	Fortnightly	Monthly	Quarterly	Six Monthly	Annually
Entrances 	The area through which you enter a building.	(M) Spot clean wall mounted automatic sensor and hand pump sanitiser dispensers - Test battery, report faults or damage and refill as required	(D) As required fully clean and cobweb entrance landings, side walls, doors, entrance glass, mats and mat wells	M		D					
Foyers 	The area which directly leads to other rooms within the inside entrance of the building	(M) The area which directly leads to other rooms within the inside entrance of the building	(D) As required fully clean floors, walls, doors, partitions, counters, furniture, fittings	M		D					
Amenities 	Internal: Restroom, bathroom, toilet, shower, washroom, locker room, change room.	(M) Mop floors and spot clean walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers, replenish dispensers, remove waste	(D) As required fully clean and or machine scrub floors, walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers/curtains	M		D					
Stairs, Stairways & Lifts. 	Internal: Stairwell, Stairs and Lifts	(M) Spot clean, walls, doors, partitions, fittings, rails, risers and landings.	(D) As required fully clean & cobweb floors, walls, doors, partitions, fittings, rails, risers, and landings.			M					
Kitchens 	Internal: Food preparation area, Noncommercial Kitchen, Kitchenette, Lunchroom.	(M) Spot clean floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings	(D) As required fully clean/machine scrub/buff/vacuum floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings			D					
 Common Area	Internal: Meeting room, hallways, printer room, sitting room	(M) Spot clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.	M		D					
Office Area 	Internal: Closed and Open plan administrative working areas.	(M) As required vacuum floors, spot clean/dust and cobweb walls, doors, partitions, furniture, fittings (personal items excluded)	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings			M					
Windows 	Internal/External window glass and window ledges	Spot clean and cobweb accessible internal window Ledges	As required fully clean accessible internal and external glass						M		D
Internal Vents 	A fitting provided for air flow	(M) As required clean and cobweb accessible vents								M	D
Graffiti (Amenities only) 	Defaced surfaces e.g., permanent marker, spray paint, stickers		(D) As required remove accessible graffiti within CSCS capability. Report as necessary						D		
Fire fighting Equipment 	A range of tools and appliances that are designed to extinguish fires	(M) Spot clean and cobweb without removing firefighting tool or appliance	(D) As required fully clean and cobweb without removing firefighting tool or appliance						M		
Waste Management. 	Includes - General (Red), Yellow (Comingled), Paper & Cardboard (Blue). wheelie bins, skips and compostable bins	(M) As required move internal waste to external collection stations. Move external waste to contractor collection points. (Note collection frequencies are subject to site specific arrangements)					M				













Schedule 4 - Cleaning Matrix continued

Clinical Laboratory	Description	Maintain (M)	Detail (D)	Daily	Second Day	Weekly	Fortnightly	Monthly	Quarterly	Six Monthly	Annually
Entrances 	The area through which you enter a building.	(M) Spot clean wall mounted automatic sensor and hand pump sanitiser dispensers - Test battery, report faults or damage and refill as required	(D) As required fully clean and cobweb entrance landings, side walls, doors, entrance glass, mats and mat wells	M		D					
Foyers 	The area which directly leads to other rooms within the inside entrance of the building	(M) The area which directly leads to other rooms within the inside entrance of the building	(D) As required fully clean floors, walls, doors, partitions, counters, furniture, fittings	M		D					
Amenities 	Internal: Restroom, bathroom, toilet, shower, washroom, locker room, change room.	(M) Mop floors and spot clean walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers, replenish dispensers, remove waste	(D) As required fully clean and or machine scrub floors, walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers/curtains	M		D					
Stairs, Stairways & Lifts. 	Internal: Stairwell, Stairs and Lifts	(M) Spot clean, walls, doors, partitions, fittings, rails, risers and landings.	(D) As required fully clean & cobweb floors, walls, doors, partitions, fittings, rails, risers, and landings.			M					
Kitchens 	Internal: Food preparation area, Noncommercial Kitchen, Kitchenette, Lunchroom.	(M) Spot clean floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings	(D) As required fully clean/machine scrub/buff/vacuum floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings			D					
Clinical Floors 	Clinical research, teaching and operating theatre hard floor surfaces	(M) Spot clean floors	(D) As required fully mop clean/machine scrub/buff/vacuum floors	M		D					
 Common Area	Internal: Meeting room, hallways, printer room, sitting room	(M) Spot clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.			M		D			
Office Area 	Internal: Closed and Open plan administrative working areas.	(M) As required vacuum floors, spot clean/dust and cobweb walls, doors, partitions, furniture, fittings (personal items excluded)	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings			M					
Windows 	Internal/External window glass and window ledges	(M) Spot clean and cobweb accessible internal window Ledges	As required fully clean accessible internal and external glass						M		D
Internal Vents 	A fitting provided for air flow	(M) As required clean and cobweb accessible vents								M	D
Graffiti (Amenities only) 	Defaced surfaces e.g., permanent marker, spray paint, stickers		(D) As required remove accessible graffiti within CSCS capability. Report as necessary						D		
Fire fighting Equipment 	A range of tools and appliances that are designed to extinguish fires	(M) Spot clean and cobweb without removing firefighting tool or appliance	(D) As required fully clean and cobweb without removing firefighting tool or appliance					M			
Waste Management. 	Includes - General (Red), Yellow (Comingled), Paper & Cardboard (Blue), wheelie bins, skips and compostable bins	(M) As required move internal waste to external collection stations. Move external waste to contractor collection points. (Note collection frequencies are subject to site specific arrangements)				M					













