

# Radiation Safety Committee Laser Apparatus Registration Form

v180802



The use of ionising radiation is governed by the Radiation Control Act (NSW) 1990 and its Regulations. The acquisition and use of any radioactive material or irradiating apparatus must also be approved by the Charles Sturt University Radiation Safety Committee (RSC) before the material or apparatus is brought into the University or used by University staff / students. This includes both ionising and non-ionising radiation (i.e. laser or ultra-violet).

**Please use this form to register all Class 3B and Class 4 laser devices owned/used in the School/Centre.**

Complete and submit to [RadiationSafety@csu.edu.au](mailto:RadiationSafety@csu.edu.au). All fields with a red border are required.

## 1. Laser User Details

Name of School / Centre		Date
<input type="text"/>		<input type="text"/>
Contact Person	Email	
<input type="text"/>	<input type="text"/>	
Campus/es		
<input type="text"/>		

## 2. Laser Device Details

Apparatus / Device	Class of Laser	Power Output	Laser Frequency
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Brand	Supplier	Country of Manufacture	Lab / Field Usage
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Owner / User	Purpose		Building / Room No.
<input type="text"/>	<input type="text"/>		<input type="text"/>

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Owner / User	Purpose		Building / Room No.
<input type="text"/>	<input type="text"/>		<input type="text"/>

*Duplicate this page if more devices need to be listed.*

## 5. Signatures

I declare this to be a full list of Class 3B and Class 4 laser devices currently owned/used by the School/Centre.

I understand that all future purchases of laser devices must be approved by the [Radiation Safety Committee](#).

Head of School / Centre

Signature

Date

**Submit all applications to:**

[RadiationSafety@csu.edu.au](mailto:RadiationSafety@csu.edu.au)

**Note:** The submit button above will not work until **all required fields** (marked with **red borders**) are complete.  
Electronic files with digital signatures are preferred.

Before sending, remember to attach any additional documents relevant to this form, such as additional pages of information or copies of relevant approvals.