Teaching Academy

Educator Development Grant

2025

Contents

Introduction

Charles Sturt University supports, values, and rewards learning and teaching. In 2025, the Charles Sturt Teaching Academy offers the Educator Development Grant to support a range of scholarly activities in learning and teaching that evidence achievement, influence and reputation in learning and teaching. These activities support staff to maintain currency in learning and teaching and align with the [Academic Staff Qualifications and Expectations Procedure](#) (clause 46).

Grant value, scope and timeline

In 2025, up to $2,000.00 is available per applicant/team for scholarly activities listed below. Recipients of the 2025 Educator Development Grant will be notified in early June and are expected to finalise expenditure by 1 Dec 2025. Details of the key dates specified on pages 6-7. The scale of the scholarly activities put forward for funding must reflect this timeline.

Funding inclusions

Funding requests can be made for the scholarly activities listed below. **Travel related costs are not supported.**

- Costs associated with undertaking professional development in learning and teaching including leadership in learning and teaching,
- Costs associated with small-scale scholarly projects in learning and teaching (e.g. salary costs for project/research assistance, costs associated with data collection or analysis, purchase of resources/materials for the project, costs related to resource development costs associated with participant incentives),
- Costs associated with disseminating the findings of learning and teaching projects and/or curriculum innovations (e.g. conference registration, article publication

charges for a peer reviewed journal, costs associated with developing a website, digital resource, or podcast, costs associated with running a workshop/seminar)

- Costs associated with professional engagement/external collaboration on learning and teaching

Funding exclusions

- Support for Advance HE Fellowship – this will be supported via a separate funding pathway
- Domestic or international travel and travel-related costs associated with any of the above activities
- Teaching release
- Buy-out of Division of Learning and Teaching staff time
- Personal computers, mobile devices and similar equipment
- Any recurrent costs related to embedding the activity/project outcomes

Eligibility criteria and expectations

- Main applicant must be an academic staff member. Team applications can include professional staff members. Main applicant:
  - Must be a CSU continuing or fixed term staff member (fixed term contract must be valid for duration of grant period and extend at least until the completion of all grant activities, including final reporting)
  - Must have a Teaching function and be contributing via direct teaching or educational leadership
  - Must not have received funding support via the Teaching Academy Grants or HEA Fellowship scheme or the Tri Faculty funding scheme in the last three years
  - Must not be concurrently funded by another CSU funding scheme in the year of application

- Only one application per year as a main applicant
- Application must be endorsed by Head of School
- Funds must be expended by 1 Dec of the year awarded. Funding cannot be carried over.
- Successful applicants are required to submit an end of grant report.

Assessment criteria

Each application will be assessed based on how well it addresses three criteria. See details in the Table below.

- Significance – this relates to why the proposed scholarly activity matters
- Quality of the approach – this relates to how the proposed scholarly activity will be undertaken and completed
- Impact – this relates to the expected outcomes/contributions of the proposed scholarly activity

Criteria	Aspects considered
Significance On a scale of 1-5, 1 = not very well 5 = exceedingly well	- How well does the application highlight the significance of the scholarly activity both in terms of its - contribution to advancing knowledge or practice in learning and teaching? - importance relative to role, career stage and alignment with scholarly activities outlined in the [Academic Staff Qualifications and Expectations Procedure](#)? - How well does the application highlight the expected outcomes of the scholarly activity, and the importance of these?

Quality of the Approach On a scale of 1-5, 1 = not very well 5 = exceedingly well	• How well does the application highlight the approach/method/steps that will be undertaken to achieve outcomes? • How well does the application highlight a realistic plan for achieving outcomes and completing the scholarly activity in the specified timeline? • How well does the application highlight a reasonable and justifiable budget?
Impact On a scale of 1-5, 1 = not very well 5 = exceedingly well	• How well does the application highlight the tangible outcomes/outputs of the scholarly activity? • How well does the application highlight the impact of the scholarly activity on the applicant/s and others e.g. students, their subject, a team, the School or discipline?

Selection process

- Applications will be reviewed by a panel consisting of the Director of the Teaching Academy, Sub-Deans Learning and Teaching from each Faculty, and an additional Faculty-based learning and teaching such as an Associate Head of School (Learning and Teaching) or equivalent
- The panel will consider equitable distribution of funding to ensure representation of Teaching Focused positions, early career staff, and female staff.

Key dates

Date	Activity
06 March 2025	Educator Development Grant announced and open
30 April 2025	Applications close
May 2025	Review of applications and outcomes finalised

Early June 2025	Applicants notified of outcomes
Late June/Early July	Funding disbursed
July – end Nov 2025	Undertake activity; submit purchase orders/invoices associated with activity to Faculty Finance for processing
01 Dec 2025	Final deadlines to submit final purchase orders and invoices in line with university Finance end of year deadlines
08 Dec 2025	Submit end of grant report
2026	Share outcomes/achievements with the Teaching Academy

Application form

The application form is online and will ask you to enter your details and the following information:

- Summary of the scholarly activity *(maximum 100 words)*
- Significance – importance of the scholarly activity (*maximum 300 words*)
- Approach – the approach/method that you will use (*maximum 300 words*)
- Impact - the expected outcomes/outputs and contributions of this scholarly activity (*maximum 300 words*)
- Timeline and key activities – your plan and timelines for completion
- Budget – cost of individual items, and the total budget being requested
- A copy of your Head of School endorsement (PDF of Email Approval)

Go to **Application Form**

Resources

https://www.csu.edu.au/division/learning-teaching/teaching/teaching-academy/grants

Contact

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