



Charles Sturt
University

Three Rivers University Department of Rural Health Dubbo Accommodation Scholarship

2020 Guidelines

TABLE OF CONTENTS

1.	SCHOLARSHIP DETAILS	2
2.	ELIGIBILITY CRITERIA	2
3.	SCHOLARSHIP OFFER PROCESS	3
4.	PAYMENT	3
5.	SPECIAL CIRCUMSTANCES	3
6.	SCHOLARSHIP TERMINATION	4
7.	TERMS AND CONDITIONS	4
8.	POLICY	4
9.	RELEVANT LEGISLATION	5
10.	DEFINITIONS	6
11.	AMENDMENTS	8

1. SCHOLARSHIP DETAILS

- 1.1. The Three Rivers University Department of Rural Health (UDRH) is a key initiative in the Commonwealth Rural Health Multidisciplinary Training Program. The objective of this program is to improve the recruitment and retention of nursing, midwifery, allied health and dentistry professionals and in rural and remote Australia. Three Rivers UDRH aims to support more health student to live, study and work in regional Australia.
- 1.2. The Three Rivers University Department of Rural Health Dubbo Accommodation scholarships will support Five (5) students, who's home origin address is between 50km and up to 200km from the Dubbo Campus. The scholarship will provide a one-off payment of \$3,480 for successful commencing students and \$3,360 for continuing students towards oncampus accommodation.
- 1.3. The Scholarship amount will be a credit onto the Charles Sturt University Student Account for accommodation charges only. (NOTE: this is not a cash payment)
- 1.4. The Scholarships Office will be responsible for the assessment, allocation and administration of this scholarship.
- 1.5. The Scholarships Office receives a high volume of applications for Scholarships; meeting the eligibility criteria may not guarantee applicants a Scholarship offer.
- 1.6. Applications received after the closing date will not be considered.

2. ELIGIBILITY CRITERIA

To be eligible for this Scholarship you must be:

- 2.1. a commencing or continuing student;
- 2.2. studying an undergraduate degree as an active student;
- 2.3. enrolled in one of the following courses as a Commonwealth supported student; full fee paying students are **not** eligible;
 - Bachelor of Nursing
 - Bachelor of Social Work
- 2.4. enrolled as an internal student on the Dubbo campus;
- 2.5. residing in oncampus accommodation on the Dubbo campus;
- 2.6. be a member of the [Rural Health Positive Rural Health Club](#)
- 2.7. an Australian citizen, a New Zealand citizen, a permanent Australian resident or a student with an Australian permanent visa;

PLEASE NOTE:

To be eligible for this scholarship you must be enrolled in subjects and have met all eligibility criteria by the closing date of this scholarship.

3. SCHOLARSHIP OFFER PROCESS

Application

- 3.1. You are required to complete an online application form, and provide current supporting documentation.

Selection

- 3.2. Applications will be assessed in accordance with the eligibility criteria and information provided.
- 3.3. You may be assessed as eligible but not receive an offer due to quota restrictions.
- 3.4. There are no interviews required.

Outcome

- 3.5. All applicants, both successful and unsuccessful, will be informed in writing of the outcome of their application.

4. PAYMENT

- 4.1. Scholarship payments can be made to your Charles Sturt University Student Account.
- 4.2. Charles Sturt reserves the right to recoup the funds if your circumstances change and the eligibility criteria is no longer met.

5. SPECIAL CIRCUMSTANCES

- 5.1. When considering the initial eligibility criteria of this scholarship, Charles Sturt will take into account factors such as long term illness, disability, and ongoing effects of trauma or abuse, indigenous community responsibilities, significant carer responsibilities and course constraints outside a student's control.
- 5.2. In all instances if you are unable to meet the eligibility requirements and wish to be given special consideration, a special circumstances form must be completed.

6. SCHOLARSHIP TERMINATION

Charles Sturt will terminate the scholarship if:

- 6.1. you cease to meet the eligibility criteria as specified in these guidelines;
- 6.2. that you are guilty of academic misconduct;
- 6.3. that the scholarship was awarded on the basis of false or misleading information. You will be provided with the opportunity to explain and Charles Sturt will re-assess your entitlement to the scholarship.
- 6.4. You cancel or withdraw from your Charles Sturt residential accommodation booking prior to completion of your first year of study;

7. TERMS AND CONDITIONS

- 7.1. Upon receipt of a scholarship, you agree to fulfil all requirements as set out in these guidelines.
- 7.2. In accepting a scholarship offer, you consent to Charles Sturt accessing your student records for the purposes of assessing and administering the scholarship.
- 7.3. If your circumstances change you must provide the details in writing to the Scholarships Office at scholarships.officer@csu.edu.au. The Scholarships Office will re-assess your eligibility.
- 7.4. Charles Sturt reserves the right to undertake audits of individual scholarship recipients to ensure adherence to these guidelines.
- 7.5. In accepting payment of this scholarship you agree to provide information for promotional purposes and maybe asked to participate in an evaluation or survey about the Three Rivers University Department of Rural Health First Year Health Student Accommodation Scholarship.

By accepting a scholarship offer, you will be expected to:

- a) Join Rural Health Positive, the Charles Sturt Rural Health Club
- 7.6. You will be asked to acknowledge and agree to the terms and conditions of this scholarship.

8. POLICY

- 8.1. To receive this Scholarship, you must meet the eligibility criteria outlined in these guidelines and complete an online application form prior to the closing date. Late applications will not be accepted.

- 8.2. Applications with incorrect or no supporting documentation will be deemed ineligible.
- 8.3. A Scholarship recipient should be aware that payments may be regarded as income by Centrelink and/or ATO it is the responsibility of the recipient to seek independent advice with respect to implications resulting from receiving this scholarship.
- (a) Full time students - scholarships are considered to be tax exempt income for students who are studying full time at university.
 - (b) Part time students - generally, scholarship funding provided to part time students, regardless of their employment status, is not considered to be tax exempt income. However, as long as the scholarship funding is used for non-tax deductible expenses it may be classified as exempt income.
- 8.4. Please seek independent taxation advice regarding your personal circumstances where required or visit [Is your scholarship taxable?](#)
- 8.5. Charles Sturt will treat any information provided by the applicant within the terms of relevant privacy legislation. See [CSU's privacy policy](#) for further information.
- 8.6. Due to privacy laws, any discussion of a scholarship application or recipient will only take place with the scholarship applicant/recipient.
- 8.7. The information collected will be used by authorised University staff to assess eligibility and administer the scholarship program. The information may also be used for assessment purposes for other scholarships, scholarship and equity programs across the University. Recipient names and email addresses may be made available to departments within the University for marketing and research purposes. No details will be used externally for any reason without the recipient's consent. Students should be aware that they provide information of their own free will.
- 8.8. Personal and health information provided by the applicant will not be made available to any person within the University or external organisation for any other purpose without the applicant's consent, except where it may be a legal requirement of the University to provide information

9. RELEVANT LEGISLATION

- 9.1. The following legislation, as amended from time to time, is directly relevant to this policy:
- 1) Higher Education Support Act 2003;
 - 2) Freedom of Information Act 1982;
 - 3) Privacy Act 1988 (Cwlth) as amended in the Privacy Amendment (Private Sector) Act 2000 (Cwlth);

- 4) Privacy and Personal Information Protection Act 1998 (NSW); and
- 5) Health Records and Information Privacy Act 2002 (NSW).

10. DEFINITIONS

- 10.1. **Active Student:** A student who is enrolled in subject/s in the current/commencing session. This excludes students on approved Leave of Absence.
- 10.2. **Award:** a degree, graduate diploma, graduate certificate, associate degree, diploma or associate diploma conferred by the University upon completion of a course or a program of research.
- 10.3. **Carer:** For Charles Sturt purposes, a *carer* is defined as a person of any age, who without being paid (excluding Centrelink), cares for another person who needs ongoing support because of a long-term medical condition, a mental illness, a disability, frailty or the need for palliative care. A *carer* may or may not be a family member and may or may not live with the person. Volunteers under the auspices of a voluntary organisation are not included. Scholarship recipients may be in receipt of a Centrelink Carer Allowance or Carer Payment.
- 10.4. **Census Date:** The date at which you can withdraw from a subject or course without financial penalty.
- 10.5. **Commencing Student:** A student enrolled in, and undertaking, subjects in their first year of study at Charles Sturt.
- 10.6. **Commonwealth Supported Place:** A Commonwealth Supported Place (CSP) is a subsidised higher education enrolment. The Australian Government subsidises a CSP by paying part of the fees for the place directly to the University.
- 10.7. **Commonwealth Supported Student:** A student enrolled in a CSP is referred to as a 'Commonwealth supported student'. Students only pay the 'student contribution' amount, set by the university, for their units of study. (As defined in the [Higher Education Support Act 2003](#)).
- 10.8. **Continuing Student:** A student enrolled in, and undertaking, subjects in their second and subsequent years of study at Charles Sturt.
- 10.9. **Domestic Student (Student):** Means a student with a permanent home address in Australia who is:
 - An Australian citizen
 - A New Zealand citizen

