

UNIVERSITY COURSES COMMITTEE

Meeting No. 38

Unconfirmed minutes of the meeting of the University Courses Committee held at 9.00 am on Wednesday, 27 August 2025 by videoconference.

Present:

Professor Janelle Wheat	Acting Chair (Pro Vice-Chancellor (Learning and Teaching))
Mr Mike Ferguson	Pro Vice-Chancellor, International (PVCi)
Mr Pete Greening	Acting Executive Director, Customer Experience (AEDCE)
Ms Sandra Sharpham	Executive Director, Student Experience (EDSE)
Ms Rachel Stephens	Co-Director, Academic Quality, Standards and Integrity
Professor Lucie Zundans-Fraser	Deputy Dean, Faculty of Arts and Education
Professor Jenny Kent	Deputy Dean, Faculty of Business, Justice and Behavioural Sciences (DD, BJBS)
Associate Professor Brendon Hyndman	Acting Associate Dean (Academic), Faculty of Arts and Education (FOAE ADA)
Dr Kelly Tribolet	Elected member, Faculty of Arts and Education
Dr Sabih-Ur Rehman	Elected member, Faculty of Business, Justice and Behavioural Sciences
Ms Rebecca Acheson	Nominated member, Educational Design Lead, Division of Learning and Teaching
Dr Annabel Matheson	Nominated member, Faculty of Science and Health
Mr Simon Wakeling	Nominated member, Faculty of Arts and Education
Ms Amanda Lynch	Manager, Course Administration Team, Faculty of Arts and Education

Apologies:

Professor Graham Brown	Provost and Deputy Vice-Chancellor (Academic) (Chair)
Dr Michelle Eastwood	Elected member, Faculty of Science and Health
Mr Matthew Granfield	Executive Director, Customer Experience
Dr Prue Laidlaw	Deputy Chair, Academic Senate
Associate Professor Julia Lynch	Associate Dean (Academic), Faculty of Business, Justice and Behavioural Sciences
Ms Heather McGregor	Pro Vice-Chancellor, Student Success
Associate Professor Christopher Orchard	Acting Chair, Indigenous Board of Studies
Associate Professor Rachel Whitsed	Associate Dean (Academic), Faculty of Science and Health

Attendees:

Mr James Elibank-Murray	Manager, Course and Subject Accreditation (MCSA)
Professor Zahid Islam	Associate Dean (Research), Faculty of Business, Justice and Behavioural Sciences
Ms Bec Salmon	Manager, Academic Quality Enhancement
Ms Kate Aylmore	Continuous Improvement Specialist, SMTP (Item 8)
Ms Kate Hayden	Manager, Governance (Minutes)

1. Welcome and Apologies

The Chair opened the meeting and respectfully acknowledged the traditional owners and custodians of the lands on which we live and work together. Charles Sturt University and its staff pay respect to Elders within First Nations communities and acknowledge the continuity of cultures, languages, leadership and knowledge systems. We acknowledge First Nations peoples' continuous connection to Country, recognising the unique, diverse identities and cultures of peoples in our communities, regions and nation. As such, we value the collaboration to strongly position First Nations peoples in our university, through languages, leadership, cultures, knowledge, research and ceremonies.

The Acting Chair welcomed all members and attendees, and in particular the new members, with a term of office ending on 30 June 2027:

- Dr Sabih-Ur Rehman Faculty of Business, Justice and Behavioural Sciences
- Ms Amanda Lynch Manager, Course Administration Team, Faculty of Arts and Education
- Ms Rebecca Acheson Educational Design Lead, Division of Learning and Teaching (an additional term of office)
- Dr Annabel Matheson Faculty of Science and Health (an additional term of office).

2. Declaration of Interests

There were no declarations of interest.

3. Confirmation of Agenda

A motion was carried for the adoption of the Items Taken as Read.

4. Action Sheet

The Committee noted Action item 36/1 would be addressed at Item 9 of the agenda.

5. Chair's Report

The Acting Chair advised that matters of priority would be addressed throughout the meeting.

6. Course Report

The Committee agreed to defer consideration of the Faculty of Science and Health (FOSH) course proposals to the October 2025 meeting, as they had not been assigned reviewers.

