



SITE SAFETY CHECKLIST

PROJECT DETAILS

Client: _____ Telephone: _____

Project: _____

Address: _____

Prepared By: _____ Date: _____

Approved By: _____ Date: _____

CHECKLIST

Item	M	T	W	T	F	S	Responsibility	Done
Worker Safety								
PPE issued and worn on site								
Sun protection								
Foot protection								
Protective clothing								
Hard hat								
High visibility vest								
Eye protection								
Hearing protection								
Breathing protection								
First Aid kit								
Tools								
Clean and in good condition								
Electrical tools inspected and tagged								
Guards fitted to machinery								
Operators licensed and/or trained								
Work Areas								
Kept clean and tidy								
Appropriate signage displayed								
Materials stored safely								
Site fencing secure								
Public areas protected								
Sediment controls in place								
Site amenities clean and tidy								



Item	M	T	W	T	F	S	Responsibility	Done
Adequate lighting								
Hazardous substances								
Stored safely								
Current Safety Data Sheets (SDS) available								
Walkways and stairs etc								
Access kept clear								
Safety barriers, handrails etc								
Ladders in good condition								
Scaffold complete								
Rubbish								
Bins/rubbish pile located at suitable point								
Electrical Safety								
Leads off ground								
Earth leakage protection								
Leads tested and tagged								
Work processes								
Manual Handling								
Safe Work Method Statements (SWMS) being adhered to								
Excavation over 1.5m shored								
Fall protection above 3m								