- A diplomatic or consular representative of New Zealand, a member of the staff of such a representative or the spouse or dependent relative of such a representative; or
 - A student with an Australian permanent visa.
- 10.10. **Financial Hardship:** A person is considered to be in financial hardship when they find it difficult to provide for themselves, their family or dependents basic necessities such as food, accommodation, clothing, medical treatment and education.
- 10.11. **Full-time:** A *full-time* student is one who is enrolled to undertake an amount of study of at least three quarters (or 75%) of an equivalent full-time study load (EFTSL). At Charles Sturt University, this equates to being enrolled in three or more (8 point) subjects, or 24 subject points or more per session.
- 10.12. **Grade Point Average:** A grade point is the numerical value assigned to a final grade to allow calculation of a *Grade Point Average* (GPA). GPA is the average of all final grades obtained by a student for courses within an academic program.
- 10.13. **Indigenous:** for the purposes of these Guidelines, means a person who is of Australian Aboriginal or Torres Strait Islander descent; identifies as an Australian Aboriginal or Torres Strait Islander; and is accepted as an Australian Aboriginal or Torres Strait Islander in the community in which he/she lives or has lived.
- 10.14. **Internal Student:** An *internal student* is a student that is studying the majority of subjects for any given session of the course as an on campus student. For example, if a student is enrolled in four subjects for a session, then three or more subjects must be studied internally (on campus). If a student is enrolled in three subjects for a session, then two or more subjects must be studied internally (on campus). The status as an *internal student* can change for each session of study.
- 10.15. **Leave of Absence:** Official approval to be absent from your study, whilst still maintaining the status of enrolled student.
- 10.16. **Low Socio-economic Status:** this is demonstrated by the applicant being in receipt of an eligible means-tested Centrelink benefit. Refer to Appendix A. If the applicant does not receive an eligible means-tested Centrelink benefit, a comprehensive assessment will be conducted by or on behalf of Charles Sturt University to determine whether the student is of low socio-economic status.
- 10.17. **Online Student:** A student enrolled in 75% or more of subjects in a given session studying online.
- 10.18. **Part-time:** A *part-time* student is one who is enrolled in one or two (8 point) subjects per session, which equates to 8 or 16 subject points per session.

- 10.19. **Postgraduate:** A person who has obtained a degree from a university and is pursuing studies for a more advanced qualification.
- 10.20. **Professional Placement:** encompasses all terms that infer authorised professional experience and development for the subject in which the student is enrolled. These terms include 'practicum', 'placement', 'clinical placement', 'fieldwork placement', 'internship' and 'professional experience'.
- 10.21. **Regional, Remote or Very Remote Area:** The Australian Standard Geographical Classification – Remoteness Areas ([ASGC-RA](#)) is a geographical system developed by the Australian Bureau of Statistics to classify different living zones in Australia. Classifications are postcode based and are identified as 'Remote', 'Very Remote', 'Major Cities', 'Inner Regional' and 'Outer Regional'. To find your classification, you can view the following [map](#).
- 10.22. **Special Circumstances:** Circumstances which are beyond the student's control and which a reasonable person would consider is not due to the student's action or inaction, either direct or indirect, and for which the student is not responsible. This situation must be unusual, uncommon or abnormal.
- 10.23. **Undergraduate:** Undergraduate students who are enrolled and are studying for approved undergraduate qualifications at eligible higher education providers. Approved undergraduate qualifications include Bachelor Degree, Associate Degree, Advanced Diploma and Diploma courses of study. Enabling courses do not qualify.

11. AMENDMENTS

- 11.1. Amendments may be made to these guidelines from time to time by the Charles Sturt Scholarships Office.