



Help Guide: Using Different Assessment for Different Offerings

Most assessment items apply to all offerings of a subject.

However, there may be circumstances where students in different offerings need different versions of the same assessment.

For example:

- an on-campus cohort completes a presentation in person; while
- an online cohort completes an equivalent presentation online.

CDAP allows assessment items to be assigned to particular offerings.

When the same assessment applies to everyone

If the assessment is identical across all offerings, select:

Applies to All Offerings — Yes

No further offering-specific setup is required.

Applies to All Offerings	☒ Yes ☐ No
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When different offerings need different versions

If different versions of the assessment are required:

1. select **No** for Applies to All Offerings;
2. select the offering or offerings to which that version applies;
3. create the alternative version of the assessment for the other offering; and
4. assign that version to the relevant offering.

Applies to All Offerings	☐ Yes ☒ No
Offerings	[- Please Select -]
3	S1-MHP105-W-D

Using the same assessment number

Where the two assessment items are alternative versions of the same assessment, they can retain the same assessment number.

For example:

Assessment 2 — Internal offering

Title: Live in-class presentation

Assessment 2 — Online offering

Title: Online presentation

Assessment		Number	Task Title	Value (percentage)	Weighting type
	>	1	Topic Quizzes	20	Weighting %
	>	1	Topic Quizzes	20	Weighting %
	>	2	Practical Assessment	40	Weighting %
	>	2	Practical Assessment	40	Weighting %
	>	3	Progressive Testing	40	Weighting %
	>	3	Progressive Testing	40	Weighting %

Indicative Sum of Assessments

Creating alternative assessment items for different offerings can cause the **Indicative Sum of Assessments** displayed in CDAP to exceed 100%.

This is expected where CDAP is counting alternative versions of an assessment that do not all apply to the same students.

The important consideration is that the assessment applying to each individual offering has the correct total weighting.

Indicative Sum of Assessments	Sum of Weighting = 200  Assessment weightings must total 100%
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Before finishing

Check that:

- ✓ each assessment version is assigned to the correct offering;
- ✓ students in each offering receive the intended assessment;
- ✓ the weighting for each offering is correct; and
- ✓ the assessment number appropriately reflects that the items are alternative versions of the same task.