Schedule 4 - Cleaning Matrix continued

Lecture Theatre	Description	Maintain (M)	Detail (D)	Daily	Second Day	Weekly	Fortnightly	Monthly	Quarterly	Six Monthly	Annually
Entrances 	The area through which you enter a building.	(M) Spot clean wall mounted automatic sensor and hand pump sanitiser dispensers - Test battery, report faults or damage and refill as required	(D) As required fully clean and cobweb entrance landings, side walls, doors, entrance glass, mats and mat wells	M		D					
Foyers 	The area which directly leads to other rooms within the inside entrance of the building	(M) The area which directly leads to other rooms within the inside entrance of the building	(D) As required fully clean floors, walls, doors, partitions, counters, furniture, fittings	M		D					
Amenities 	Internal: Restroom, bathroom, toilet, shower, washroom, locker room, change room.	(M) Mop floors and spot clean walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers, replenish dispensers, remove waste	(D) As required fully clean and or machine scrub floors, walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers/curtains	M		D					
Stairs, Stairways & Lifts. 	Internal: Stairwell, Stairs and Lifts	(M) Spot clean, walls, doors, partitions, fittings, rails, risers and landings.	(D) As required fully clean & cobweb floors, walls, doors, partitions, fittings, rails, risers, and landings.			M					
Kitchens 	Internal: Food preparation area, Noncommercial Kitchen, Kitchenette, Lunchroom.	(M) Spot clean floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings	(D) As required fully clean/machine scrub/buff/vacuum floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings			D					
 Common Area	Internal: Meeting room, hallways, printer room, sitting room	(M) Spot clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.	M		D					
Office Area 	Internal: Closed and Open plan administrative working areas.	(M) As required vacuum floors, spot clean/dust and cobweb walls, doors, partitions, furniture, fittings (personal items excluded)	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings			M					
Windows 	Internal/External window glass and window ledges	Spot clean and cobweb accessible internal window Ledges	As required fully clean accessible internal and external glass						M		D
Internal Vents 	A fitting provided for air flow	(M) As required clean and cobweb accessible vents								M	D
Graffiti (Amenities only) 	Defaced surfaces e.g., permanent marker, spray paint, stickers		(D) As required remove accessible graffiti within CSCS capability. Report as necessary						D		
Fire fighting Equipment 	A range of tools and appliances that are designed to extinguish fires	(M) Spot clean and cobweb without removing firefighting tool or appliance	(D) As required fully clean and cobweb without removing firefighting tool or appliance						M		
Waste Management. 	Includes - General (Red), Yellow (Comingled), Paper & Cardboard (Blue). wheelie bins, skips and compostable bins	(M) As required move internal waste to external collection stations. Move external waste to contractor collection points. (Note collection frequencies are subject to site specific arrangements)					M				

Schedule 4 - Cleaning Matrix continued

Public Waiting Room	Description	Maintain (M)	Detail (D)	Daily	Second Day	Weekly	Fortnightly	Monthly	Quarterly	Six Monthly	Annually
Entrances 	The area through which you enter a building.	(M) Spot clean wall mounted automatic sensor and hand pump sanitiser dispensers - Test battery, report faults or damage and refill as required	(D) As required fully clean and cobweb entrance landings, side walls, doors, entrance glass, mats and mat wells	M & D							
Foyers 	The area which directly leads to other rooms within the inside entrance of the building	(M) The area which directly leads to other rooms within the inside entrance of the building	(D) As required fully clean floors, walls, doors, partitions, counters, furniture, fittings	M & D							
Amenities 	Internal: Restroom, bathroom, toilet, shower, washroom, locker room, change room.	(M) Mop floors and spot clean walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers, replenish dispensers, remove waste	(D) As required fully clean and or machine scrub floors, walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers/curtains	M		D					
Stairs, Stairways & Lifts. 	Internal: Stairwell, Stairs and Lifts	(M) Spot clean, walls, doors, partitions, fittings, rails, risers and landings.	(D) As required fully clean & cobweb floors, walls, doors, partitions, fittings, rails, risers, and landings.	M							
Kitchens 	Internal: Food preparation area, Noncommercial Kitchen, Kitchenette, Lunchroom.	(M) Spot clean floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings	(D) As required fully clean/machine scrub/buff/vacuum floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings								
 Common Area	Internal: Meeting room, hallways, printer room, sitting room	(M) Spot clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.	M		D					
Office Area 	Internal: Closed and Open plan administrative working areas.	(M) As required vacuum floors, spot clean/dust and cobweb walls, doors, partitions, furniture, fittings (personal items excluded)	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings								
Windows 	Internal/External window glass and window ledges	Spot clean and cobweb accessible internal window Ledges	As required fully clean accessible internal and external glass					M		D	
Internal Vents 	A fitting provided for air flow	(M) As required clean and cobweb accessible vents							M		D
Graffiti (Amenities only) 	Defaced surfaces e.g., permanent marker, spray paint, stickers		(D) As required remove accessible graffiti within CSCS capability. Report as necessary					D			
Fire fighting Equipment 	A range of tools and appliances that are designed to extinguish fires	(M) Spot clean and cobweb without removing firefighting tool or appliance	(D) As required fully clean and cobweb without removing firefighting tool or appliance						M		
Waste Management. 	Includes - General (Red), Yellow (Comingled), Paper & Cardboard (Blue). wheelie bins, skips and compostable bins	(M) As required move internal waste to external collection stations. Move external waste to contractor collection points. (Note collection frequencies are subject to site specific arrangements)					M				

