

## Research Proposal Approval form

To enable this electronic form, you must first **SAVE** it then **REOPEN** as a PDF file (it will not function properly when used in a browser window).

The Research Proposal form needs to be completed by candidates and forms part of their research training and probation conditions

### 1. Candidate Details

Title	<input type="text"/>	First Name	<input type="text"/>	Last Name	<input type="text"/>
Student ID	<input type="text"/>				
School or Centre	<input type="text"/>	Faculty <select>	<input type="text"/>		
Course Code	<input type="text"/>	Course Name	<input type="text"/>		

### 2. Thesis Information

Thesis Title

### 3. Final Research Proposal

In no more than one paragraph, please describe your Research Proposal. This should demonstrate your familiarity with the key literature in the area which you can critically evaluate and use to build an argument to justify the research question. In addition, the proposal should demonstrate that you have the methodological knowledge and skills to carry out this research.

Comments

### 4. Research Data Management

Have you completed a [Research Data Management Plan](#) for this project.

Yes

No

## 5. Academic Integrity Declaration

I declare that I have read and understood the requirements of the [University's Academic Integrity](#) Policy in particular the required submission of the final draft thesis into Turnitin and review of the Originality Report.

I consider the research proposal ready for review

## 6. Intellectual Property

Does your project involve a third party? (Funding body, subcontractor or industry partner)  Yes  No

If yes, have you consulted the [Research Office](#) about assigning rights in Intellectual Property to the University?  Yes  No

Is it possible that any IP developed may be of commercial value?  Yes  No

## 7. Commercial In Confidence

Is your research in an area in which the Faculty has a 'Commercial in Confidence' agreement with third parties?  Yes  No

If yes, have you completed a Confidentiality Agreement?  Yes  No

## 8. Ethics Approval

Is the research likely to involve human participants, human biological materials, or animal experimentation? [Research & Ethics Committees](#)  Yes  No

The following approval(s) will be gained for the project?

- Animal Ethics
- Human Ethics
- Biosafety
- Radiation
- Defence Controls

If you answered "yes", please provide the university protocol number(s), or enter TBA if ethics approval is yet to be sought

If your thesis is in the field of education, also provide the [SERAP](#) approval number:

If none of the above are selected, please explain why the approval was not/will not be required for your specific area of study.

Reason:

## 9. Schedule for Completion

Please outline the major activities required to complete your research and write your thesis (including activities already completed or partially completed) and indicate the date by which you expect to complete each activity.

Activity	Date

## 10. Approvals and Authorisations

**PLEASE NOTE:** This is an electronic form and requires the below authorisations in the order they appear. After each authorisation this form needs to be emailed to the next signatory by clicking the 'submit by email to next signatory' button and entering in the next recipient's email address. For any queries about this form please contact the [Research Office](#).

### Candidate:

I certify that by endorsing this Research Proposal that I am familiar with the requirements of the [Research Code of Conduct](#) and undertake to conduct my research in accordance with the code.

If you do not have an electronic signature, you may create one in the signature field below. If you do not wish to create one, please print this form, sign, scan and email to the next signatory

Name  Signature  Date:

### Principal Supervisor

I attest that the ideas contained in this proposal have the potential to meet the requirements of the research degree and the methods outlined are appropriate. I am prepared to supervise this research project with the candidate. I have discussed ethics approval and academic integrity with the candidate and I am satisfied that the above information is correct.

Please ensure the following documents are attached to the email, with this form, before sending to the Head of School for signing:

1. Reviewer Feedback (x2)  Yes  No
2. Response to Reviewers  Yes  No
3. Copy of Proposal  Yes  No
4. Changes copy of proposal  Yes  No
5. Research Data Management Plan  Yes  No

Name  Signature  Date:

### Head of School/Institute

I endorse that the minimum resources are available and the candidate has been made aware of how to access these resources.

Name  Signature  Date:

### Sub-Dean Graduate Studies

I attest that the ideas contained in this proposal have the potential to meet the requirements of the research degree and that the methods outlined are appropriate.

I confirm that the candidate has, to a standard approved by the supervisory team, completed their literature review/ synopsis of literature and a data management plan, and presented their research proposal to a seminar.

Subject to the candidate having (1) attended the HDR induction, (2) completed an expectations and communications plan, (3) completed all academic and research integrity training required by the [Academic Integrity Policy](#), and (4) completed  any other additional probation conditions, they can have their candidature confirmed and complete their probationary period.

Name  Signature  Date: