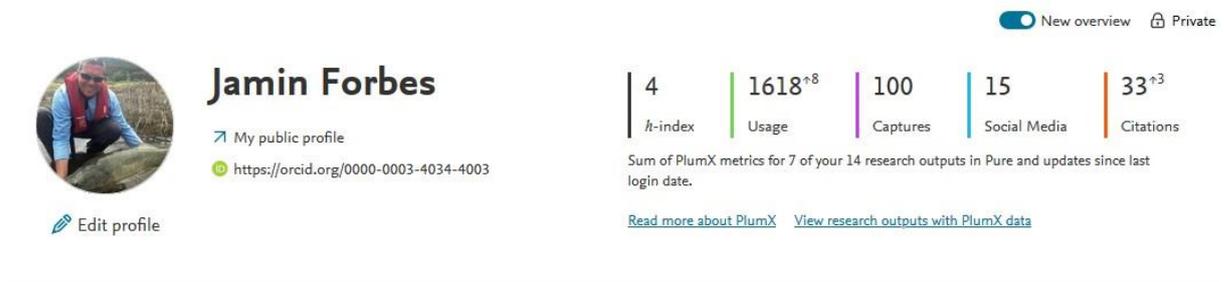


Checking your research data

It is important to ensure that your research data are accurate within the relevant systems they are stored. You can review your data in detail as follows:

1. Research outputs in CRO

[Log in to CRO](#) and go to your Research outputs:



The screenshot shows a researcher's profile for Jamin Forbes. On the left is a circular profile picture of a man in a red vest. To the right of the picture is the name "Jamin Forbes" and a link to "My public profile". Below the name is the ORCID iD: <https://orcid.org/0000-0003-4034-4003> and an "Edit profile" button. On the right side of the profile, there are five PlumX metrics: h-index (4), Usage (1618⁸), Captures (100), Social Media (15), and Citations (33³). Below these metrics is a note: "Sum of PlumX metrics for 7 of your 14 research outputs in Pure and updates since last login date." and two links: "Read more about PlumX" and "View research outputs with PlumX data". At the top right of the page, there are toggle buttons for "New overview" and "Private".



The screenshot shows the "Research outputs (14)" section. It has a red box around the "Research outputs (14)" header. Below the header are three filters: "Article" (7), "Book" (2), and "Other report" (1). To the right of these filters are two more sections: "Press/Media (5)" with a "Press / Media" filter, and "Impacts (3)" with an "Impact" filter.

In the list that appears, go to the "Sort by" option and select **Publication year**:



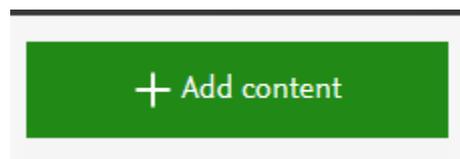
The screenshot shows a search results list. At the top left, it says "14 results". To the right of this is a dropdown menu labeled "Sort by: ↓ Publication year" with a red box around it. Further right are "Views" and icons for list and grid views. Below the dropdown, the year "2019" is displayed. The first result is a blue link: "Simulation of different fishery regulations to prevent population decline in a large freshwater invertebrate, the Murray crayfish (*Euastacus armatus*)". Below the link are the authors: "Forbes, J. P. (ERA2018 Researcher), Todd, C. R., Baumgartner, L. J. (ERA2018 Researcher), Watts, R. J. (ERA2018 Researcher), Robinson, W. A. (ERA2018 Researcher), Steffe, A. S., Murphy, J. J.,".

You can now either review the list directly in the system, or go to the bottom of the screen and select a format to export:



The screenshot shows a horizontal menu with the following options: "Download list: PDF | Excel | HTML | RIS (RefMan) | Word | BibTeX".

Use the large green "Add content" button to add any missing outputs:



The screenshot shows a large green button with a white plus sign and the text "Add content".

If there are any anomalies with your outputs, you can contact the Research Outputs team at researchoutputs@csu.edu.au to query.

