



Laser Apparatus Registration Form

About this form

- ✓ The use of ionising radiation is governed by the Radiation Control Act (NSW) 1990 and its Regulations. The acquisition and use of any radioactive material or irradiating apparatus must also be approved by the Charles Sturt University Radiation Safety Committee (RSC) before the material or apparatus is brought into the University or used by University staff / students. This includes both ionising and non-ionising radiation (ie laser or ultra-violet).
- ✓ **Please use this form to register as a user of Class 3B and Class 4 laser devices**

Completing the form

DO NOT COMPLETE THIS FORM IN A WEB BROWSER. You will not be able to save your data or sign the form in a browser. First SAVE this form, then OPEN the file in Adobe Acrobat Reader or Adobe Acrobat Pro.

- This checklist can be completed electronically.
- Digital forms and electronic signatures are preferred.
- Before sending, remember to attach any additional documents relevant to this form, such as additional pages of information or copies of relevant approvals.
- If you have any questions, please contact radiationsafety@csu.edu.au

1.Laser User Details:

Full name Contact Person (<i>incl title</i>)	
Date	
Email	
School / Faculty / Organisation / Unit	
Campus / Location	

2.Laser Device Details

#1 Apparatus / Device	
Class of Laser	
Power Output	
Laser Frequency	
Brand	

Supplier	
Country of Manufacture	
Lab / Field Usage	
Owner / User	
Purpose	
Building / Room No.	

#2 Apparatus / Device	
Class of Laser	
Power Output	
Laser Frequency	
Brand	
Supplier	
Country of Manufacture	
Lab / Field Usage	
Owner / User	
Purpose	
Building / Room No.	

#3 Apparatus / Device	
Class of Laser	
Power Output	
Laser Frequency	
Brand	
Supplier	
Country of Manufacture	
Lab / Field Usage	

Owner / User	
Purpose	
Building / Room No.	

3. Signature

Head of School / Centre Declaration

- I declare this to be a full list of Class 3B and Class 4 laser devices currently owned/used by the School/Centre.
- I understand that all future purchases of laser devices must be approved by the Radiation Safety Committee.

Head of School / Centre	
Date	
Signature	



Submit form and attachments to radiationsafety@csu.edu.au

Approval - RSC Use Only

Protocol Number	Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
RSC Presiding Officer		