Schedule 4 - Cleaning Matrix continued

Public Dining Area	Description	Maintain (M)	Detail (D)	Daily	Second Day	Weekly	Fortnightly	Monthly	Quarterly	Six Monthly	Annually
Entrances 	The area through which you enter a building.	(M) Spot clean wall mounted automatic sensor and hand pump sanitiser dispensers - Test battery, report faults or damage and refill as required	(D) As required fully clean and cobweb entrance landings, side walls, doors, entrance glass, mats and mat wells	M		D					
Foyers 	The area which directly leads to other rooms within the inside entrance of the building	(M) The area which directly leads to other rooms within the inside entrance of the building	(D) As required fully clean floors, walls, doors, partitions, counters, furniture, fittings	M		D					
Amenities 	Internal: Restroom, bathroom, toilet, shower, washroom, locker room, change room.	(M) Mop floors and spot clean walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers, replenish dispensers, remove waste	(D) As required fully clean and or machine scrub floors, walls, doors, partitions, lockers, mirrors, basins, fittings, toilet bowls, urinals, showers/curtains	M		D					
Stairs, Stairways & Lifts. 	Internal: Stairwell, Stairs and Lifts	(M) Spot clean, walls, doors, partitions, fittings, rails, risers and landings.	(D) As required fully clean & cobweb floors, walls, doors, partitions, fittings, rails, risers, and landings.			M					
Kitchens 	Internal: Food preparation area, Noncommercial Kitchen, Kitchenette, Lunchroom.	(M) Spot clean floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings	(D) As required fully clean/machine scrub/buff/vacuum floors, walls, doors, partitions, ext' white goods, splash backs, sinks, benches, furniture & fittings			D					
 Common Area	Internal: Meeting room, hallways, printer room, sitting room	(M) Spot clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings, drinking fountains, AV equipment, shared office equipment such as printers.	M		D					
Office Area 	Internal: Closed and Open plan administrative working areas.	(M) As required vacuum floors, spot clean/dust and cobweb walls, doors, partitions, furniture, fittings (personal items excluded)	(D) As required fully clean floors, walls, doors, partitions, furniture, fittings			M					
Windows 	Internal/External window glass and window ledges	Spot clean and cobweb accessible internal window Ledges	As required fully clean accessible internal and external glass						M		D
Internal Vents 	A fitting provided for air flow	(M) As required clean and cobweb accessible vents								M	D
Graffiti (Amenities only) 	Defaced surfaces e.g., permanent marker, spray paint, stickers		(D) As required remove accessible graffiti within CSCS capability. Report as necessary						D		
Fire fighting Equipment 	A range of tools and appliances that are designed to extinguish fires	(M) Spot clean and cobweb without removing firefighting tool or appliance	(D) As required fully clean and cobweb without removing firefighting tool or appliance						M		
Waste Management. 	Includes - General (Red), Yellow (Comingled), Paper & Cardboard (Blue). wheelie bins, skips and compostable bins	(M) As required move internal waste to external collection stations. Move external waste to contractor collection points. (Note collection frequencies are subject to site specific arrangements)				M					

Schedule 4 - Cleaning Matrix continued

Campus: Albury

Bld No.	CSU Building Name	GFA	SLA	Annual Gutter Frequency	Annual Window Frequency	Amendments & Comments
666	Peter Till Laboratories	2307.82	FM - Level 3 Clinical	1	1	
667	Clinical Skills Centre	698.21	FM - Level 3 Clinical	1	1	
669	ERICC	348.5	FM - Level 3	1	1	
670	Willett Community Dental and Oral Health Clinic	789.92	FM - Level 3 Clinical	1	1	
672	RESidence Management/Recreation Centre	413.3	FM - Level 3	1	1	
673	Gordon Beavan Building	4155.91	FM - Level 3	1	1	L1 Leased
674	Facilities Management	188.93	FM - Level 3	1	1	
675	Facilities Management	112.65	FM - Level 4	0	0	
676	Toilets	42.12	FM - Level 3	0	0	
711	Murray Childrens Centre and Aspire Services	1621.44	FM Childcare	1	1	
715	CEW	1172.09	FM - Level 3	1	1	
751	C.D. Blake Lecture Theatre	1394.33	FM - Level 3	1	1	
752	The Gums Cafe	1101.28	Catering	4	1	
753	Nowik Learning Commons	2518.84	24hr with Level 3 Annual	1	1	
753	Nowik Learning Commons	2518.84	FM - Level 3	1	1	
754	Learning and Teaching Hub	1646.7	FM - Level 3	1	1	
760	Academic Accommodation	1909.78	FM - Level 3	1	1	
761	Postgraduate Rooms	411.19	FM - Level 3	1	1	
762	Herbarium / Honours / SPAN	425.48	FM - Level 3	1	1	
763	School of Education	937.76	FM - Level 3	1	1	
764	School of Business	906.86	FM - Level 3	1	1	
678	Information Technology	894.93	0	12		FM Gutters only
661	Spectator Stand	38.35	RES	1		FM Gutters only
680	The Rothwells Laundry	26.3	RES Laundry	1		FM Gutters only
681	Pennay House (Rothwells)	185.47	RES	1		FM Gutters only
682	Hanrahan House (Rothwells)	185.47	RES	1		FM Gutters only
683	Battersby House (Rothwells)	185.47	RES	1		FM Gutters only
684	Albury House (Rothwells)	185.47	RES	1		FM Gutters only
685	Wangaratta House (Rothwells)	185.47	RES	4		FM Gutters only
686	Wodonga House (Rothwells)	207.47	RES	1		FM Gutters only
689	RESidences Laundry	16.32	RES Laundry	0		FM Gutters only
690	Block B	431.18	RES	1		FM Gutters only
691	Block A	431.18	RES	1		FM Gutters only
692	Block B	431.18	RES	1		FM Gutters only
693	Gardens Medical @ CSU	431.18	RES	1		FM Gutters only
694	Block B	431.18	RES	1		FM Gutters only
695	Block A	431.18	RES	1		FM Gutters only
696	Block B	431.18	RES	1		FM Gutters only
697	Block A	431.18	RES	1		FM Gutters only
698	Block B	431.18	RES	1		FM Gutters only
699	Block A	431.18	RES	1		FM Gutters only
700	Hume House	203.12	RES	1		FM Gutters only
701	Hovell House	212.61	RES	1		FM Gutters only
702	Sturt House	481.78	RES	1		FM Gutters only