2. Grants data in MyResearch

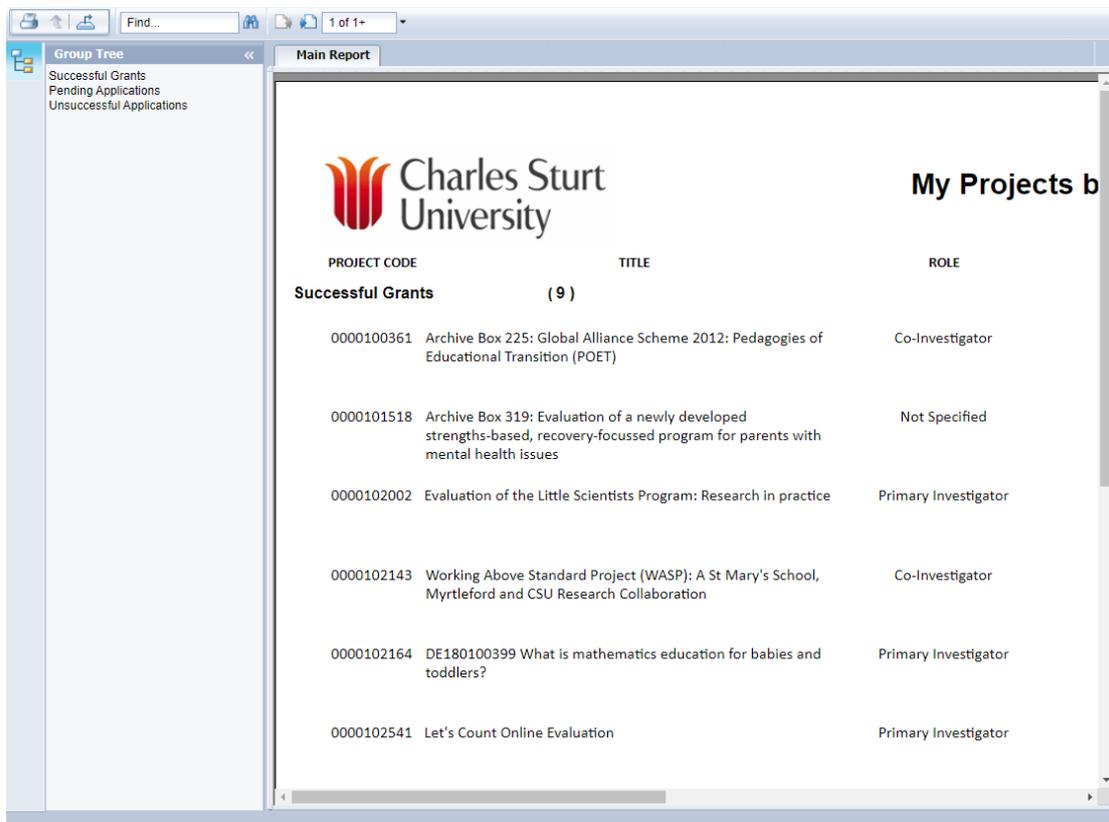
First you will need to [Login to MyResearch](#) using your Charles Sturt username and password.

On the landing page, use the “My Project by Status” link to

Projects Information

- [Project Budget](#)
- [My Project by Status](#)
- [My Org Unit Projects by Status](#)

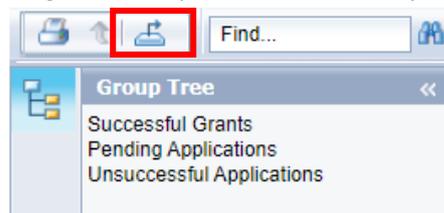
Project by Status report will be generated on-screen. The report is viewable in this format using the slide bars to access all the information (size of the report screen is restricted):



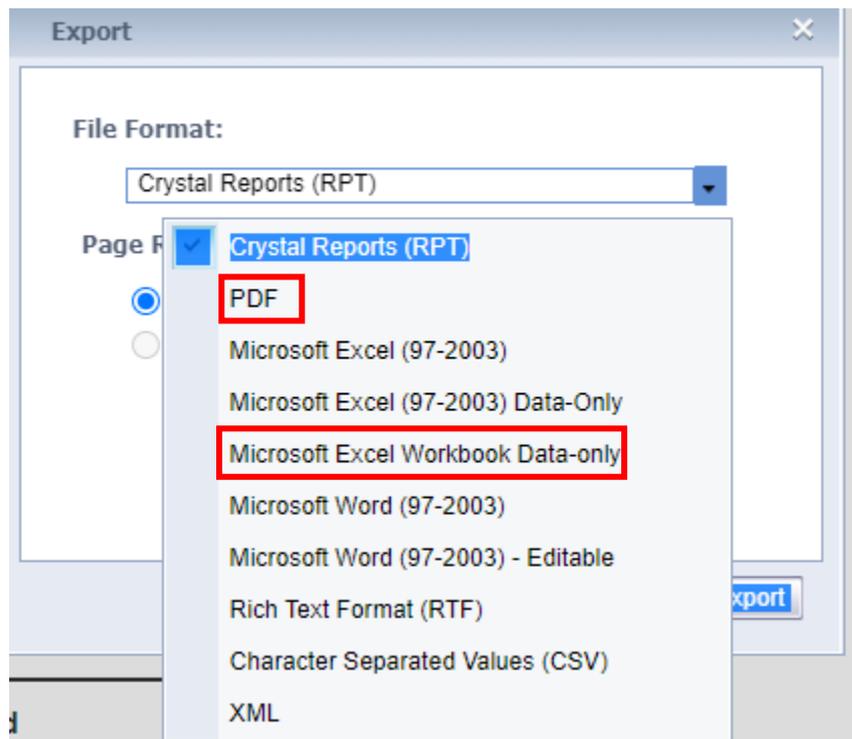
The screenshot shows a web application interface with a 'Group Tree' on the left and a 'Main Report' area. The 'Group Tree' contains 'Successful Grants', 'Pending Applications', and 'Unsuccessful Applications'. The 'Main Report' displays the Charles Sturt University logo and the title 'My Projects b'. Below the logo is a table with columns for 'PROJECT CODE', 'TITLE', and 'ROLE'. The table lists six successful grants with their respective codes, titles, and roles.

