

## WORK PLACE LEARNING PROCESS FOR STUDENTS UNDERTAKING THE BACHELOR OF HUMAN SERVICES

Students enrolled in the [Bachelor of Human Services](#) are required to undertake 2 placements for a total of 400 hours. Work Place Learning (WPL) placements do not include any previous/current voluntary hours or observational work.

WPL is an important part of a student's education. Student placements allow students to experience the frontline tasks of a community service work and provides the opportunity to develop the practical skills needed in the workplace.

A fieldwork placement allows a student to integrate theory into practice through a range of community and human service experiences.

WPL placements must comply with the following requirements:

- must undertake a maximum of 400 hours, divided across two separate placements (200 hours each).
- each placement must occur in a different field of practice with a different agency supervisor
- must not be less than 140 hours in duration in any one fieldwork placement
- must be a continuous period of placement
- occur for a minimum of two full days per week

### CREDIT & RECOGNITION OF PRIOR LEARNING

There are two options for students to undertake

1. The **Prior Learning Strand (PLS)** – is relevant to students who are currently working in the Human Services Field. Students are able to receive a maximum of 200 hours of placement hour's credit. To be considered and assessed for PLS students need to have 2 years full time equivalent (FTE) work experience in a relevant context in the last 5 years.

OR

2. **Credit for previous placement hours undertaken during students Diploma studies:**
  - A) If a student undertook a placement of 140 hours or more as part of their Diploma studies the student can apply to the WPL Coordinator to have those hours (to maximum of 200 hours) credited upon receipt of placement documentation. This can be done at the commencement of student's enrolment in the subject.
  - B) If a student undertook a placement 400 hours or more as part their Diploma Studies please apply to have the subject credited to you in the Credit and Pathway Portal <https://student.csu.edu.au/administration/enrolment/credit-and-pathway-planner>. This can be done upon admission in the Course.

For further information about this process please contact [ask@csu.edu.au](mailto:ask@csu.edu.au) the or visit the Work Place Learning Website on <https://artsed.csu.edu.au/schools/humss/social-work-and-human-services#horizontalTab1>