

ACADEMIC SENATE

2013

ANNUAL WORK PLAN

1. ISSUES/REPORTS THAT HAVE BEEN IDENTIFIED FOR REVIEW

1.1 Policy or Academic Regulation Reviews

1.1.1. Policies currently under review:

- TEQSA degree exit standards (external validation) – working party established to develop CSU Policy on these standards. Recommendations of working party to come to Academic Senate via CLTC (AS 11/131, 21.09.11 refers)
- Development of minimum standards & expectations for the use of Interact 2 – working party established to develop these standards. Recommendations to come to Academic Senate via CLTC (AS 11/132, 21.09.11 refers)
- Review of CSU Assessment Policy and Regulations – assessment policy (& moderation policy) approved for introduction in 2013 - implementation framework to be developed (AS 12/07 & 12/08, 16.05.12 refers).

1.1.2. Policies identified for future review:

There are currently no policies identified for a future review.

1.2 Scheduled Reports to Academic Senate

ITEM TO BE REPORTED	REPORT TO BE GIVEN BY	COMMITTEE TO RECEIVE REPORT	WHEN/WHICH MEETING
Student Academic Misconduct Policy – report on cases of suspected & alleged academic misconduct investigated (Academic Manual Part G6, clause 7.1) (approved AS 09/138, 23.09.09)	DVC (Academic) (prepared by Manager, Academic Senate)	Academic Senate	Annually (usually meeting 2)
Moderation report for award courses with a third party (either in English or another language). (approved AS 09/138, 23.09.09) (Refer to Academic Manual Part L9, clause 1.2.2)	Faculty Boards	Academic Senate (Senate is to satisfy itself that there is comparability of graduate knowledge across offerings if a course)	Annually
Report on scholarships offered/uptake, admissions, completions/termination/drop-out rate, average time enrolled, examination outcomes, progress reports (approved AS 09/138, 23.09.09)	Research Advisory Committee	Academic Senate	Annually (usually meeting 2)
Report confirming management compliance with accountability requirements for implementation of Academic Senate policy (approved AS 09/138, 23.09.09)	Deputy Vice-Chancellors	Academic Senate	Annually
Report on tracking of course approvals through academic committees (approved AS 09/138, 23.09.09)	Academic Secretary to provide report to Curriculum, Learning & Teaching Committee (CLTC)	Academic Senate	Annually
Report on the performance of the University with respect to Research	Research Advisory Committee	Academic Senate	Annually
Report on the implementation of the University's Learning & Teaching Plan	Curriculum, Learning & Teaching Committee	Academic Senate	Annually
Assessment Regulations – aggregated annual report showing on University-wide basis the no. & percentage of late returns of assignments, no. & percentage of subjects with late returns & include information about the outcome of investigations re the late return of assignments under clause 16.7.1.2 (Refer to Academic Manual Part G1, clause 16.10 (b))	PVC, Division of Student Learning	Academic Senate	Annually
Overview of International Linkages & Partnership Arrangements (AS 12/148, 28.11.12 refers)	Director, Office of International Relations	Academic Senate	Annually (final meeting each year)

2. 2013 MEETING SCHEDULE

Meeting 1 (13 March 2013)

ITEM TO BE REPORTED	REPORT TO BE GIVEN BY	OUTCOME
2012 HDR annual report – Part 1	Research Advisory Committee	Received & noted
Implementation Framework for Assessment & Moderation policies	Assessment Working Party	Progress report received
Workplace Learning (WPL) Policy - amended policy & implementation plan	WPLEC	To be submitted to 15.05.13 meeting
Policy on Standards, Expectations & Qualifications of Academic Staff	Division of HR	Endorsed proposed amendments

Meeting 2 (15 May 2013)

ITEM TO BE REPORTED	REPORT TO BE GIVEN BY	OUTCOME
Student Academic Misconduct Policy – annual report on cases of suspected & alleged academic misconduct investigated	DVC (Academic)	Noted (AS13/69, 15.05.13 refers)
Workplace Learning (WPL) Policy - amended policy & implementation plan	WPLEC	WPLEC is yet to consider amendments. Item is lying on the table
TEQSA Degree Exit Standards & CSU Pedagogical Standards - draft	CLTC	Draft Graduate Learning Outcomes (GLO) endorsed for testing in Faculties. Final version of GLO matrix to be submitted to November Senate for approval. Draft CLT Framework to come to June 2013 CLTC meeting for consideration & then to broader University for feedback. Interim approach to external standards to be established. AS13/53, 15.05.13 refers)
Academic Self-Assessment Survey	Manager, Academic Senate	Received & noted (AS 13/55, 15.05.13 refers)
Interact2 (i2) product & Hosting recommendations	Executive Director, DLTS	Approved recommendations in agenda papers – Blackboard to be purchased as CSUs new Learning Management System

		(LMS) & that following the purchase of Blackboard the title Interact2 (i2) be adopted as the title for the LMS (AS 13/57, 15.05.13 refers)
Building University Study Success (BUSS) Report	DVC (Academic)	Working Party, to be convened by CLTC, established to review admission standards (AS 13/50, 15.05.123 refers)
Curriculum, Learning & Teaching Plan 2013-2015	DVC (Academic)	CLT Plan approved. Noted that graduate attributes in the Plan will be further revised as a consequence of consultation to occur in relation to GLO (refer to AS13/53, 15.05.13) & then resubmitted to AS for approval. (AS 13/53, 15.05.13 refers)

Meeting 3 (17 July 2013)

ITEM TO BE REPORTED	REPORT TO BE GIVEN BY	OUTCOME
Annual Report on Cohort Tracking (Progress & Attrition rates)	Office of Planning & Audit	
CEQ Report	Office of Planning & Audit	
Workplace Learning (WPL) Policy - amended policy & implementation plan	WPLEC	WPLEC is yet to consider amendments. Item is lying on the table
Assessment & Moderation Implementation Steering Group– Progress Report	Assessment & Moderation Implementation Steering Group	Progress report noted (AS 13/80, 17.07.13 refers)
Policy for Outside Professional Activities (OPA)	DVC (Academic) & DVC (Research)	Recommended amendments to draft Policy (AS 13/87, 17.07.13 refers).
External Review of Academic Senate	Academic Senate Audit Committee	Comments on draft recommendations of the Audit Committee noted (AS 13/88, 17.07.13 refer)

Meeting 4 (18 September 2013)

ITEM TO BE REPORTED	REPORT TO BE GIVEN BY	OUTCOME
Workplace Learning (WPL) Policy - amended policy & implementation plan	WPLEC	WPLEC is yet to consider amendments. Item is lying on the table
Assessment & Moderation Implementation Steering Group– Progress Report	Assessment & Moderation Implementation Steering Group	

University Research Performance Report	DVC (Research)	
Revised Draft CSU Research Plan 2013-2015	DVC (Research)	
Draft report of Academic Senate Audit Committee – External review of Academic Senate	Academic Senate Audit Committee	
International Education Programs Policies	DVC (Academic)	
Your Voice Survey Results	Executive Director, Human Resources	
Policy for Outside Professional Activities (OPA)	DVC (Academic) & DVC (Research)	

Meeting 5 (27 November 2013)

ITEM TO BE REPORTED	REPORT TO BE GIVEN BY	OUTCOME
CSU Discipline report	Office of Planning & Audit	
Overview of International Linkages & Partnership Arrangements report	Director, OIR	
CSU Exit Standards & CSU Pedagogical Standards – final version of GLO matrix. Graduate attributes in CLT Plan also to be approved (AS 13/53 & 13/54, 15.05.13 refer)	CLTC	