



Charles Sturt
University

Work Placement Position

Police Citizens Youth Clubs (PCYC) NSW PCYC Emergency Services Cadets - Administration Assistant

Police Citizens Youth Clubs (PCYC NSW) is Australia's Preeminent youth organisation working with police and community to empower young people to reach their full potential.

PCYC NSW have over 100 different activities that can be run in clubs and communities across NSW.

We get young people active in life.

We work with young people to develop their skills, character and leadership.

We reduce and prevent crime by and against young people.

To find out more, visit pcycnsw.org.au

Subject: **Session 1 (30):** BUS220 (70hrs), BUS370 (120hrs)
Session 2 (60): BUS370

Specialisation: Business, Management, Marketing

Location: Wagga Wagga

Availability: 1 position

Further Information:

- Assist with planning, promoting and day to day management of the PCYC Emergency Services Cadets.
- Assist with developing and implementing marketing and promotional strategies.
- Assist with writing and editing marketing material.
- Review and/or update websites/ social media channels.
- Review and/or update databases.
- Assist in execution of Cadet major events
- Assist in facilitation of a review process.

How to Apply: Email Cover Letter, Résumé, Academic Transcript and [Authority to Disclose Information](#) to Brett Somerville (bsomerville@pcycnsw.org.au) or call 02 6921 5873 for further information.

Closing Date: [Closing Date](#)
