

Research Integrity Unit RSC 3.1.1 **D23/40573** Ver 4 – 13 August 2025

Clearance for Maintenance Work

- ✓ Complete this form <u>before</u> any maintenance work on fittings and fixtures that are directly involved in radiation work, i.e. that have direct contact with radioactive substances, such as sinks, etc. as these could be contaminated
- This form is not needed for regular maintenance work on fittings and fixtures that do not come into contact with radioactive materials (e.g. lights).
- A member of the Radiation Safety Committee (RSC) must determine that apparatus is locked off, substances are shielded and any radioactive contamination has been removed. They can give clearance by signing this form or by email.

1. Facility details		
Name of Radiation Facility		
Building and rooms		
Facility Manager		
Signature		Date:
2. Clearance details		
Full name/s		
Role		
From	Date:	Time:
Until	Date:	Time:
Work to be performed		
Summary of induction given		
Contractor licence number and expiry date		Date:
Signature/s		Date:
(Technician's signature can be obtained on the day of service, after RSC approval) 3. Radiation Safety Committee oversight:		
Presiding Officer's signature (or attach email)		Date:
(Note: Retain copy with laboratory records)		

Submit form and attachments to radiationsafety@csu.edu.au

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