The FOAE ADA noted the following course proposals would also be deferred to the October 2025 meeting:

- Master of Adult and Vocational Education (Proposal 40669)
- Master of Ministry (Proposal 40677)
- Bachelor of Social Work (Honours) (Proposal 40673)
- Bachelor of Social Work (Proposal 40672)

Faculty Boards (FB) provide endorsement of course changes within FB minutes and assure the UCC of the FBs consideration of issues, progress, and monitoring of associated actions.

Prior to the UCC meeting, members reviewed the Course Documents for the Faculty of Arts and Education (FOAE) and Faculty of Business, Justice and Behavioural Sciences (FOBJBS) courses and recorded questions, comments, and suggested amendments via the comments field in CDAP. The UCC referred to these comments to guide discussion.

The UCC discussed the course proposals, and noted the following:

Advanced Practice and Leadership (Proposal 42806)

- The discontinuation of two specialisations (Advanced Practice and Leadership) within the Master of Inclusive Education was being finalised due to a lack of student demand and a desire for a generic Master of Education program.

Master of Social Work (Professional Qualifying) (Proposal 40682)

- The program was a major qualification in social work.
- Minor changes were proposed following the recent comprehensive course review (CCR).

- The course would form part of the Navitas Limited (Navitas) offering for FOAE, with the University awaiting confirmation of external accreditation for delivery at the Charles Sturt University Sydney Campus in the first session of 2026.

Members discussed:

- Whether the proposal should be updated at this stage to reflect the Navitas partnership and the intention for on-campus delivery by the partner to avoid potential delays associated with resubmitting the proposal through the committee approval pathway.

The MCSA confirmed that the proposal would be updated to include commentary on Navitas's intention to deliver the course on campus; however, other changes could not be made until formal notification of accreditation was received.

The MCSA advised that, provided there were no changes needed to be scoped by the faculty and a qualification was included in the course proposal to explain any additional information, the course proposal could proceed to Senate without returning for further consideration by UCC.

- The workplace learning subject appeared to comprise two streams: one involving placement, and the other involving completion of a reflective activity; however, the inclusion of reflective activity streams had previously been discontinued as all students in the cohort were required to undertake a placement.

The importance of ensuring the correct classification of work experience in industry (WEI) was highlighted, as unless placements were overseen and supervised by the University's academics or agents formally appointed by the University, the WEI was effectively a non-funded work experience. The FOAE ADA agreed to ask the Course Director to cross-check the categorisation to confirm the correct category had been applied.

Graduate Diploma in Cyber Security (Proposal 41995)

- The new Graduate Diploma was introduced as a pathway between the Graduate Certificate in Cyber Security and the Master of Cyber Security, to cater for the mindset of a shorter course.

Members discussed:

- The internship was currently listed as an elective option, allowing students to complete the Graduate Diploma without industry practice/exposure. The Deputy Dean, BJBS, confirmed that most students enrolled in the course were already working in the industry; however, the proposal would be updated to reflect that the internship was compulsory.
- The wording under CLO2 was not clear in terms of whether it should read 'emerging' or 'emergent'. It was agreed this would be amended.
- The curriculum mapping would be finalised as part of the CCR for the Graduate Certificate and the Masters, which was currently underway. It was agreed that an attachment would be included in the proposal to show the curriculum mapping for the Masters, given the Graduate Diploma was a subset of that program, before submission to Senate.
- The Group A electives and the course structure for ITC506, querying whether the subject was being removed from the list of compulsory subjects and added to the Group A electives. The FOAE ADA confirmed that ITC506 had been included to meet the curriculum architecture requirements for embedding Indigenous content, as approved by the Indigenous Board of Studies (IBS). ITC506 was a core subject, and this would be updated in the proposal accordingly.

Bachelor of Theology (Proposal 40675)

- Minor revisions had been made following the CCR, including commentary around the review by the educational designers within the Division of Learning and Teaching (DLT), and the need to review the course structure regarding student progression.

Members discussed:

- The restricted and unrestricted electives, noting that it was not clear whether the requirements were being met in terms of the numbers. The MCSA confirmed that the original structure included a set of unrestricted electives, with the option to select restricted electives from the options listed above. It was agreed that the wording would be amended to provide greater clarity.
- The FOAE ADA agreed to confirm with the Chair, IBS, that the Indigenous content had been approved by IBS.

