



CSCS/CSU STAFF EMAIL

FROM A WEB BROWSER

- 1 Type <https://weboutlook.csu.edu.au/owa> into your web browser address bar
- 2 Complete the authentication
- 3 Login using your CSU/CSCS Username & Password



FROM A CSCS or CSU COMPUTER

- 1 Log on to the computer using your CSU/CSCS Login
- 2 Double click on the Outlook icon on your desktop or locate it from the start menu



ON YOUR MOBILE - ANDROID

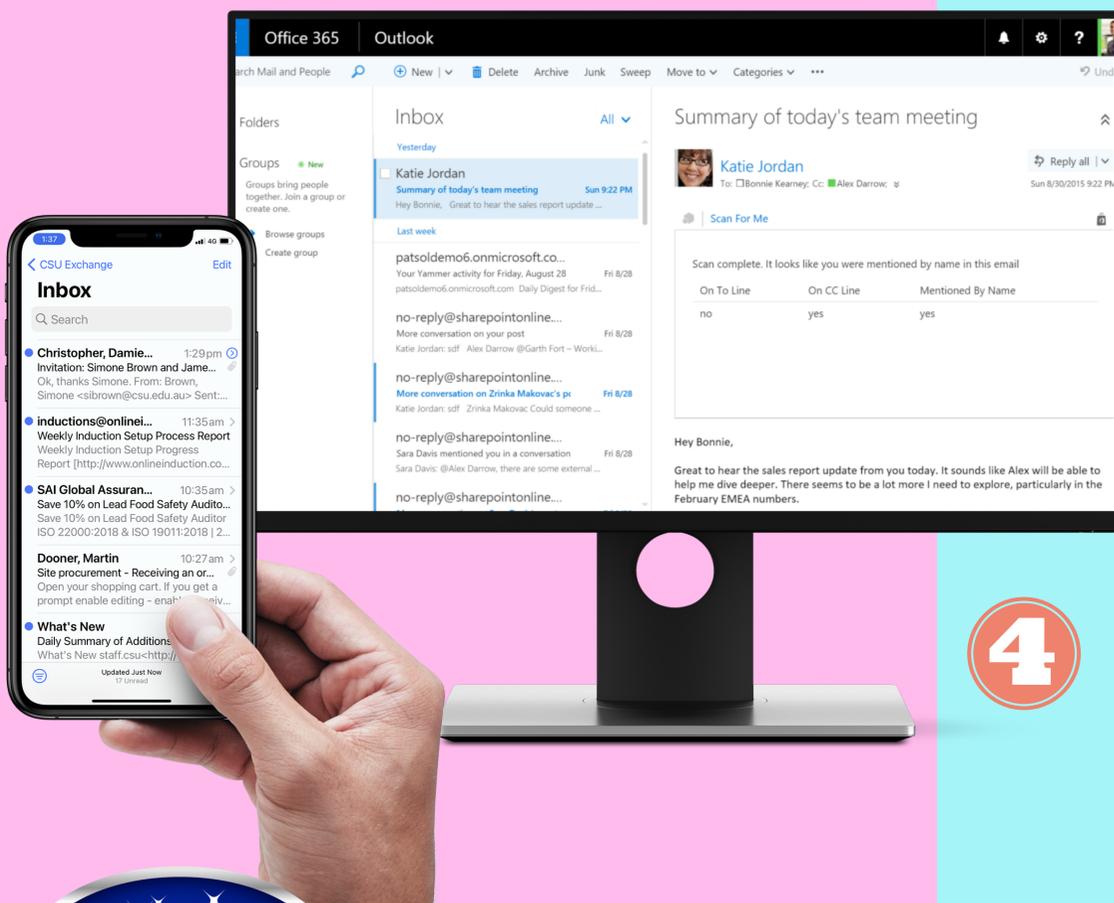
- 1 Go to Menu > Settings > Accounts and backup > Accounts > Add Account > Microsoft Exchange ActiveSync.
- 2 On the 'Exchange ActiveSync' screen enter your CSCS/CSU email address & password and tap Sign In.
- 3 On the 'Exchange server settings' screen:

- Update Domain\username field to: csumain\your CSU username (no spaces)
- Update Exchange server field to: weboutlook.csu.edu.au
- Leave 'Use secure connection (SSL)' selected
- Tap 'Sign In'.

- 4 On the 'Remote security administration' pop-up, select OK. and tap 'Next' and select options until the final screen.

ON YOUR MOBILE - IPHONE

- 1 Go to Settings > Passwords & Accounts > Add Account > Exchange.
- 2 Enter name, CSCS/CSU email address, & password
- 3 Server - If required enter weboutlook.csu.edu.au



<https://csu.edu.au/enterprise/cscs/staff-resources>

IT SUPPORT: web - www.csu.edu.au/desk

Local - 1300 653 088

Internal - 84357

Need more help