Schedule 4 - Cleaning Matrix continued

Campus: Bathurst

Bld No.	CSU Building Name	GFA	SLA	Annual Gutter Frequency	Annual Window Frequency	Amendments & Comments
1205	The Grange Chancellery	1123.53	FM - Level 4	12	1	
1215	Strategic Planning and Information	261.04	FM - Level 3	1	1	
1220	CD Blake Auditorium/Gymnasium	3414.25	FM - Level 3	1	1	
1241	Changing Facilities and Canteen	175.58	FM - Level 3	1	0	Frequency variant
1275	Administrative Office	483	FM - Level 3	1	1	
1292	Teaching Facility	2836.11	FM - Level 3	1	1	
1293	Sheila Swain Building	986.19	FM - Level 3	1	1	
1294	Dobbin Building	3006.9	FM - Level 3	1	1	
1295	Science Labs/Human Movement	1040.4	FM - Level 3	1	1	Clinical Variation
1297	DLS/Printery	2046.73	FM - Level 3	1	1	
1298	Religious Centre	97.29	FM - Level 3	1	1	
1300	Postgraduate Offices	238.27	FM - Level 3	1	1	
1301	Postgraduate Offices	143.13	FM - Level 3	1	1	
1305	CSU Engineering	2451.78	FM - Level 3	1	1	24 hr Variation
1306	Dairyman's Cottage	147.15	FM - Level 3	1	1	
1309	Fleet Services	335.01	FM - Level 3	1	1	
1340	Grounds Maintenance	485.18	FM - Level 3	1	1	
1395	Founders Cottage	243.63	FM - Level 3	1	1	
1396	Administrative Office	262.36	FM - Level 3	4	1	
1399	McDonoughs	1649.26	FM - Level 3	1	1	
1400	McDonoughs	1112.72	FM - Level 3	1	1	
1401	McDonoughs	679.11	FM - Level 3	1	1	
1410	Phillips Building	1743.02	FM - Level 3	1	1	L4 Variation
1411	Mansfield	4287.74	FM - Level 3	1	1	
1412	Truskett Library	7704.25	FM - Level 3	1	1	24hr Variation
1413	Student Amenities Centre	2685.98	FM - Level 3	1	1	
1414	Mason Building	2371.09	FM - Level 3	1	1	
1419	Storage Shed & Toilet Facility	90.79	FM - Level 3	1	0	Frequency variant
1420	Science Block	415.37	FM - Level 3	1	1	
1429	Sports Pavilion	209.92	FM - Level 3	1	0	Frequency variant
1430	Heffron Building	660.06	FM - Level 3	1	1	
1432	Connected Learning Space	296.39	FM - Level 3	4	1	
1433	Frangopoulos Building	228.78	FM - Level 3	1	1	
1434	Ponton Theatre	380.85	FM - Level 3	1	1	
1435	Cunningham Building	783.19	FM - Level 3	1	1	
1439	Early Childhood Intervention Service	337.74	FM Childcare	1	1	
1241	Changing Facilities and Canteen	175.58	FM - Level 3	1	0	Frequency variant
1448	Public Health	1068.55	FM - Level 3	1	1	
1449	Public Health - Teaching Room	135.16	FM - Level 3	1	1	
1451	Kajulu - Student Agency	172.31	FM - Level 3	1	1	
1454	Drama/Cleaning	2417.45	FM - Level 3	1	1	
1455	Clinical Simulation Centre	448.99	FM - Level 3	1	1	
1460	Dental and Oral Health Clinic	796.32	FM - Level 3	1	1	Clinical Variation
1470	Ochre/Allied Health Clinic	2290.66	FM - Level 3	1	1	Clinical Variation
1499	Vice Chancellor's RESidence	428.14	FM - Level 3	1	1	Frequency variant
1276	The Diggings	827.88		1	0	FM Gutters only
1357	Satellite Plant Room	37.07		1	0	FM Gutters only
1431	Allen House	2221.42		1	0	FM Gutters only
1438	Mitchell Child Care Centre	755.27		1	0	FM Gutters only
1440	Early Start Childcare Centre	0		1	0	FM Gutters only
1452	Cottrell House - The Towers	3573.27		1	0	FM Gutters only
1453	Heath House - The Towers	3517.91		1	0	FM Gutters only

