

CSCS QUALITY RECOGNITION CHECK (QRC)



Date: _____ Auditor: _____

Trade: _____ Sign: _____

Building No.	Audit 1.	Audit 2.	Audit 3.	Audit 4.	Audit 5.
QA No.					

Target – Wall Schedules & Calendar

1. Available & visible					
2. Signed off and legible					

Comment _____

Target - Cleaning Room?

3. Locked, neat and tidy					
4. Adequate supplies					
5. Chemical dispenser is in working order					

Comment _____

Target – WH&S?

6. Safety signage available & utilised					
7. SDS available & up to date (clear sight)					
8. Electric items Test & Tag up to date					
9. PPE available & utilised					

Comment _____

4. Target – Compliance?

10. Colour coding is used per CSCS policy					
11. Work orders are up to date					
12. Uniform & Covered footwear					

Comment _____

5. Target - Entrances & Foyers?

13. Serviced according to schedule					
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Comment _____

6. Target – Bathrooms?

14. Serviced according to schedule					
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Comment _____

7. Target - Hallways & Common Area?

15. Serviced according to schedule					
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Comment _____

8. Target - Office, classroom, bedroom?

16. Serviced according to schedule					
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Comment _____

9. Target - Kitchens & Lunchroom?

17. Serviced according to schedule					
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Comment _____

10. Target - Stairs & Stairwell?

18. Serviced according to schedule					
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Comment _____

11. Target – Waste?

19. Serviced according to schedule					
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Comment _____

12. Target – Laundries?

20. Serviced according to schedule					
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SUMMARY: _____

Scoring legend

1	2	3	4	5
Work considerably below benchmark.	Work marginally below benchmark.	Work meets benchmark.	Work marginally above benchmark.	Work considerably above benchmark.
Action: Check time allocation & frequency	Action: Coaching required	Action: Acknowledge No Action	Action: Recognition may be applicable	Action: Check time allocation & frequency