



Charles Sturt
University

Cadet Placement Position - Junior Cadet

Blayney Shire is located in the Central Tablelands of New South Wales and centred on the Town of Blayney. Conveniently located between the larger regional centres of Orange and Bathurst, and approximately three hours by road from the centre of Sydney.

Website Address: <https://www.blayney.nsw.gov.au/>

Pay Rate: \$799.95 (Weekly) Pro Rata based on a 31 hour working week
Hours per week: 31 hours
Location: Blayney, NSW
Proposed Start Date: June / July 2021

Further Information:

This is a Cadet Civil Engineering Position in a local Council.

The successful applicant will be self-motivated and willing to accept the challenge of providing a high level of service.

Conditions of employment will be in accordance with the Local Government (State) Award. The salary for this position is currently \$799.95 per week based on a 31 hour working week, plus superannuation, in accordance with Council's salary system.

Council has an extensive capital works program and work will be varied and interesting and may include:-

- Survey and design for the construction of urban and rural road works, public buildings, paths and drains.
- Preliminary investigations of drainage catchments for underground stormwater design, and detention basins to address localised flooding and major storm events.
- Sewer works to improve maintenance levels on existing infrastructure.
- Asset management and systems relating to roads, sewer, stormwater and parks.
- Sourcing data relating to the location of public utility services within works areas to identify constraints on design

Selection Criteria: *Please refer to the Position Description attached below*

Contact: Grant Baker – Director Infrastructure Services

Email: gbaker@blayney.nsw.gov.au

Phone: (02) 6368 2104

Eligibility Requirements

- Current driver's licence
- White Card

How to apply

Please email a copy of your Covering Letter, Resume, and any relevant academic documents:

careers@blayney.nsw.gov.au



POSITION DESCRIPTION

Position Title:	Cadet Engineer
Position Number:	20210004
Department:	Infrastructure Services
Main purpose of the role:	Assist in Civil Engineering investigation, survey, design, drafting and preparation of detailed estimates for roads and traffic, stormwater drainage, footpaths, sewerage services and other related infrastructure works.
Reports to:	Projects Engineer or other Council officer as required from time to time.
Subordinate Staff:	N/A
Hours of work:	8.30am to 5.00pm, 4 day working week. The successful candidate to negotiate the day off with Council.
Salary Grade:	Grade 3 Entry Level
Disclosure of Interest Is the position required to complete a Disclosure of Interest Form (s 441 <i>Local Government Act, 1993</i>)	No.
Last reviewed:	May 2021

PRIMARY RESPONSIBILITIES AND DUTIES

- Assist in the survey, investigation, design and drafting of, roads and traffic, stormwater drainage, footpaths, sewerage services and other related infrastructure works utilising Councils survey equipment and computer aided design software, in accordance with the Wellington, Blayney, Cabonne (WBC) Alliance Guidelines for Engineering Works and other contemporary engineering standards.
- Assist in survey set out for the various services outlined above.
- Determine quantities and estimates of costs for projects as required.
- Provide support in the delivery of Council's Road Maintenance contracts.
- Assist in the collection and maintenance of data for inclusion in Council's Asset Management System including mapping and geographic information systems (GIS).
- Participate in meetings and other events to promote improvement in Council procedures and help Council achieve its objectives.

- Assist in ensuring that action requests from Council and the community are followed up in a timely manner, as required.
- Ensure that environmental protection issues and considerations are addressed in the planning and implementation of works undertaken by the section.
- Assist in the development and maintenance of workplace documentation relating to Work Health and Safety (WHS) and Risk Management.
- Follow defined WHS policies and procedures and actively participate in Council's WHS system.
- Undertake training as required.
- Perform other duties as required.

SELECTION CRITERIA

- Enrolled in the Charles Sturt University Bachelor of Technology and Master of Engineering (Civil Systems).
- Ability to interpret engineering drawings and perform quantity calculations.
- Sound interpersonal and communication skills.
- Sound computer skills with demonstrated experience in using word processing, spreadsheets, and databases.
- Sound interpretive analytical and problem solving skills.
- Current Australian Driver's Licence.
- Hold or the ability to obtain a WorkCover Construction Induction Card (White card).
- Commitment to maintaining a safe working environment, in accordance with WHS requirements.
- Demonstrated ability to work in a team environment and contribute to team outcomes.