Schedule 4 - Cleaning Matrix continued

Campus: Bathurst continued

Bld No.	CSU Building Name	GFA	SLA	Annual Gutter Frequency	Annual Window Frequency	Amendments & Comments
1225	Windradyne Laundry	33.76	Res	1	0	FM Gutters only
1226	Hodgson House (Windradyne)	190.92	Res	1	0	FM Gutters only
1227	Macintosh House (Windradyne)	190.92	Res	1	0	FM Gutters only
1228	Collins House (Windradyne)	190.92	Res	1	0	FM Gutters only
1229	O'Donnell House (Windradyne)	190.92	Res	1	0	FM Gutters only
1230	Cameron House (Windradyne)	190.92	Res	1	0	FM Gutters only
1231	Camplin House (Windradyne)	190.92	Res	1	0	FM Gutters only
1232	McMichael House (Windradyne)	190.92	Res	1	0	FM Gutters only
1233	Hector House (Windradyne)	190.92	Res	1	0	FM Gutters only
1234	Birt House (Windradyne)	190.92	Res	1	0	FM Gutters only
1235	Barnard House (Windradyne)	190.92	Res	1	0	FM Gutters only
1236	Andren House (Windradyne)	190.92	Res	1	0	FM Gutters only
1255	The Diggings	337.44	Res	1	0	FM Gutters only
1256	The Diggings	323.14	Res	1	0	FM Gutters only
1257	The Diggings	337.42	Res	1	0	FM Gutters only
1258	The Diggings	309.7	Res	1	0	FM Gutters only
1259	The Diggings	337.44	Res	1	0	FM Gutters only
1260	The Diggings	292.07	Res	1	0	FM Gutters only
1261	The Diggings	292.4	Res	1	0	FM Gutters only
1262	The Diggings	337.44	Res	1	0	FM Gutters only
1265	The Diggings - Milgate Room	281.45	Res	1	0	FM Gutters only
1266	The Diggings	188.85	Res	1	0	FM Gutters only
1267	The Diggings	188.85	Res	1	0	FM Gutters only
1268	The Diggings	188.85	Res	1	0	FM Gutters only
1269	The Diggings	188.85	Res	1	0	FM Gutters only
1270	The Diggings	188.85	Res	1	0	FM Gutters only
1277	The Diggings	188.85	Res	1	0	FM Gutters only
1279	The Diggings	188.85	Res	1	0	FM Gutters only
1285	CPD	1232.75	Res	1	0	FM Gutters only
1286	CPD James Hardie	488.4	Catering	1	0	FM Gutters only
1346	John Oxley Village	502.21	Res	1	0	FM Gutters only
1347	John Oxley Village	367.81	Res	1	0	FM Gutters only
1348	John Oxley Village	367.81	Res	1	0	FM Gutters only
1349	John Oxley Village	367.81	Res	1	0	FM Gutters only
1350	John Oxley Village	367.81	Res	1	0	FM Gutters only
1351	John Oxley Village	365.83	Res	1	0	FM Gutters only
1352	John Oxley Village	366.43	Res	1	0	FM Gutters only
1353	John Oxley Village	367.81	Res	1	0	FM Gutters only
1354	John Oxley Village	367.12	Res	1	0	FM Gutters only
1355	John Oxley Village	367.12	Res	1	0	FM Gutters only
1356	John Oxley Village - Common Laundry	321.36	Res	1	0	FM Gutters only
1365	Macquarie Village	431.18	Res	1	0	FM Gutters only
1366	Macquarie Village	431.18	Res	1	0	FM Gutters only
1367	Macquarie Village	431.18	Res	1	0	FM Gutters only
1368	Macquarie Village	431.18	Res	1	0	FM Gutters only
1369	Macquarie Village	431.18	Res	1	0	FM Gutters only
1370	Macquarie Village	431.18	Res	1	0	FM Gutters only
1371	Macquarie Village	431.18	Res	1	0	FM Gutters only
1372	Macquarie Village	431.18	Res	1	0	FM Gutters only
1373	Macquarie Village	431.18	Res	1	0	FM Gutters only
1374	Macquarie Village	431.18	Res	1	0	FM Gutters only
1375	Macquarie Village Laundry	16.32	Res	1	0	FM Gutters only

Schedule 4 - Cleaning Matrix continued

Campus: Bathurst continued

Bld No.	CSU Building Name	GFA	SLA	Annual Gutter Frequency	Annual Window Frequency	Amendments & Comments
1242	Irrigation Pump Shed	0		0	0	Not serviced
1242	Irrigation Pump Shed	0		0	0	Not serviced
1330	FM Store	0		0	0	Not serviced
1331	Aviary	0		0	0	Not serviced
1341	FM Glass House	0		0	0	Not serviced
1342	FM Potting Shed	0		0	0	Not serviced
1416	Boiler House/Cogen Facility	0		0	0	Not serviced
1425	Toilet Block	0		0	0	Not serviced

Schedule 4 - Cleaning Matrix continued

Campus: Canberra

Building	CSU Building Name	GFA	SLA	Annual Gutter Frequency	Annual Window Frequency	Amendments & Comments
851	Chambers Pavilion	193.04	FM - Level 3	4	1	Frequency variant
852	Chapel	717.45	FM - Level 3	0	1	Variation
860	George Browning House	691.89	FM - Level 3	4	1	Variation
851	Chambers Pavilion	193.04	FM - Level 3	4	1	Variation
852	Chapel	717.45	FM - Level 3	0	1	Variation
860	George Browning House	691.89	FM - Level 3	4	1	Variation
3018	St Marks Theological Centre					Not serviced

Schedule 4 - Cleaning Matrix continued

Campus: Dubbo

Building	CSU Building Name	GFA	SLA	Annual Gutter Frequency	Annual Window Frequency	Amendments & Comments
901	Interactive Learning Centre	2290.06	FM - Level 3	1	1	24hr Variation
902	Teaching and Learning	1486.87	FM - Level 3	1	1	Clinical Variation
903	Office Accommodation	90.66	FM - Level 3	2	1	
904	Teaching	229	FM - Level 3	1	1	
905	Barraamilinga Centre	243.95	FM - Level 3	1	1	
920	Multi-use Facilities	257.91	FM - Level 3	1	1	
921	Gymnasium	163.8	FM - Level 3	1	1	
922	Court Amenities	78.66	FM - Level 3	1	0	
930	Residential Managers Residence	167.1		1	0	FM Gutters only
981	Garage / Workshop	116.19		1	0	FM Gutters only
931	McGrane House	206.66	RES	1		FM Gutters only
932	Kennedy House	187.96	RES	1		FM Gutters only
933	Benedyka House	187.06	RES	1		FM Gutters only
934	Wise House	201.32	RES	1		FM Gutters only
935	Indyamarra House	206.65	RES	1		FM Gutters only
936	Goulter House	187.96	RES	1		FM Gutters only
937	Willett House	187.73	RES	1		FM Gutters only
938	Narromine House	202	RES	1		FM Gutters only
3028	Bila Muuji Health Service					Not serviced
910	Dental and Oral Health					Not serviced