Graduate Certificate in Finance (Proposal 42694)

Master of Applied Finance (with specialisations) (Proposal 42704)

Graduate Diploma of Finance (Proposal 42695)

Graduate Diploma of Financial Planning (Proposal 42696)

Financial Planning (Proposal 42707)

- The Deputy Dean, BJBS, presented the proposals for the finance courses, noting they had been in suspension for some time and were being progressed to the next stage. There had been no new student intakes, and only a small number of students remained enrolled for 2025.
- The University would recommend that NSW Treasury remove financial planning provisions from the legislative instrument once the relevant courses were discontinued.

Master of Applied Digital Marketing (Proposal 42982)

- Despite proactive marketing, the program was not attracting students, and only three students remained.

Graduate Certificate in Applied Digital Marketing (Proposal 42980)

- The Graduate Certificate was included on the agenda, but the proposal had not been allocated to the meeting in CDAP. It was agreed that, given the course had been assigned to reviewers and no concerns had been raised, the MCSA would allocate the proposal in CDAP, and the course proposal would be approved.

Master of Engineering Civil (Proposal 42974)

- The Bachelor of Technology Civil /Master of Engineering Integrated program allowed students to exit with a Bachelor qualification and return at a later stage to complete the Master of Engineering Civil.
- The program was internationally recognised as being creative and innovative; however, it failed to attract sufficient student enrolments. Its complexity posed administrative challenges for the University, and it was difficult for students to navigate. As a result, the decision was made to transition to a more traditional engineering program structure.

Bachelor of Technology Civil (Proposal 42979)

- The MCAS confirmed that the Bachelor of Technology Civil was a standalone offering; however, it would be included in the discontinuation process as it was nested within the Master of Engineering Civil.

Graduate Certificate in Community Leadership and Resilience (Proposal 42973)

- The degree was structured around micro-subjects, and while there was initially a lot of interest in the program, it did not attract the student numbers required to make it viable and was difficult to administer due to the smaller subjects.
- The course structure comprised 32 credit points, primarily delivered through 4-point subjects. A key concern was that students were required to complete multiple 4-point subjects to meet program requirements. To remedy this, an 8-point subject was introduced; however, uptake on the option remained limited.
- One student remained enrolled; however, their progression was complicated by a leave of absence. The Course Administrator was actively supporting the student to identify a suitable completion pathway.

Doctor of Information Technology (Proposal 42964)

- The professional doctorate program had ten active students remaining, all at the dissertation stage. Of these, one was undergoing examination with a grade pending, and two were expected to reach the examination stage by the end of 2026. The remaining students were midway through their candidature, having completed all coursework and progressed to the thesis stage.

Graduate Certificate Wiradyuri Language (Proposal 41758)

- The Graduate Certificate in Wiradyuri Language and Nation Building, which was discontinued, would be replaced by the Graduate Certificate in Wiradyuri Language, which included a suite of newly developed subjects.
- The development of the new certificate was guided by an advisory process, ensuring all subjects were grounded in Wiradyuri ways of knowing, being and doing, with the language itself serving as the foundation for understanding and practising those principles.
- The FOAE ADA noted the mapping was not included in the proposal, but that it would be finalised prior to submission to Senate.

Members discussed:

- The study plans and course duration, noting that the course was structured as a half-year offering; however, the program allowed a minimum of two years and a maximum of five years for completion. Members requested that the study plan include indicative timelines or an enrolment pattern to demonstrate student progression, as the current presentation may suggest an overly flexible timeframe. The MCSA agreed to follow up on the matter prior to the proposal being submitted to Senate.

Journalism (Proposal 42849)

- The decision was made to revert to the original course name, informed by market analysis and consistent with staff feedback.

Members discussed:

- What constituted a major, noting the program included subjects that were shared across all of the majors. It was unclear whether the only distinction between one major and another was a 16-point variation.
- The importance of ensuring discipline areas were actively engaged with the shared subjects, with assessments completed for the compulsory components.

The FOAE ADA confirmed that the shared subjects would be considered as part of the CCR process.

The course proposal was due to be submitted for consideration of expedited approval to the Academic Senate Standing Committee. It was agreed that additional information would be

included in the Executive Summary to clarify that the major would undergo a CCR alongside the full Bachelor of Communications suite, ahead of the 2027 implementation.