PROJECT CODE	TITLE	ROLE
Successful Grants (9)		
0000100361	Archive Box 225: Global Alliance Scheme 2012: Pedagogies of Educational Transition (POET)	Co-Investigator
0000101518	Archive Box 319: Evaluation of a newly developed strengths-based, recovery-focussed program for parents with mental health issues	Not Specified
0000102002	Evaluation of the Little Scientists Program: Research in practice	Primary Investigator
0000102143	Working Above Standard Project (WASP): A St Mary's School, Myrtleford and CSU Research Collaboration	Co-Investigator
0000102164	DE180100399 What is mathematics education for babies and toddlers?	Primary Investigator
0000102541	Let's Count Online Evaluation	Primary Investigator

To generate a pdf or xls format report, select export button:



Select either pdf or Microsoft Excel Workbook Data-only and click on Export:

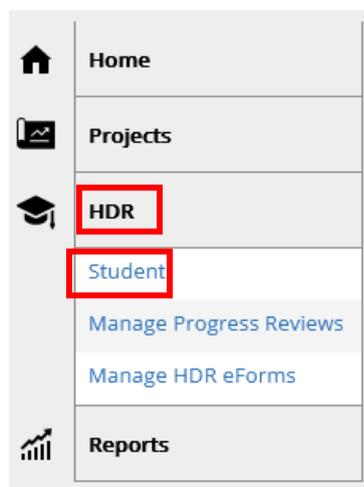


If there are any anomalies with your data, you can contact: research@csu.edu.au

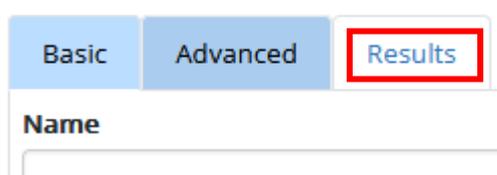
3. HDR supervision data in MyResearch

First you will need to [Login to MyResearch](#) using your Charles Sturt username and password.

First, click on the HDR menu item, and then select "Students":



In the display that appears, click on the "Results" tab:



You will be presented with a list of students associated with you as a supervisor. Click on the hyperlinked Student Code field to view detailed information about the student

	Student Code	Student ID	Staff ID	Preferred Full Na
<input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Once you have the student record open, go to the tabbed information at the bottom and click on the hyperlinked Course Code under Candidature Progress:

Candidature Progress	Previous Course	Classifications	Org. Units	Employment Details	Contact Details	Address Details	Linked Projects	Linked Ethics
	Course Code	Enrolled Course	Current Study Mode	Enrolment Status				
<input type="checkbox"/>	S901SC	Doctor of Philosophy	Part-time	Active Student				

You can view supervision information by going to the tabs at the bottom of the record to confirm supervisors are correctly listed, along with any other relevant information about the student that needs to be checked:

Supervisor	Study Mode	Thesis Details	Student Leave Details	Enrolment Extension	Progress Report
	Active?	Order	Supervisor Code	Supervisor Name	Position
<input type="checkbox"/>	true	1	[REDACTED]	[REDACTED]	Principal Supervisor
<input type="checkbox"/>	true	2	[REDACTED]	[REDACTED]	Co-Supervisor

If there are any anomalies with your data, you can contact: graduateresearch@csu.edu.au