Schedule 4 - Cleaning Matrix continued

Campus: Orange

Building	CSU Building Name	GFA	SLA	Annual Gutter Frequency	Annual Window Frequency	Amendments & Comments
1000	Bar / Bistro / Gym / Kitchen	1887.71	FM - Level 3	1	1	24hr Variation
1001	Administration Office	1923.1	FM - Level 3	1	1	
1002	Experiential Learning Centre	1851.06	FM - Level 3	1	1	Clinical Variation
1003	Pharmacy	1248.43	FM - Level 3	1	1	Clinical Variation
1004	Lecture Theatre	549.31	FM - Level 3	1	1	
1005	Library / Laboratory	1947.51	FM - Level 3	1	1	24hr Variation
1005	Library / Laboratory	1947.51	FM - Level 3	1	1	Clinical Variation
1006	Dental Teaching Facilities/Clinic	4353.9	FM - Level 3	1	1	Clinical Variation
1008	Academic Hub	2313.89	FM - Level 3	1	1	Clinical Variation
1012	Administration / Academic Office	288.53	FM - Level 3	2	1	
1013	RJ Napier Building	472.17	FM - Level 3	2	1	
1014	Community Health	1651.49	FM - Level 3	1	1	Clinical Variation
1019	Demountable Class Room 1	197.54	FM - Level 3	2	1	
1020	Tutorial Rooms	313.93	FM - Level 3	2	1	
1021	Tutorial Rooms	182.69	FM - Level 3	2	1	
1022	Toilets	44.57	FM - Level 3	2	1	
1100	Change Room	185.88	FM - Level 3	1	1	Frequency variant
1105	Horticulture Research Laboratory	190.04	FM - Level 3	1	1	Frequency variant
1120	Partner Industry Complex	875.96	FM - Level 3	1	1	Frequency variant
1130	Main Store/Grounds Workshop	320.63	FM - Level 3	1	1	Frequency variant
1131	Mechanical Workshop	315.21	FM - Level 3	1	1	Frequency variant
1132	Carpentry Workshop	464.56	FM - Level 3	1	1	Frequency variant
1133	Farm Machinery / Office	376.69	FM - Level 3	1	1	Frequency variant
1135	Demonstration Shed	219.62	FM - Level 3	1	1	Frequency variant
1150	Bloomfield Medical Centre	2301.99	FM - Level 3	0		Clinical Variation
1186	Toilet Block	0	FM - Level 3	0		Frequency variant
1018	Residential Common Room	70.99	Res	1		Gutters Only
1054	Bartlett House	930.08	Res	1		Gutters Only
1075	Ingold House	754.05	Res	1		Gutters Only
1075	Ingold House	754.05	Res	1		Gutters Only
1078	Goulter Hall	494.16	Res	1		Gutters Only
1050	Eltis House	814.39	RES	1		Gutters Only
1051	Napier House	806.06	RES	1		Gutters Only
1052	Chudleigh House	805.14	RES	1		Gutters Only
1053	Peters House	889.7	RES	1		Gutters Only
1053	Peters House	889.7	Res Laundry	1		Gutters Only
1054	Bartlett House	930.08	RES	1		Gutters Only
1060	Grevillea Cottage	197.74	RES	2		Gutters Only
1061	Hakea Cottage	197.75	RES	2		Gutters Only
1062	Banksia Cottage	197.74	RES	2		Gutters Only
1063	Lambertia Cottage	197.74	RES	2		Gutters Only
1064	Canowindra Hall	471.49	RES	1		Gutters Only
1065	Cowra Hall	445.69	RES	1		Gutters Only
1066	Forbes Hall	498.79	RES	1		Gutters Only
1067	Molong Hall	452.04	RES	1		Gutters Only
1068	Parkes Hall	498.79	RES	1		Gutters Only
1069	Residences Laundry	44.65	Res Laundry	1		Gutters Only
1076	Willetts Hall	774.02	RES	1		Gutters Only
1077	Willetts Hall	736.49	RES	1		Gutters Only
1078	Goulter Hall	494.16	RES	1		Gutters Only
1079	Goulter Hall	824.22	RES	1		Gutters Only
1140	VACANT - Cottage 9	161.02		1	0	Gutters Only
1141	VACANT - Cottage 8	158.7		1	0	Gutters Only
1142	VACANT - Cottage 7	159.31		1	0	Gutters Only

Schedule 4 - Cleaning Matrix continued

Campus: Orange continued

[illegible]

Schedule 4 - Cleaning Matrix continued

Campus: Port Macquarie

[illegible]