Bachelor of Adult and Vocational Education (Proposal 40668)

- Consideration had been given to caps compliance to ensure subject levels were appropriately aligned.
- The business case, approved by the Provost, confirmed the robustness of the specialisations and the alignment of subjects related to Vocational Education Training (VET) for schools, noting that the specialisations included training relevant to working with school populations.
- Additional information confirming credit packages would be incorporated prior to submission to Senate.

ACTION UCC38/1 Update the Accreditation-Coursework proposals in CDAP in consideration of the University Courses Committee's feedback. [ADA, FOAE / ADA, FOBJS / MCSA].

RESOLUTION UCC38/1

The University Courses Committee resolved to **endorse** and **recommend** to Academic Senate the following Accreditation-Coursework proposals for approval, subject to completion of any amendments requested:

- Advanced Practice and Leadership Proposal-41806
- Master of Social Work (Professional Qualifying) Proposal-40682
- Graduate Diploma of Cyber Security Proposal-41995
- Bachelor of Theology Proposal-40675
- Graduate Certificate in Finance Proposal-42694 (Discontinuation)
- Graduate Diploma of Finance Proposal-42695
- Graduate Diploma of Financial Planning Proposal-42696
- Master of Applied Finance (with specialisations) Proposal-42704
- Financial Planning Proposal-42707
- Graduate Certificate in Community Leadership and Resilience Proposal-42973
- Master of Engineering (Civil) Proposal-42974
- Bachelor of Technology (Civil) / Master of Engineering (Civil) Proposal-42979
- Graduate Certificate in Applied Digital Marketing Proposal-42980
- Master of Applied Digital Marketing Proposal-42982
- Doctor of Information Technology Proposal-42964
- Graduate Certificate in Wiradyuri Language Proposal-41758
- Bachelor of Adult and Vocational Education Proposal-40668

RESOLUTION UCC38/2 The University Courses Committee resolved to **endorse** and **recommend** the Major Change -Coursework proposal for Journalism Proposal-42849 to Academic Senate for approval.

7. Professional Accreditation Annual Report 2025

The Manager, Academic Quality Enhancement (MAQE), spoke to the report, noting that the review of the Professional Accreditation Risk Rating Framework was scheduled for completion by the end of the year. A proposal would be circulated to relevant faculty stakeholders for feedback prior to its presentation to the Committee in October 2025.

The MAQE highlighted the reduction in the number of professional accreditation records within the Professional Accreditation Records Management (PARM) system, following a 2024 initiative to reduce administrative load and minimise the risk of discrepancies by merging courses with multiple delivery modes and locations into a single PARM record.

Members noted that the accreditation ratings were generally well-aligned with the accrediting body's expectations and were predominantly assessed as medium risk. No high-risk ratings were recorded, with most assessments relating to conditional requirements. The revised framework would assess each risk indicator individually, replacing the previous static course-level rating with a more nuanced and indicative approach.

The Acting Chair thanked the MAQE for the report.

RESOLUTION UCC38/3 The University Courses Committee resolved to **endorse** and **recommend** the Professional Accreditation Annual Report 2025 to Academic Senate.

8. Student Management Transformation Project - Policy and Procedure Impacts

The Acting Chair welcomed the Continuous Improvement Specialist, SMTP (CIS), to the meeting.

The CIS spoke to the item, providing an update on how the Student Management Transformation Project (SMTP) would impact student management policies, procedures, and ways of working.

The CIS highlighted:

- A review was underway to compare TechOne's functionalities with the University's policies and procedures, with particular focus on the curriculum planning timeline and the implications for how TechOne structures data within the system.
- TechOne's student focused approach, included interlinked system features to provide students with more self-service features, which would address one of the main student pain points, which was associated with enrolment patterns and enrolment advice.
- A new auto-credit feature in TechOne would automatically apply credit where a subject in a new study plan exactly matched one previously completed by the student. This functionality was expected to reduce the credit request workload by approximately 30%.
- Course transfers would be transitioned from a manual process to an application for admission, with the intent to reduce the current cancellation and decline rate by around 50%.
- For HDR candidates, the system would support time-based study models in place of the current session-based structure and the inclusion of a full intake model for HDR programs.
- AB records would be retired, as TechOne was able to support multiple subjects under a single student identity. Previously, concurrent study required separate A and B records, resulting in separate logins and experiences for each of those courses.

Members discussed:

- The move to a consumption-based model for HDR students – the CIS confirmed this would reflect the actual time candidates spend on their program rather than relying on session-based enrolment, which had proven inaccurate. The PVCI commented that from an international perspective, the shift was manageable, as Confirmation of Enrolment (COE) was issued based on registered course duration and actual start dates, independent of session structures.
- Credit efficiencies for international students – the AEDCE advised that the auto-credit functionality applied only to subjects previously studied at Charles Sturt. As such, it would benefit a limited number of students transferring between internal courses, with minimal relevance for international cohorts using the StudyLink system.
- Earlier curriculum planning timelines – noting the indicative timelines that had been circulated to the Academic Reference Group (ARG), with April proposed as the cut-off for changes to take effect in the following year. The MCSA highlighted that the shift in timeline was moving back from past practice, whereby approvals occurred in May and were offered in February, at a time when the University was required to produce a course file in October each year for the Government.

The new timelines would align with the approvals process that had occurred through UCC and Senate for all of the new courses, which was 15 to 18 months before the course was going to be

offered, which allowed sufficient time for marketing, codification and Government reporting, making it an 18 - 24 month cycle. Professional accreditation requirements and changes that needed to occur in courses were an overhead, and consideration also needed to be given to whether it would be based on not having integration provisions to be able to necessitate the compression of the timeline.

In response to a query on the implementation, the CIS confirmed the courses currently under development would not meet the timeline for the upcoming year and would instead apply to the subsequent year. The timeline would most likely take effect from next year for the next year's offering.

Members queried whether the faculties would need to commence work immediately on implementing the changes, possibly through the CCRs. It was agreed that there needed to be an understanding of the quantum of the changes and whether it would be every course change or some elements of the changes.

The MCSA noted the University was currently navigating a course change process aligned with the curriculum architecture principles, highlighting that the configuration of these changes was based on the excessive volume of course changes going through CDAP.

The EDSE emphasised the need to establish a clear threshold for what constituted a required change, particularly in light of the legislative imperative for students to access accurate course information prior to enrolment. TechOne would take that approach, as with all of the other universities using the system, as there was a need to be really clear about the requirements.

- Subject level changes, particularly those linked to assessment redesign, which would drive significant activity, including changing assessments - the CIS clarified that assessment and course outlines were not in the student management system. The titles and linkages; the actual structure of the course was relevant rather than the details, such as the assessment and content of the subjects. The focus was on the course framework, not the granular details.
- ARG membership – the CIS confirmed the membership included representatives from the faculties, including the Faculty Administration Managers. The Acting Chair requested that reporting from the ARG come back through the Academic Quality Standards Committee and also that a representative from DLT be appointed to the membership.

The Acting Chair requested that, should the University engage with other TechOne partnered universities to explore implementation strategies, an open invitation would be extended to all interested stakeholders.

The Acting Chair thanked the CIS for her report.

ACTION UCC38/2 Nominate a representative of the Division of Learning and Teaching to join the membership of the Academic Reference Group for the Student Management Transformation Project. [PVCLT].

RESOLUTION UCC38/4 The University Courses Committee resolved to **note** the impending adjustments to policy and procedure as a result of the Student Management Transformation Project which will flow through to Academic Senate and the bulletin board process in 2026.

9. Standardising Duration Terms

The MCSA spoke to the report, which was submitted in response to address Action UCC36/1 to provide advice on maximum and minimum course durations, identifying professional accreditation-related constraints, and applying sector standards to how the information is recorded in CDAP and presented in publications.

The MCSA highlighted:

- The move to using 'minimum' and 'maximum' periods had created issues in interpreting the actual duration of courses, and the ability for the University and students to compare like-for-like. Sector benchmarking identified that the standard interpretations of duration in the sector were referred to as 'full-time', 'part-time', and there were some references to 'part-time equivalent'.
- If the University were to continue to retain existing terminology, the terms would need to be clearly defined and aligned with standard sector usage.
- Some professional accreditation bodies imposed stricter course duration limits than University policy, which created discrepancies between the time permitted under accreditation and the broader maximum completion period outlined in the University's policies. If existing tenure arrangements continued, the University would need to explicitly acknowledge this distinction for accredited programs.
- The recommendation for the information to be captured in CDAP to allow information to be included in the Handbook and the Online Course Brochures (OCB), with a template to be used to record course duration constraints, noting information flow into publications, including the OCB, had become unclear, particularly around the minimum-maximum course durations.

There was no regulatory requirement to revert to the previous terminology; most universities were effectively taking the approach whereby a full-time course would run for three years, and a part-time course for 6 years. Any qualifying details would need to be embedded in study plans or clearly referenced within the OCB as being distinct from the professional accreditation requirements.

The Committee discussed:

- Admissions process – noting the need to ensure the admissions process was transparent so students could compare the options and make informed decisions, as the latest student YourVoice results identified the need to ensure the admissions process was organised and easy to navigate.
- Data-points to capture the non accreditation related notes – the MCSA advised that CDAP could capture that element, and the template would provide a coherent piece for OCBs to inform students what qualifiers were needed.
- The definition of Equivalent Full-time Student Load (EFTSL) for international students – noting the advice of the PSCI that the Department of Education had indicated it would use the Centrelink definition of 0.75% EFTSL in determining what was considered full-time for an international student. This definition was also endorsed by the Education Services for Overseas Students (ESOS). The MCSA confirmed that the University's reporting requirements for the Government were based on 1 EFTSL as being full-time. It was noted that the University could not offer a course with different durations for international versus domestic students; there would need to be different courses with robust processes in place.
- Recommended actions – the MCSA confirmed he would progress the recommendations, noting he had already met with the Associate Deans, Academic and had briefly discussed the actions with the marketing team to determine the changes and adjustments that needed to occur.

The Acting Chair thanked the MCSA for his report.

RESOLUTION UCC38/5 The University Courses Committee resolved to **endorse** the proposed standardisation of course duration and presentation of duration qualifiers for professional accreditation courses, as outlined in Actions and Next Steps, for implementation from Session 1, 2026.

10. Faculty of Science and Health Inherent Requirements

RESOLUTION UCC38/6 The University Courses Committee resolved to **approve** the Inherent Requirements documents for the Master of Speech Pathology.

11. Previous Minutes (UCC and UCC SC)

RESOLUTION UCC38/7 The University Courses Committee resolved to **approve** the minutes of the University Courses Committee meeting held on 18 June 2025, as a true and accurate record.

12. Academic Senate Minutes

RESOLUTION UCC38/8 The University Courses Committee resolved to **note** the minutes of the Academic Senate meeting held on 28 May 2025.

13. Minutes of the Committees reporting to UCC

RESOLUTION UCC38/9 The University Courses Committee resolved to **note** the following minutes of the Committees that report to the University Courses Committee:

- Faculty of Arts and Education Faculty Board, 30 June and 11 August 2025
- Faculty of Business, Justice and Behavioural Sciences Faculty Board, 1 July and 12 August 2025
- Faculty of Science and Health Faculty Board, 30 June and 11 August 2025
- Indigenous Board of Studies, 2 July 2025.

14. Annual Plan

RESOLUTION UCC38/10 The University Courses Committee resolved to **note** the 2025 Annual Plan.

15. Other Business

The Committee noted that Academic Senate approved the following amendments to the Membership and Terms of Reference for the University Courses Committee (UCC) (AS202/14, 13/8/2025 refers):

- Add a new clause to provide UCC with the authority to 'review and approve inherent requirements documents'.
- Clause (4) – remove the requirement for the three academic staff members (one from each faculty who are Course Directors) to be elected; and update so that these positions are nominated by the Executive Deans. This change will align with the processes for the Academic Quality and Standards Committee and the University Research Committee.
- Clause (6) – revise the wording to streamline the processes relating to filling casual vacancies.
- Clause (10).c. – remove the requirement for UCC to monitor admissions and course enrolment trends.
- Clause (10).d. – remove the requirement for UCC to oversee the course profile and course development of partner and Educational Delivery (Award) Partners. AQSC already has responsibilities to oversee the Third-party provider arrangements, although this responsibility is not currently explicit in the AQSC MTOR.

16. Next Meeting

The next meeting of the University Courses Committee was scheduled to be held from 9:00 am – 11:00 am on Wednesday, 22 October 2025 by videoconference. The agenda for this meeting closes on 3 October 2025.

There being no further business, the meeting concluded at 11.45 am.

Signed as a true and accurate record:

22 October 2025

Chair

Date