

Details regarding Individual Flexibility Arrangements can be found in the [CSU Enterprise Agreement](#)

Employee Details			
Name <input style="width: 95%;" type="text"/>	Staff Number	Position Number	
Faculty/Division/Office <input style="width: 95%;" type="text"/>	School/Section/Centre <input style="width: 95%;" type="text"/>		
Details of Individual Flexibility Arrangement			
This agreement is between Charles Sturt University and the above mentioned employee in relation to an Individual Flexibility Arrangement. The following terms of the Enterprise Agreement will be varied:			
Details of the arrangement:			
Detail how the arrangement does not disadvantage the individual employee in relation to the terms and conditions of his or her employment as a result of the arrangement:			
This arrangement is to commence on _____ and end on _____ (if applicable)			
I understand that this agreement is not authorised until all three (3) parties have signed the agreement and that the agreement is subject to a cooling off period of fourteen (14) days.			
I understand that this individual flexibility arrangement may be terminated by either party by:			
<ol style="list-style-type: none"> 1. Giving no more than thirteen (13) weeks notice to the other party to the arrangement; or 2. If the University and the employee agree in writing, at any time. 			
Authorisation			
Supervisor	_____ Name	_____ Signature	_____ Date
Director, Workplace Relations and Policy	_____ Name	_____ Signature	_____ Date
Acceptance			
Employee	_____ Name	_____ Signature	_____ Date