Schedule 4 - Cleaning Matrix continued

Campus: Wagga Wagga

Building	CSU Building Name	GFA	SLA	Annual Gutter Frequency	Annual Window Frequency	Amendments & Comments
1	Academic Offices	671.64	FM - Level 3	1	1	
2	Academic Offices	671.64	FM - Level 3	1	1	
3	AgriPark Partner Workspace	668.46	FM - Level 3	1	1	
4	Office Accommodation	668.71	FM - Level 3	1	1	
5	Brian Cornish Hall	706.84	FM - Level 3	1	1	
6	AgriPark - Agritech Incubator Hub	188.69	FM - Level 3	1	1	
7	AgriPark - AgriFutures Australia	582.2	FM - Level 3	2	1	Clinical Variation
10	David Morell Laboratories	3728.55	FM - Level 3	2	1	
11	Lecture Unit	937.92	FM - Level 3	1	1	
12	Keith Swan Theatre	1289.26	FM - Level 3	1	1	
13	William Merrylees Library	11657.55	FM - Level 3	1	1	24hr Variation
14	Wal Fife Theatre	1461.19	FM - Level 3	1	1	
15	Jack Cross Centre	1624.49	FM - Level 3	1	1	
16	Science Laboratories	1662.71	FM - Level 3	1	1	Clinical Variation
18	Student Services	750.54	FM - Level 3	1	1	
19	Ngunggilanha Centre	734.5	FM - Level 3	1	1	
20	Student Amenities Centre	1909.03	FM - Level 3	1	1	
21	HR Gallop Gallery/Agri Park	3161.84	FM - Level 3	1	1	
22	Hastie Oval - Change Rooms	197.2	FM - Level 3	1	1	Frequency Variant
23	Agri Park	310.05	FM - Level 3	1	1	
24	Agri Park	666.89	FM - Level 3	1	1	
26	Philip Marchant Hall	1607.75	FM - Level 3	1	1	
27	Henry Gardiner Hall	1161.08	FM - Level 3	1	1	
28	Edwin Brooks Hall	1352.71	FM - Level 3	1	1	
29	Research House	864.06	FM - Level 3	1	1	
30	Dentistry and Health Sciences	3525.53	FM - Level 3	1	1	Clinical Variation
70	FoAE TV Studio/Sound Stage	365.71	FM - Level 3	1	1	
71	Aspect Riverina School	520.94	FM - Level 3	1	1	
72	Aspect Riverina School	103.3	FM - Level 3	1	1	
74	Aspect Riverina School	605.8	FM - Level 3	1	1	
75	Aspect Riverina School	88.63	FM - Level 3	1	1	
76	Aspect Riverina School	262.09	FM - Level 3	1	1	
107	Agricultural Storage Shed Toilets	8.26	FM - Level 3	1	1	Frequency Variant
109	Shearing Shed	675.17	FM - Level 3	1	0	Frequency Variant
111	Field Study Unit	236.52	FM - Level 3	1	1	
114	REC Amenities	102.63	FM - Level 3	1	1	
121	Equestrian Centre CSU - Office	141.6	FM - Level 3	1	1	
129	Equestrian Centre CSU - Amenities	218.88	FM - Level 3	1	1	
130	Willett Veterinary Clinical Centre	1828.81	FM - Level 3	1	1	Clinical Variation
131	Reproduction	516.71	FM - Level 3	1	1	
133	SAVS Student Accommodation	55.44	FM - Level 3	1	1	Frequency Variant
147	Lysimetre Facility	35.54	FM - Level 3	0	0	Frequency Variant
149	Rhizolysimeter Ammenities	33.33	FM - Level 3	1	1	Frequency Variant
163	Farm Headquarters	127	FM - Level 3	1	1	
165	Cattle Yards and Office	675.49	FM - Level 3	1	1	Frequency Variant
174	Toilet	1.6	FM - Level 3	0	0	Frequency Variant
209	Joyes Hall	1482.3	FM - Level 3	1	1	Events Variant
229	Graham Building	2437.54	FM - Level 3	1	1	
230	Convention Centre / Atkins Hall	2847.36	FM - Level 3	2	1	Events Variation
230	Ext Seating		FM - Level 3			Frequency Variant
252	DFM Ops Office and Central Store	375.53	FM - Level 3	1	1	
253	Facilities Maintenance	448.01	FM - Level 3	1	1	
262	Fleet and Services	735.64	FM - Level 3	1	1	
263	Engineering Building	1027.67	FM - Level 3	1	1	
268	Sutherland Laboratories	2130.71	FM - Level 3	1	1	Clinical Variation

Schedule 4 - Cleaning Matrix continued

Campus: Wagga Wagga continued

Building	CSU Building Name	GFA	SLA	Annual Gutter Frequency	Annual Window Frequency	Amendments & Comments
276	Recreation Centre	548.2	FM - Level 3	1	1	
277	John Biddle Sports Centre	111.39	FM - Level 3	1	1	Frequency Variant
278	Rowlinson Squash Courts	234.69	FM - Level 3	1	1	Frequency Variant
279	Gymnasium	1252.19	FM - Level 3	1	1	Frequency Variant
280	Crop Physiology & Soils Laboratory	397.87	FM - Level 3	1	1	
281	Farrer Centre	372.1	FM - Level 3	1	1	
283	Phytotron	935.31	FM - Level 3	1	1	
285	Agronomy Laboratory	178.85	FM - Level 3	1	1	
286	Ag and Wine Sciences	612.3	FM - Level 3	1	1	
288	Biomedical Sciences	1776.14	FM - Level 3	1	1	
289	National Life Sciences Hub	5774.13	FM - Level 3	1	1	Clinical Variation
290	Pre-Clinical Veterinary Laboratory	1017	FM - Level 3	1	1	Clinical Variation
294	Regional Veterinary Laboratory	985.55	FM - Level 3	1	1	Clinical Variation
295	Veterinary Diagnostic Labs	1407.78	FM - Level 3	1	1	Clinical Variation
400	Food Technology Laboratories	529.71	FM - Level 3	1	1	
402	CD Blake Experimental Winery	820.76	FM - Level 3	1	1	
403	Ag and Wine Sciences	319.5	FM - Level 3	1	1	
404	SAWS/DPI	1100.74	FM - Level 3	1	1	
406	Gulbali Wine Science Laboratory	536	FM - Level 3	1	1	
410	Booranga Writers' Centre	333.57	FM - Level 3	2	1	
411	AgriPark Industry Complex	1764.1	FM - Level 3	1	1	
413	Cellar Door / Gulbali Laboratory	2043.19	FM - Level 3	1	1	
452	Administration	1076.47	FM - Level 3	1	1	
459	Snack Vending Shelter	16.61	FM - Level 3	0	0	Frequency Variant
460	Charlies Store	604.61	FM - Level 3	1	1	
472	Islamic Study Centre	75.24	FM - Level 3	2	1	
473	UDRH	216.75	FM - Level 3	2	1	
474	AgriPark Partner Workspace	350.22	FM - Level 3	2	1	
475	James Hagan Court - North	842.71	FM - Level 4	2	1	
476	James Hagan Court - South	649.12	FM - Level 4	2	1	
480	Executive Centre	234.8	FM - Level 3	1	1	Frequency Variant
481	David Asimus Court	348.39	FM - Level 3	1	1	
482	Office Accommodation	293.69	FM - Level 3	1	1	
483	CSU Printery	1810.69	FM - Level 3	1	1	
484	Office Accommodation	193.18	FM - Level 3	1	1	
485	CSU Despatch Warehouse	453.88	FM - Level 3	1	1	
486	Riverina Children's Centre	856.27	FM Childcare	1	1	Childcare Variant
540	Small Animal Veterinary Clinic	859.67	FM - Level 3	1	1	Frequency Variant
560	Riverina Playhouse	1056.69	FM - Level 3	2	1	
	Brookong Ave		FM - Level 3	0	0	Frequency Variant
73	HV Switch Room/WS Pump House	105.03		1	0	FM Gutters Only
132	Stalls	258.12		1	0	FM Gutters Only
219	VACANT - West Hall	637.04		1	0	FM Gutters Only
270	VACANT - East Hall	581.62		1	0	FM Gutters Only
405	Wine Storage Shed	450.76		1	0	FM Gutters Only
461	Main Campus Pre School	445.67		1	0	FM Gutters Only
495	St Francis College	2139.19		1	0	FM Gutters Only
211	Stewards Hall C	326.63	Res	1	0	FM Gutters Only
212	Stewards Hall D	332.17	Res	1	0	FM Gutters Only
226	Student Laundry	34.62	Res	1	0	FM Gutters Only
227	Stewards Hall A	465.56	Res	1	0	FM Gutters Only

