



## Graduate Certificate in Learning and Teaching in Higher Education Application for Admission Supplementary Form

### 1. Instructions

Please complete the following form so we can ascertain your eligibility for fee-free enrolment in subjects in the Graduate Certificate in Learning and Teaching in Higher Education.

**Note: CSU Staff with probation requirements are given first preference in the course. CSU sessional staff, Study Centre staff, Holmesglen staff or- supervisors of CSU students in the workplace are encouraged to apply and will be offered places subject to availability.**

➤ **Upload this form** and other documents with your [online application](#) for admission.

Alternatively you can email the completed form (and other documents if necessary) to [admissions@csu.edu.au](mailto:admissions@csu.edu.au).

### 2. Personal Details

Family Name:

Given Name(s):

Email:

Phone:

### 3. Eligibility for Enrolment

**CSU staff and Police Officers (If you are neither, then please go to the Non-CSU Staff section)**

Are you a current CSU staff member? Yes      No

Are you a CSU sessional staff member? Yes      No

**If yes**, when does your contract end?

Are you a staff member in the School of Policing Studies? Yes      No

Are you a Police Officer teaching the ADPP? Yes      No

Are you a full-time (FT) or part-time (PT)? FT      PT

**If part-time**, what percentage of full-time do you work?

If applicable, what is your CSU Staff Number?

What is your current position?

Is this course part of your probation requirements? Yes      No

Which subject are you required to complete for probation? EEL516 or      EEL416

Your probation subject requirements are provided in your letter of appointment.

#### Non CSU staff

What is the name of the institution where you work?

Do you teach or supervise CSU students? Yes      No

*Please include an endorsed email/letter from your academic supervisor or CSU Liaison staff confirming your employment.*

### 4. Declaration

By submitting this form I acknowledge that the information I have provided is true and correct.

Date:

Upload completed form (+ documents) with your online application and completed supplementary form or email to [admissions@csu.edu.au](mailto:admissions@csu.edu.au)