Schedule 4 - Cleaning Matrix continued

Campus: Wagga Wagga continued

Building	CSU Building Name	GFA	SLA	Annual Gutter Frequency	Annual Window Frequency	Amendments & Comments
228	Stewards Hall B	238.18	Res	1	0	FM Gutters Only
272	Butler Hall A	1029.11	Res	1	0	FM Gutters Only
273	Butler Hall B	598.64	Res	1	0	FM Gutters Only
274	Butler Hall C	1012.62	Res	1	0	FM Gutters Only
321	Laundry	86.18	Res	1	0	FM Gutters Only
330	Cottage	169.09	Res	3	0	FM Gutters Only
331	Cottage	169.09	Res	3	0	FM Gutters Only
332	Cottage	169.09	Res	3	0	FM Gutters Only
333	Cottage	169.09	Res	3	0	FM Gutters Only
334	Cottage	170.09	Res	3	0	FM Gutters Only
335	Cottage	170.09	Res	3	0	FM Gutters Only
336	Cottage	170.09	Res	3	0	FM Gutters Only
337	Cottage	170.09	Res	3	0	FM Gutters Only
338	Cottage	170.09	Res	3	0	FM Gutters Only
339	Cottage	170.09	Res	3	0	FM Gutters Only
340	Cottage	170.09	Res	3	0	FM Gutters Only
341	Cottage	170.09	Res	3	0	FM Gutters Only
342	Cottage	170.09	Res	3	0	FM Gutters Only
343	Cottage	184.6	Res	1	0	FM Gutters Only
344	Cottage	184.6	Res	1	0	FM Gutters Only
350	Cottage	184.82	Res	1	0	FM Gutters Only
351	Cottage	184.82	Res	3	0	FM Gutters Only
352	Cottage	184.82	Res	1	0	FM Gutters Only
353	Cottage	241.86	Res	1	0	FM Gutters Only
354	Cottage	184.82	Res	3	0	FM Gutters Only
355	Cottage	184.82	Res	1	0	FM Gutters Only
356	Cottage	184.82	Res	1	0	FM Gutters Only
357	Cottage	184.82	Res	1	0	FM Gutters Only
358	Cottage	184.82	Res	3	0	FM Gutters Only
359	Cottage	184.82	Res	1	0	FM Gutters Only
360	Cottage	184.82	Res	1	0	FM Gutters Only
361	Cottage	184.82	Res	1	0	FM Gutters Only
362	Cottage	184.82	Res	1	0	FM Gutters Only
363	Parsons House	184.82	Res	1	0	FM Gutters Only
364	Wolfe House	184.82	Res	1	0	FM Gutters Only
365	Mahon House	184.82	Res	1	0	FM Gutters Only
366	Johnstone House	184.82	Res	1	0	FM Gutters Only
367	Brassil House	184.82	Res	1	0	FM Gutters Only
368	Jane Asimus House	184.82	Res	1	0	FM Gutters Only
369	Mansfield House	184.82	Res	1	0	FM Gutters Only
370	Peter Gissing House	184.82	Res	1	0	FM Gutters Only
381	The WATAL	199.44	Res	1	0	FM Gutters Only
383	Cottage	185.37	Res	1	0	FM Gutters Only
385	Cottage	185.37	Res	1	0	FM Gutters Only
387	Cottage	187.9	Res	1	0	FM Gutters Only
389	Cottage	187.9	Res	1	0	FM Gutters Only
442	WACOBUE Cottage	234.25	Res	0	0	FM Gutters Only
448	Gobba Village	144.54	Res	1	0	FM Gutters Only
449	Gobba Village	225.45	Res	1	0	FM Gutters Only
450	Gobba Village	119.71	Res	1	0	FM Gutters Only
453	Hampdens	727.18	Res	1	0	FM Gutters Only
454	Hampdens	806.98	Res	1	0	FM Gutters Only
455	Hampdens	865.77	Res	1	0	FM Gutters Only
456	Hampdens	700.89	Res	1	0	FM Gutters Only
457	Hampdens	806.98	Res	1	0	FM Gutters Only
458	Hampdens	727.18	Res	1	0	FM Gutters Only

Campus: Wagga Wagga continued

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